

PI-1202 Working School Number Guidance

This document provides some general information for the “Working School Number” data element.

Working School Number Definition:

This is the four-digit code assigned by DPI for the location within the LEA where the assignment is performed. A Working School Number of 0000 may be valid for this data element under the following certain circumstances:

- If the hiring LEA is a CESA or CCDEB and the working LEA is a CESA or CCDEB, the Working School Number can equal 0000.
- If the working LEA is not a 2R charter, 0000 is a valid Working School Number for 53/0840, 53/0841 and 53/0935 but not for any other 53/assignment combination, nor for positions 51, 52 and 84. 0000 is valid for all other positions not mentioned here.
- A Working School Number of 0000 is *not* a valid number for the 2R charter schools.

The following position/assignment codes may be reported with a Working School Number of 0000, only if the individual worked at more than **five** locations. DPI will be monitoring these cases closely and may rescind this waiver in the next reporting period:

- 53/0001 Teacher Non-Teaching Time
- 53/0002 Academic support
- 53/0003 Mentor
- 53/0312 Title I Reading
- 53/0506 Music Instrumental
- 53/0511 Music Choral, grades 6-12
- 53/0515 Music General
- 53/0800 Cross Categorical
- 53/0805 Hearing Impairment
- 53/0808 Early Childhood Special Education
- 53/0810 Cognitive Disability
- 53/0811 Learning Disability
- 53/0815 Orthopedic Impairment
- 53/0825 Visual Impairment
- 53/0826 Orientation and Mobility
- 53/0830 Emotional Behavioral Disability
- 53/0832 Other Health Impairment
- 53/0840 Special Education Hospital Program
- 53/0841 Special Education Homebound Program
- 53/0860 Adaptive Physical Education
- 53/0933 Homebound Instruction
- 53/0935 At-Risk Tutor
- 53/0940 Teacher/Academic Support
- 84/0000 Speech/Language Pathologist