



A G E N D A

Council on Library and Network Development

January 22, 2016

9:30 a.m. – 1:00 p.m.

Originating from

Wisconsin Department of Public Instruction

125 South Webster Street, Conference Room 349

Madison, WI 53703

Access meeting by conference call

Phone Bridge: 1-877-820-7831

Pass code: 709486

1. Call to Order (9:30 a.m.) Cara Cavin, Chair
2. Roll Call/Determination of Quorum Tom Kamenick, Secretary
3. Adoption of Agenda Cara Cavin, all - *Action item*
4. Approval of Minutes for November 13, 2015 meeting Cara Cavin, all -- *Action item*
5. Report of the Chair: Cara Cavin
 - a) Correspondence:
Letter to Department of Workforce Development
Letter of support for I-LEAD USA Wisconsin
 - b) Other business:
Update on Board of Commissioners of Public Lands
6. Change to COLAND bylaws related to Nominating Committee selection date in Article III, Section 2 Cara Cavin -- *Action item*
7. Update on System Revision Steering Committee Bryan McCormick
8. Approval of COLAND's Biennial Report to the State Superintendent John DeBacher, Cara Cavin – *Action item*
9. Discussion and approval of COLAND goals for 2015-16 Cara Cavin – *Action item*
10. Division for Libraries and Technology Standing Report DPI/DLT staff

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| 11. Legislative Update | DLT staff, COLAND members |
| 12. Updates on COLAND appointments | Cara Cavin |
| 13. Suggestions for Future Agenda Items | Cara Cavin, All |
| 14. Future Meeting Dates and Locations | Cara Cavin, All |
| a) March 11, 2016 – Pulaski School District | |
| b) May 20, 2016 -- Mercer Public Library | |
| c) July 8, 2016 -- Medical College of Wisconsin, Milwaukee (Still to be confirmed) | |
| d) September 9, 2016 -- TBD | |
| e) November 11, 2016 – TBD | |

Other suggestions for future sites: Cedarburg Public Library, LaCrosse Public Library, and Egg Harbor Public Library (once the new library is built).

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| 15. Review follow-up items | Cara Cavin, All |
| 16. Announcements | |
| 17. Adjournment (NLT 1:00 p.m.) | |

COUNCIL ON LIBRARY AND NETWORK DEVELOPMENT

Meeting Minutes

January 22, 2016

9:30 a.m. – 1 p.m.

**Telephone conference call originating from
Wisconsin Department of Public Instruction
125 South Webster Street, Conference Room 349
Madison, WI 53703**

Members Present: Terence (Terry) Berres, Franklin (telephone)
Mary Therese (M.T. Boyle) (telephone -- joined at 10:25 a.m.)
Cara Cavin, Verona (in person at GEF 3)
Joshua Cowles, Fond du Lac (telephone)
Miriam Erickson, Fish Creek (telephone -- left call at 10:07 a.m.)
Laurie Freund, Waukesha (telephone)
Thomas (Tom) Kamenick, Saukville (telephone)
Douglas (Doug) Lay, Suamico (telephone)
Bryan McCormick, Janesville (telephone)
Kathy Pletcher, Denmark (telephone)
Joan Robb, Green Bay (virtual)

Members Absent: Jess Ripp, Milwaukee
Kristi Williams, Cottage Grove

DPI Staff: Martha Berninger
John DeBacher
Ben Miller
Roslyn Wise

Others: None

1. Call to Order

Cara Cavin called the meeting to order at 9:35 a.m.

2. Roll Call/Determination of Quorum

Tom Kamenick called the roll; 10 members were present so quorum was achieved.

3. Adoption of Agenda

Motion by Miriam Erickson, seconded by Doug Lay, to adopt the agenda; the motion passed unanimously.

4. Approval of Minutes for November 13, 2015 Meeting

Motion by Doug Lay, seconded by Kathy Pletcher, to approve the minutes of November 13, 2015; the motion passed unanimously.

5. Report of the Chair

Cara Cavin thanked Kathy Pletcher, Laurie Freund, M.T. Boyle, and Martha Berninger for drafting a letter to the Department of Workforce Development. DWD was asking for input on the Wisconsin Workforce Innovation and Opportunity Act. COLAND's letter highlighted the services of public libraries available for job seekers. Kathy Pletcher asked if COLAND received any response, but there was none.

Cara Cavin turned to the draft letter written by Joshua Cowles. Josh drafted a letter of support thanking Superintendent Evers for supporting Wisconsin's participation in ILEAD USA. The letter also urges Superintendent Evers to continue sponsoring ILEAD despite the loss of federal funding. Cara asked for informal approval to finalize and send the letter. No objections were noted.

Cara Cavin noted that Jonathan Barry was recently named Executive Secretary of the Board of Commissioners of Public Lands. Miriam Erickson and Kathy Pletcher suggested that COLAND should send him a letter inviting him to attend a meeting. No objections were noted.

6. Change to COLAND Bylaws Relating to Nominating Committee Selection Date in Article III, Section 2

Motion by Kathy Pletcher, seconded by Miriam Erickson, to amend COLAND's bylaws to elect the Nominating Committee for officers at the annual March meeting instead of the May meeting; the motion passed unanimously.

7. Update on System Revision Steering Committee

Bryan McCormick delivered this update, noting that the Committee approved a communications plan in December to get information out to the public in a better way. He described the creation of numerous workgroups: chapter 43, consulting, continuing education, delivery, e. resources, ILL, ISS/Discovery, resource libraries, and technology. He also noted that they were looking for lead people and liaisons from the steering committee for those workgroups and filling the workgroups with volunteers.

8. Approval of COLAND's Biennial Report to the State Superintendent

John DeBacher reminded COLAND that this report was reviewed last meeting, but needed formal approval. Cara Cavin praised John for a job well done. John noted that the statute requires the report to be submitted by July 1st of odd years, and we should try to plan to have the report finished by June of 2017 so that it can be included in the Superintendent's Report in service of the Governor's biennial budget request.

Motion by Kathy Pletcher, seconded by Doug Lay, to approve the report; the motion passed unanimously.

Roslyn Wise stated she would put it up on COLAND's webpage, and noted it had to be sent to the Superintendent. Cara Cavin indicated she would send it to the Superintendent under an appropriate cover letter.

Martha Berninger reminded COLAND that the Superintendent's own report was in the materials for this meeting, that a public hearing on it had been held, and COLAND had been asked to provide any feedback or corrections. As none were received, the report was published.

9. Discussion and Approval of COLAND goals for 2015-16

Cara Cavin opened up the goals for discussion. Martha Berninger noted that Goal 5 had no chair. Cara indicated she had asked for volunteers and had received no responses. Terry Berres volunteered. Joshua Cowles asked what the LSTA's 5-year plan was in Goal 3. John DeBacher replied that it needed to be evaluated and a new 5-year plan created beginning in 2017, including reauthorizing LSTA. Kurt Kiefer is working on that project.

Motion by Kathy Pletcher, seconded by Miriam, to approve the goals; the motion passed unanimously.

*At 10:07, Miriam Erickson had to leave the meeting. The quorum was lost, but no further action items were called for.

10. Division for Libraries and Technology Standing Report

Martha Berninger delivered DLT's standing report. She noted that Nancy Anderson and others in DPI were creating a workgroup to review and update guidance on the use of common school

funds. She described the Library Media Specialists licensing project, which will go before the Professional Standards Council in February. She explained that after years of information gathering and conversations with interested parties, WiLS is nearing completing work on creating a school e-books consortia. She described the Every Student Succeeds Act, a new federal law providing federal money to spend on professional development for instructional services at libraries. Kathy Pletcher asked how the funding would be made available. John DeBacher said that it was like the Workforce Innovation and Opportunity Act – many programs under one heading. Funds would be passed through DPI to districts based on established conditions.

Martha also talked about the Workforce Investment and Opportunity Act. She noted that final regulations would be coming out from the federal Department of Labor this summer. She described the timeline of local plans for competitive one-stop operator (“OSO”) processes (job service centers). She noted that public libraries can compete. John DeBacher cautioned that the version of the regulations they had reviewed was not final and could change, but local and regional DWD boards would have to work with what they knew. He suggested COLAND members encourage library representatives to reach out to the local DWD board and apply if it seems feasible. Kathy Pletcher noted that was part of Goal 2, and she would be setting up a conference call to work on it.

Finally, Martha indicated that Kurt Kiefer attended the midwinter meeting of the Council of State Library Administrators. Discussions included data standards, open source software for searching, and a guidebook for implementing library transformation from the Aspen Institute.

Cara Cavin noted that it was suggested at the last meeting to have an update on the Aspen Institute Report. She will put it on the next meeting’s agenda. Cara also asked Martha to forward her DPI/DLT report to Tom Kamenick.

11. Legislative Update

John DeBacher gave this report. He explained SB466, the “Collections Bill”, which allows public libraries to use 3rd party collection agencies or law enforcement to recover overdue materials. He noted that some libraries have done so in the past despite ambiguous authority. The Attorney General was asked whether libraries have that statutory authority in 2003, but his answer was indecisive, suggesting clarifying legislation.

Legislation has been introduced to permit the Menominee County library to be recognized as a “public” library under the relevant statute. The bill fixes problems created by the fact that the vast majority of Menominee County is tribal reservation land. John noted that a similar library is on the Lac Courte Oreilles reservation and needs similar legislation.

Cal Shepherd, State Librarian in South Carolina, has been successful in increasing her state’s funding of public libraries from \$13 million to \$14 million. The state’s library association changed their tactics from a single legislative day to regularly inviting legislators to visit libraries in their districts. Ben noted that the biennial budget process will be starting up again next year.

Kathy Pletcher noted that LDL has a meeting next Friday to talk about assistance for the tribal library bill. She loves the idea of meeting with legislators, and noted that we have been doing it with some legislators, with good success. John DeBacher noted that South Carolina has a more modern library system run by counties.

John DeBacher noted that the Wisconsin Library Association (WLA) will be holding its 125th Anniversary event during this year's Library Legislative Day at the capitol.

12. Updates on COLAND Appointments

Cara Cavin said she had no information on new members. She encouraged members to talk to people they know who might be interested.

13. Future Agenda Items

Cara Cavin noted several future agenda items: selecting a nominating committee, the Aspen Institute Report, and information about WISELearn. Kathy Pletcher suggested discussing whether COLAND could be involved with Wisconsin Library Association's Anniversary event. The deadline to get involved is April 15.

14. Future Meeting Dates & Locations

Cara Cavin reviewed the March and May future meetings. She noted that July was tentatively to be held at the Medical College of Wisconsin, but Terry Berres informed COLAND that MCW does not have an appropriate space. He suggested the new library in Oak Creek. Martha Berninger suggested Cedarburg, La Crosse, and Egg Harbor, which have been mentioned previously. Kathy Pletcher mentioned that River Falls' library won library of the year, but noted that it was far away from most people and we are already traveling far for Mercer. John DeBacher said that DPI was awaiting a legal opinion from ILMS on whether funding for COLAND meetings must be included within the 4% limit for administrative costs. If so, it would restrict COLAND's funds severely, but he thinks that we will come out ok.

15. Review Follow-up Items

Tom Kamenick reviewed items to be followed up on.
Send out Josh's letter supporting ILEAD program
Send memo and Biennial Report to the State Superintendent
Invite the new secretary of BCPL to a COLAND meeting
Goals committee discuss and edit goals before posting on COLAND website

16. Announcements

Cara Cavin asked for any other announcements. There were none.

17. Adjournment

Motion by Kathy Pletcher, seconded by Tom Kamenick, to adjourn; the motion passed unanimously. The meeting adjourned at 11 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'TKamenick', written in a cursive style.

Thomas C. Kamenick, COLAND Secretary