

Wisconsin FCCLA State Executive Council Duties

- A. It shall be the duty of **all officers** to:
1. Attend all meetings called by the state president and adviser;
 2. Serve as a member of at least one committee;
 3. Share concerns in the region;
 4. Assist in the development of the state publication;
 5. Promote and encourage membership throughout the state;
 6. Assist local chapters when called upon;
 7. Select a state theme to meet the changing needs of the state association; and
 8. Serve as a member of the State Executive Council.
- B. The **President** shall preside over all business meetings of the state organization and of the State Executive Council. This position shall appoint committees and serve as Ex-Officio of these committees. They will promote the FCCLA Planning Process and the National Program, Power of One.
- C. The **First Vice President** shall assume responsibility in the absence of the president and shall keep the minutes of all state meetings and meetings of the State Executive Council. This position shall promote membership throughout the state and promote the state Program of Work goals.
- D. The **Vice President of Finance** shall report on the financial standings of the state organization at all state meetings and meetings of the State Executive Council. This position shall keep a record of the reports of the financial status of the association at state meetings and compile a list of activities by which chapters can raise funds and will promote the National Program, Financial Fitness.
- E. The **Vice President of Parliamentary Law** shall provide leadership in assuring that the business sessions for the state organization and meetings of the State Executive Council are conducted in accordance with acceptable parliamentary law. This position shall rule on points on questions concerning parliamentary procedure, assist in conducting meetings in a businesslike way, keep the by-laws up-to-date and promote the National Program, Stop the Violence.
- F. The **Vice President of Competitive Events** shall provide leadership in planning and implementing the organization's Competitive Events. This position shall promote active interest and encourage members to work toward personal growth and achievement, assist the State Competitive Events coordinator at the State Leadership Conference and coordinate regional representative activities. They will also promote the National Program, Competitive Events.
- G. The **Vice President of Public Relations** shall provide leadership in promoting the state association and its mission. This position shall act as a link between FCCLA chapters and the public, keeping them well informed of the activities of the Wisconsin FCCLA and coordinate the Wisconsin FCCLA website and other social media sources deemed appropriate by the State Executive Council and Board of Directors. They shall also promote the National Program, Families First.
- H. The **Vice President of Community Service** shall provide leadership in planning and implementing the organization's community service programs. This position shall create and implement the state service project selected by the State Executive

Council. They will promote the National Outreach project and will promote the National Program, Community Service.

- I. The **Vice President of Career Development** shall promote occupational chapter membership and activities. This position will promote activities that will stimulate interest in Family and Consumer Sciences careers and related occupations and act as a link between the state association and alumni. They shall promote the National Program, Career Connections.
- J. The **Vice President of National Programs** shall provide leadership in planning and implementing the organization's individual recognition and peer education programs. This position shall promote and provide suggestions for distribution to chapters of National Programs through the use of the Planning Process and will promote the National Program, Student Body.

(Revised July, 2018)