



Dear Library Staff,

Welcome and thank you for participating in the ***Check Out Wisconsin State Parks at Your Library*** program. This program is designed to introduce new users to the library system and to Wisconsin State Parks and build community engagement with both local libraries and Wisconsin's public lands.

The passes purchased by your library are enclosed. Refer to the program guidelines document on the program resource web page listed below to help administer the program and answer common questions.

Resource Webpage:

<https://dpi.wi.gov/libraries/public-libraries/adult-services/wisconsin-state-parks-pass-program>

Please note that these are one-day passes. Library staff only need to enter a date or 3-date window, not a time, on these passes to validate them. Note that the day-use passes are not reusable or renewable.

Program Dates

- Start date: Jan. 1, 2024
- End date: December 31, 2024

Program Resource Web Page Includes:

1. DNR welcome letter to participating libraries
2. Program guidelines
3. Barcode display card
4. Promotional poster
5. Customizable Promotional Poster
6. Press Release template for participating libraries
7. Program Image for Social Media and Marketing
8. OutWiGo Wisconsin Department of Natural Resources web page featuring the Check Out Wisconsin's State Parks program and participating libraries
9. Print-on-demand youth activity pages
10. Wisconsin Explorer Activity Booklets (print-on-demand for ages 3-9+)
11. Librarian Feedback Survey for ***Check Out Wisconsin State Parks at Your Library*** program

We are excited to continue this program for the 2024 calendar year. Online print-on-demand resources can be accessed at any time throughout the year. Additional resources may become available during the year.

Information on how to order more passes should you run out this season can be found by visiting dnr.wisconsin.gov/topic/outwigo/library.

Thank you for your partnership. If you have any questions, feel free to contact program contact Sara Bernaski at sara.bernaski@wisconsin.gov.