# A G E N D A

**Council on Library and Network Development**
September 13, 2019
9:00 a.m. – 3:00 p.m.

**Join in person: McMillan Public Library - 490 E Grand Ave - Wisconsin Rapids, WI**

**Join by Skype:** https://meet.lync.com/widpiprd/alison.hiam/4WMY5VMQ

**Join by phone:** (872) 703-5321    Conference ID: 575601571

1. **Call to Order**
   Action
   **Roll Call/Determination of Quorum**
   Information
   **Adoption of Agenda**
   Action
   **Approval of July 12, 2019  Meeting Minutes**
   Action

   Marty Van Pelt, *COLAND Chair;* Jim O'Hagan, *COLAND Secretary;* All

2. **Report of the Chair**
   Information, discussion
   - Review of Meeting Protocols
   - Election of Member at Large
        Jaime Healy-Plotkin
        Dennis Myers

   Marty Van Pelt

3. **DPI Updates**
   Information, discussion - Biennial Reports s. 43.07(4), (5), (7)

   DPI/DLT Staff

4. **Legislative Update**
   Information, discussion - Biennial Library Service Budget s. 43.07(6)

   DPI/DLT Staff

5. **PLSR Implementation update - presentation**
   - PLSR Implementation Strategy

   Ben Miller
   *DPI*

6. **Lunch**

7. **Goals to Statutes Review**
   - DPI and COLAND Reports

   Martha Berninger, *DPI*

8. **Future Meetings**                                        Marty Van Pelt
   Information, discussion, action

   **Suggestions for Future Agenda Items:**
   - Future Rural Library Data report
   - Delivery
   - WLA
   - Academic
   - Tribal


   **Future Meeting Dates and Locations:**
   - November (11/8/19) Kenosha Public Schools (Liesch)
   - January, 2020 - virtual meeting
   - March, 2020 - Milton Public Library (DPI, Annette Smith)
   - May, 2020 - Mineral Point Public Library (Williams)
   - July 2020 -
   - Other Suggested Locations: Kaukauna, UWEC – Barron County College, State Law Library, Medical Library, School of Information Studies MKE or I-School MAD, CESA

   **Review follow-up items**                                 Marty Van Pelt
   Discussion

9. **Announcements**                                          All

10. **Adjournment**                                           Marty Van Pelt


11. **Tour of McMillan Memorial Library**                     **Andrew Barnett**
                                                              **Library Director**

**COLAND Minutes - September 13, 2019**

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**Members Present:**
Terrence Berres, Franklin
Nick Dimassis, Beloit
Miriam Erickson, Fish Creek
Jaime Healy-Plotkin, Madison
Svetha Hetzler, Sun Prairie
Joshua Klingbeil, Wausau
Jacqueline Liesch, Kenosha (Virtual)
Dennis Myers, Germantown
James O'Hagan, Racine
Joan Robb, Green Bay (Virtual)
Jennie J Stoltz, Fox Point
Martha Van Pelt, Sun Prairie
Kristi Williams, Cottage Grove
Jess Ripp, Milwaukee (Virtual)

**Members Absent:**
Bryan McCormick, Janesville
Jess Ripp, Milwaukee
M. T. Boyle, Burlington

**DPI Staff:**
Martha Berninger
Alison Hiam
Kurt Kiefer
Ben Miller
Monica Treptow

**Guests:**
Patti Ritchay, potential COLAND Member
Andy Barnett, Director of McMillan Public Library

**1.  Call to Order (9:00 am) - Marty Van Pelt**

Meeting was called to order by Chair,Marty Van Pelt at  9:11 am.

Roll Call/Determination of Quorum
Quorum of fourteen members present.
Motion by Dennis Myers to adopt the agenda as printed. Second by Erickson. Motion carried

Approval of July 12, 2019 Meeting Minutes: Motion - Healy-Plotkin, Second - Myers; Discussion: None; Approve: All, one abstention (Stoltz)


2.      **Report of the Chair -** Information, discussion


Review of Meeting Protocols, please state your name before speaking for those on the phone, please allow time for those on the phone to respond.

Election of Member at Large
Jaime Healy Plotkin and Dennis Myers ran for the member at large position. Paper ballots were handed out and online voted were taken by Ben Miller and Alison Hiam. Jaime Healy-Plotkin was elected as Member at Large.

Introductions of New Members - Josh Klingbeil and Jennie Stoltz
Welcome to the McMillian Public Library Director - Andy Barnett


3.      **DPI Updates Information, discussion -** Biennial Reports s. 43.07(4), (5), (7)

BadgerLink and Special Library Archives complaints raised by Jaime Healy-Plotkin, and Martha Berninger responded to the concern that the contract is on a two year cycle and to contact DPI directly with issues and complaints.

Martha Van Pelt would like a summary of the meetings that happened, opposed to only knowing the dates of the conferences. The interlibrary loan conference had over 80 participants and was successful. Day to day library loan tasks helped to connect those who work in that area, typically when they feel isolated in their jobs.

James O'Hagan made mention that Ed Snow was an excellent addition to the DPI team, especially his connection to the ISTE organization.

Monica Treptow provided information about the Youth Services Institute especially how it connects unlicensed and rural area librarians. Held in Lake Delavan over four days.

Martha Berninger talked about the Super Project Advisory Council (PAC). It is an organization to coordinate. This is a federally funded project to help library staff and people to build better relationships and training modules between workforce development and library staff. Martha will keep a list of who is attending trainings.

Ben Miller talked about BadgerLink Advisory group is meeting to help keeping materials current and relevant in BadgerLink. Particularly, the group is purposefully diverse to meet the needs of all people served. Kristi Williams asked how they got such a diverse group. Ben said there was a

callout and networked connections to get people across all backgrounds, even below the director level. First meeting will be in early December.

Terry requested that DPI update have highlighted bullets at the top.

John DeBacher will be retiring the day after Thanksgiving. He will be at our meeting in November.

There was an update of the current membership of COLAND. We have four open public seats. We are southern and Dane County heavy. Kurt Kiefer said we would like to make sure we keep our membership diverse by looking up north for membership. Kurt referred to the map that shows where we have had our meetings. That map is internal, says Alison Hiam, and will share with the group. Suggestion to network at WLA (Coffee with COLAND).

4. **Legislative Update** - Information, discussion - Biennial Library Service Budget s. 43.07(6)

Kurt Kiefer shared this is a recap of the state items. IMLS from the feds has cleared the House and now is headed to the Senate. We are waiting on the hearings from the Senate appropriations committee. House did send an increase of IMLS funds.

5. **PLSR Implementation update** - presentation

Ben Miller provided the update to the group. Pointed out highly supported outcomes, that also are "heavy lift" projects - Implement an LMS for Pro Development, and review current funding formula. These had support, but need more study - Develop standards/best practices/accountability, enhance collaboration, and delivery service pilot projects. Needing a lot more education and listening would be in the areas of reducing public library systems, and creating a robust discovery layer.

Ben shared in the notes the current activities and implementation timeline through until Spring 2020. These projects, as noted by Kurt Kiefer, are a recommendation to enhance collaboration by creating incentives and removing barriers. The Library Directory Project will also allow for people to look directly at their own systems, and allow systems to update on their end directly as the current planned idea.

A project manager will need to be hired to keep this project on track and speaking to the right people. There is an existing vacancy. Jaime Healy-Plotkin offered how will John DeBacher's retirement impact this project, especially in the timing in hiring his replacement. In the Draft Issues Paper, Svetha Hetzler raised the question of where we are with the shifts to "Netflix" style services and how it is impacting library usage. Licensing of ebooks are said to be coming more restrictive per Martha Van Pelt.

Ben Miller shared the need to create specs around a Library Media Specialist, and James O'Hagan recommended working with Wisconsin eSchool Network and WDLC to help build those specs since we have already statewide familiarity with the current system between students, parents and teachers already involved in virtual learning options.

In spring, things grow. Implementation takes place of all the work in this build-up to implementation. It is important that DPI does not do all the work in implementation, but through an implementation team made of those in the library community. They don't have to be led by subject matter experts, but better focused on being able to manage a team and keep things moving, while understanding the subject matter, per Kurt Kiefer. And Joshua Klingbeil made sure to note the messaging of this implementation work is carefully worded to ensure proper framing of the project.

Jennie Stoltz went back to the fiscal studies part and found that public library systems are keeping their own fiscal books, and library systems have a completely different method of keeping their fiscal books. How things are categorized will vary between the two, for example.

Kurt Kiefer said along the way in the process, we will seek out input from subject matter experts and make sure to leverage the DPI IT team to help increase discussions and shared work in the library services since a lot of this work is already done on the education side. Martha Van Pelt and Jaime Healy-Plotkin emphasized the importance of communication of this work.


6. **Break** at 10:46 until 11 .  Goals and Statues moved to before lunch.

**7. Goals to Statutes Review**

Martha Berninger provided an overview of the slides. The slides are quite detailed. All members should definitely review these detailed slides.

Martha Van Pelt asked for a timeline to be provided so we can keep up on all things happening in the review. Martha Berninger said she could provide that. Terrence Berres said adding the reports into the rolling calendar would help as well keeping us on time. He also suggested that all members look at the goals and make sure we focus on the goals and how they connect to the statutes. Kurt Kiefer supported this statement. This particular slidedeck needs to be reviewed.

**8. Future Meetings -** Information, discussion, action

**Future meeting topics:**
Academic Libraries visit
Overdue fines discussion
Shifts in Online Resource Licensing (particularly ebooks)
Future Rural Library Data report
Delivery
WLA
Tribal Libraries Update (current state of them)
Food and Start Times
UW System mergers and impact on Academic Libraries

**Future Meeting Dates and Locations:**
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March, 2020 - Milton Public Library (DPI, Annette Smith)
May, 2020 - Mineral Point Public Library (Williams)

July 2020 -
September 2020 -
November 2020 -
Other Suggested Locations: Kaukauna, UWEC – Barron County College, State Law Library, Medical Library, School of Information Studies MKE or I-School MAD, CESA

## 9. Announcements

Kristi Williams thanked the DPI team for supporting her community's 100 year celebration.

Terrence Berres shared at Marquette Conference and shared poll that showed people in various communities, even those who never visit them, say they are important to the community.

## 10. Adjournment
Motion- Dennis Myers; Second- Kristi Williams; Approve: All

## 11. Tour of McMillan Memorial Library

43.07   Council on library and network development. The state superintendent and the division shall seek the advice of and consult with the council on library and network development in performing their duties in regard to library service. The state superintendent or the administrator of the division shall attend every meeting of the council. The council may initiate consultations with the department and the division. The council shall:
(1)   Make recommendations to the division in regard to the development of standards for the certification of public librarians and standards for public library systems under s. 43.09.
(2)   Advise the state superintendent in regard to the general policies and activities of the state's program for library development, interlibrary cooperation and network development.
(3)   Advise the state superintendent in regard to the general policies and activities of the state's program for the development of school library media programs and facilities and the coordination of these programs with other library services.
(4)   Hold a biennial meeting for the purpose of discussing the report submitted by the state superintendent under s. 43.03 (3) (d). Notice of the meeting shall be sent to public libraries, public library systems, school libraries and other types of libraries and related agencies. After the meeting, the council shall make recommendations to the state superintendent regarding the report and any other matter the council deems appropriate.
(5)   On or before July 1 of every odd-numbered year, transmit to the state superintendent a descriptive and statistical report on the condition and progress of library services in the state and recommendations on how library services in the state may be improved. The state superintendent shall include the report as an addendum to the department's biennial report under s. 15.04 (1) (d).
(6)   Review that portion of the budget of the department relating to library service. Recommendations of the council in regard to the budget shall accompany the department's budget request to the governor.
(7)   Receive complaints, suggestions and inquiries regarding the programs and policies of the department relating to library and network development, inquire into such complaints, suggestions and inquiries, and advise the state superintendent and the division on any action to be taken.
History: 1979 c. 347; 1983 a. 524; 1985 a. 177; 1995 a. 27; 1997 a. 27.