State of Wisconsin   COUNCIL ON LIBRARY AND NETWORK DEVELOPMENT

A G E N D A
Council on Library and Network Development
January 14, 2005, 10 a.m. – 3 p.m.
The Ebling Library
(UW Madison Health Sciences Library)
750 Highland Ave
Madison, WI 53705-2221

1.	Call to Order	John Reid, Chair	
2.	Introduction of new members	John Reid	
3.	Roll Call/Determination of Quorum	John Reid/designee	
4.	Welcome to the Ebling Library	Terrance Burton, director, Ebling Library	Information
5.	Adoption of Agenda	All	Action
6.	Approval of Minutes for November 12, 2004 meeting	All	Action
7.	Correspondence	John Reid	Information, discussion

8.	Library Legislation Update
	   a. State
	   b. Federal
		Rick Grobschmidt	Information, discussion

9.	Discussion of draft of new Wisconsin Public Library Standards (follow up from brief report at last meeting)	Mike Cross	Information, discussion
10.	Report on 2005 LSTA grant awards and LSTA maintenance of effort issue	Peg Branson	Information, discussion
	Lunch		
11.	Presentation and tour, Ebling Library	Terrance Burton	Information, discussion
12.	Presentation – Medical Resources available on BadgerLink	Mary Struckmeyer	
13.	Presentation – DPI Customer Service and Outreach	Kay Ihlenfeldt	Information, discussion

13.	DLTCL Library Team Reports		Information, discussion
	1) Public Library Development	Mike Cross	
	2) Reference and Loan		
		Mary Struckmeyer	

14.	Future Meeting Dates	John Reid	Discussion, action
	a) March 11, 2005 – Middleton (tentative)		
	b) May 13, 2005 – Superior		
	c) July 8, 2005 – TBD		

| 15. | Announcements | All | |

| 16. | Adjournment | John Reid | Action |

COUNCIL ON LIBRARY AND NETWORK DEVELOPMENT

Meeting Minutes
(revised)
January 14, 2005
10 a.m.-3 p.m.
The Ebling Library
(UW Madison Health Sciences Library)
750 Highland Ave
Madison, WI 53705-2221

Members Present: Barbara Arnold, Madison
Michael Bahr, Germantown
Mary Bayorgeon, Appleton
Don Bulley, South Milwaukee
Miriam Erickson, Fish Creek
Sherry Freiberg, Eldorado
Catherine Hansen, Shorewood
Lisa Jewell, Superior
Bob Koechley, Fitchburg
Pat LaViolette, Green Bay
Douglas Lay, Mosinee
Eugene Neyhart, Sussex
John Nichols, Oshkosh
Calvin Potter, Sheboygan Falls
John Reid, West Bend
Kris Adams Wendt, Rhinelander

Members absent: Kathy Pletcher, Green Bay
Phil Sawin, Menomonie
Kristi Williams, Cottage Grove

DPI Staff: Rick Grobschmidt
                         Peg Branson
                         Mike Cross
                         Kay Ihlenfeldt
                         Mary Struckmeyer

Guests: Terry Burton, Director, Ebling Library

1. CALL TO ORDER

   John Reid called the meeting to order.

2. INTRODUCTION OF NEW MEMBERS

   John Reid read the names of the new members. Everyone in attendance introduced themselves.

2. ROLL CALL

   Barbara Arnold, COLAND secretary, determined that all but three members were in attendance so a quorum was present.

3. WELCOME TO THE EBLING LIBRARY

   Terrance (Terry) Burton, director of the Ebling Library, welcomed the group. The library is the health sciences library for the University of Wisconsin, and is a resource library for the National Network of Libraries of Medicine for the state of Wisconsin. Also, it was recently designated an outreach library for the network in the greater Midwest region.

4. ADOPTION OF AGENDA

   Pat LaViolette moved that the agenda for today's meeting be adopted; Gene Neyhart seconded the motion. The motion passed.

5. APPROVAL OF MINUTES FROM NOVEMBER 12, 2004 MEETING

   Miriam Erickson moved that the minutes be approved. Lisa Jewell noted that she was listed in the minutes as being absent (Note: she was also listed as being present). Gene Neyhart seconded the motion. The minutes from the meeting were approved with the correction noted.

6. CORRESPONDENCE

   There was no correspondence to discuss.

8. LIBRARY LEGISLATION UPDATE

Rick Grobschmidt reported on the new legislative session which has just started; we will know more as the session progresses. So far no bills directly related to libraries have been introduced. The DLTCL and DPI will be introducing two bills; the bills will be introduced by Rep. Steve Freese and Sen. Joe Leibham. The bills are the product of the state superintendent's library task force, and were drafted and introduced last session but time ran out before any action could be taken. The division expects the bills to be reintroduced in the next couple of weeks. The "Language" bill is the less controversial of the two; the "Reform" bill is expected to generate some discussion. He also briefly mentioned the "Library District" bill that WLA is working on, and AB431 (exemption from a county library tax) which was introduced in the last session but vetoed by the governor. It will likely be introduced again this session. The division will provide updates on these bills once they have been introduced.

Rick also reported on the governor's budget bill, to be introduced in February. The state superintendent has requested money for BadgerLink and a quality, bilingual encyclopedia. She has also requested that library aid funding be restored to the 13% level, that there be additional funding for library delivery services, and that the library service contracts be restored to the level of funding prior to the cuts from 2003-04, when the contracts were cut by 15% because they had been counted as part of the DPI's operating budget. This is no longer the case

Cal Potter made a motion that COLAND send a letter to the governor, the Department of Administration, and others in support of the state superintendent's budget request. Pat LaViolette seconded the motion. After a brief discussion on the relative low cost of the delivery services, the motion to send a letter to the governor, the Department of Administration, and others was approved. A discussion continued about the timing of the letter, and what should be included in the letter, such as support for additional funding for BadgerLink. There was additional discussion about cost savings provided by both the delivery services and BadgerLink.

On items related to the federal budget, Rick reported on the reluctance by Congress to continue to fund the e-rate discount on telecommunications services to schools and libraries due to incidents of fraud and abuse of the program. Due to the efforts of the Council of Chief State School Officers (CCSSO), the American Library Association (ALA), and others, Congress passed an emergency bill to resume making payments to schools and libraries for the short term. This is a temporary fix

and the issue will come up again. (No instances of fraud or abuse of the program have been reported among Wisconsin libraries.)

John Nichols brought up the subject of the Taxpayer Bill of Rights (TABOR). A discussion followed about the impact of similar legislation in other states, and how Wisconsin might fare if similar legislation is enacted in this state. Some members of the group would like for the division to prepare a report for COLAND on this subject so the Council will be prepared to take a position.

9. DISCUSSION OF DRAFT OF NEW WISCONSIN PUBLIC LIBRARY STANDARDS

Mike Cross reported on the new version of the Wisconsin Public Library Standards, a partial copy of which was included in the packets sent out to members prior to the meeting. The first couple of chapters explaining what the standards are and how to use them were not included. A few of the standards are statutorily required but most are voluntary guidelines. It is up to the individual library and community to decide if they want to meet these standards. Development of the standards was guided by the belief that all public libraries in Wisconsin want to provide at least a basic level of service to their community; the standards also define a "pathway to excellence" for public library service in the state.

This will be the fourth revision of the standards; the last major revision was 5 years ago by a task force of librarians and others who recommended that the standards be reviewed and revised every five years. Since five years have passed since the last revision, the division went to the LSTA Advisory Committee with a proposal to put together another task force to revise the standards. The advisory committee said a major revision was not necessary and that whatever updating needed to be done could be handled by the division staff. The division has done that. Staff members made a presentation on the revisions at the WLA conference, and with this meeting they are sharing the revisions with COLAND. Mike also indicated that the division would be interested in hearing from COLAND members if they had any comments on the suggested revisions. He read through some of the items in the document, answering questions and making notes of comments from the Council. He noted that the division is continuing to work on the draft and they will continue to seek feedback. At some point a polished version will be provided to COLAND with the possibility of receiving the council's endorsement.

10. REPORT ON 2005 LSTA GRANT AWARDS AND LSTA MAINTENANCE OF EFFORT
ISSUE

Peg Branson updated the council on the 2005 LSTA grant awards. She provided handouts listing the 2005 LSTA grant awardees, and 2005 grant categories and budget. She gave a brief description of what the Library Services Technology Act is, the amount of funding that has been available, and the types of projects funded. Congress doesn't usually vote on the LSTA funding until late in the year. Typically the president doesn't sign until December or January each year (Wisconsin still does not know the exact appropriation for this year). She commented that the federal guidelines regarding how the money can be spent are fairly flexible. She proceeded to highlight the categories and the list of projects funded for this year, commenting on several that were of special interest to COLAND members such as the shared automated systems study. Other projects of particular interest to the group were included items in the Digitization Category (which is a new category this year); there was a concern from the LSTA Advisory Committee that projects in this category be more than just preservation projects – the materials would also need to be accessible after they have been digitized. A tangential discussion on the issue of larger libraries pulling out of WISCAT and moving to OCLC, and the relative merits of the value of search engines such as Google, followed. During this discussion Mirian Erickson and Kris Adams Wendt spoke of the continuing dependence upon and value of WISCAT to public and school libraries throughout the state and questioned where the money would come from for conversion should WISCAT be abandoned in favor of OCLC to accommodate larger libraries. Mary Bayorgeon had similar concerns on behalf of special libraries.

After a break for lunch, Peg continued her presentation with an update of the LSTA maintenance of effort issue. She provided a handout which gave background information on the LSTA maintenance of effort requirements, and a description of the current situation which is that the division fell short on its MOE requirements by $200,531 in FY 2003. The end result is that the division will be penalized approximately $30,000 which will most likely be taken from LSTA funds for federal FY 2006. Shortfalls in state funding are also projected for FY 2004 and 2005, and may result in LSTA penalties in FY 2007 and 2008. Penalties are assessed three years after the report year in which the problem occurs because of the time lag in federal reporting.

11. PRESENTATION AND TOUR OF THE EBLING LIBRARY
    Terrance Burton led the group on a tour of the health sciences library. As the group toured the facility, he reported on various aspects of the building and of the libraries materials and services, and answered questions from members of the council.

12. MEDICAL RESOURCES AVAILABLE ON BADGERLINK

Mary Struckmeyer from the Reference and Loan Library gave a report on the medical resources available on BadgerLink. She gave a brief history of the early days of BadgerLink, and provided a handout listing the health resources websites available. EBSCOHost is the site with the most medical resource links. Following Mary's presentation, Rick Grobschmidt commented on the value of putting together topical lists of resources available on BadgerLink (for example, Sally Drew recently put together a list of resources available related to international education) because of the sometimes overwhelming number of links available through BadgerLink.

13. DPI CUSTOMER SERVICE AND OUTREACH

Kay Ihlenfeldt from the DLTCL's Library and Statistical Information Center gave a presentation on the work of DPI's Community Outreach Task Force. The task force was established to evaluate relationships between teams in the department and their customers (stakeholders). Kay passed out a report on the work of the task force and a list of its recommendations for the department. The task force used a variety of methods including focus groups and web surveys to gather information from various stakeholder groups before compiling their recommendations.

14. DLTCL LIBRARY TEAM REPORTS

Mike Cross updated the Council on activities of the Public Library Development Team. He briefly reported on the Gates Foundation Training Grants and passed around two related handouts. He also passed out copies of the new Public Librarian Certification manual, and he gave an update on the ongoing Milwaukee County Federated Library System dispute over reciprocal borrowing. Following Mike's report, a discussion ensued regarding the need to find a better way to disseminate copies of the state superintendent's biennial report on interlibrary loan and resource sharing.

Mary Struckmeyer reported on activities of the Reference and Loan Library, including the recently completed resource sharing needs assessment. Russell Consulting is expected to deliver the final report on January 18, and will make a presentation at an upcoming COLAND meeting. She also discussed the Request for Information (RFI) to vendors on resource sharing tools (responses are due to Reference and Loan by January 28), and she talked about virtual reference systems.

In the absence of a staff member from the Instructional Media and Technology Team, Mike Cross briefly reported on their activities, passing around a handout and mentioning the fact that the 2005 Common School Fund totals are up from last year.

15. FUTURE MEETING DATES

a) May 20, 2005 – Superior; date changed for this meeting due to conflict with WAPL conference and UW-Madison commencement.

b) July 8, 2005 – TBD

15. ANNOUNCEMENTS

17. ADJOURNMENT

Pat LaViolette moved to adjourn the meeting; Bob Koechley seconded the motion; the meeting was adjourned.

Respectfully submitted,

Barbara Arnold
Secretary