Wisconsin Department of Public Instruction
**PUBLIC LIBRARY SYSTEM PLAN AND
CERTIFICATION OF INTENT TO COMPLY
CALENDAR YEAR 2022**
PI-2446 (Rev. 06-21)

INSTRUCTIONS: Complete and submit one copy of this Word document along with one signed, scanned copy in PDF format to the Division for Libraries and Technology (Division) by Friday, October 15, 2021. Submit completed Word and PDF documents to:

LibraryReport@dpi.wi.gov

Required by Wis. Stat. §§ 43.17(5) and 43.24(3)

GENERAL INFORMATION

Library System

Southwest Wisconsin Library System

Describe significant needs, opportunities, and challenges that influenced the development of this and other system plans.

In 2022, SWLS is looking at devoting major efforts toward making use of American Rescue Plan Act (ARPA) grant support for large projects that would be unlikely to happen at SWLS libraries without this ARPA grant opportunity. While ARPA grant projects have yet to be determined as this system plan document is written and submitted, projects to be pursued for grant funding in the SWLS region may include radio frequency identification (RFID) tagging of items at SWLS locations, RFID writing and reading equipment and software, self-check machines at interested library locations, developing and putting into use an online library card registration form that functions with our shared integrated library system (ILS) software, system sourcing of a library app that can be individually customized for use by interested library locations, electric vehicle charging stations at interested library locations and system offices, investigation of and possible purchase of electric delivery vans, and other projects. Many of the aforementioned projects involve costly equipment or setups but have the potential to encourage people's increased use of their libraries as well as help libraries better meet the comfort levels of patrons and library staff by creating service options that can reduce face-to-face interactions, speed library transactions, and expand digital accessibility.

SWLS also plans to provide workshops and collection support for member libraries interested in improving their Spanish-language staff caballities and collections. In the region, the population of people for whom Spanish is their first language, or the langauge spoken at home, has been increasing significantly. Libraries have not uniformly reacted to address needs of these community members, and this appears to be an area where support is desired. In addition to workshops organized by SWLS staff, monetary support will likely be provided for library staff interested in increasing their Spanish-languge competency through continuing education courses. A consultant with experience serving Spanish-language patrons in Wisconsin or the Midwest may be engaged to guide creation of rotating collections of Spanish-language materials for interested libraries not yet able to build sufficient collections of these materials on their own, and to enhance existing collections at libraries that have begun their own but feel patrons would benefit from the addition.

The workshops and rotating collections mentioned above would be in addition to a calendar of professional learning offerings and training webinars, consultations, and, if possible, workshops. As in 2021, some of these will be produced by SWLS and others provided in collaboration with partners from around the state and elsewhere.

It remains a goal of the system to raise awareness and facilitate local and regional connections to public libraries -- through outreach activities, through networking, and through planned activities. The system continues to seek to foster expansion of library offerings in cooperation with member libraries to bring library service to underserved areas within the system boundaries. In 2020 and 2021, the pandemic continued to postpone implementation of the full intended levels of activity. SWLS will continue to look to expanding these efforts along with interested member libraries as partners in 2022, through new projects and also via county library plans when appropriate.

Another challenge the system has faced as it plans 2022 services is library director turnover. At least one-third of the 28 public libraries in the SWLS region will have a new director within the 2020-2021 period. This is a significant loss of collective experience and memory in the region in a relatively short span of time. Many incoming directors are nearly entirely new to the library profession. SWLS will plan its continuing education offerings and trainings accordingly. Also, many directors at small libraries have part-time schedules and thus reduced availability for committee meetings, educational offerings, or collaborative projects. This all adds to the system's need to reach out more, which is an appropriate role for the system but takes time and effort, and incurs costs of various sorts.

One thing that could help systems advise library directors and library boards as they seek new library directors or look to develop their staff situations would be regular collection and sharing of library salary and benefits data throughout the state. The library annual report is a lagging indicator and does not include benefits information, besides being available in limited fashion to libraries themselves -- they have to ask around for data. Perhaps a survey tool could be developed to be deployed annually by each system to its libraries. The questions asked and instructions would be consistent, and responses could all go to the same place. They could then be sorted by system, or by community size, or number of branches, or circulation, or collection size, or other variables. Wage and other data could be used to advise libraries in setting salaries, and could help improve the library workforce.

GENERAL INFORMATION (cont'd.)

SWLS looks forward to aspects of Public Library System Redesign implementation to encourage and institutionalize collaborations that provide efficiencies and improve services to libraries.

Presumably all of Wisconsin's library systems are appreciative of the state aid increase provided in the state's two-year budget approved in mid-2021. SWLS is grateful, indeed. The aid anticipated for 2022, and particularly for 2023, should help the system remunerate staff and shore up funding for activities that have been supplemented with grant money in recent years. The 2022 SWLS budget was created relying on no grant money to fund core operations -- grant-funded projects are being pursued and may offset some budgeted expenses, but revenues from state aid, library fees, and contracted services form the core of the 2022 program budget. Despite the new state aid, however, SWLS remains in need of increased funding to serve its public library members and interact as a peer on collaborative projects with other library systems of the state. SWLS brings less to the table when investigating collaborative activities, such as the ground-breaking collaborative IT backup and digital archive project, because SWLS has almost no ability to contribute and to sustain participation in such a project financially over time. Supplementing costs of services for member libraries remains a challenge. SWLS continues to be thankful for LSTA and ARPA funding that will help with projects mentioned above as well as with other technology and online resource projects, but improved system funding situations will be needed for the longer term.

SWLS will be eyeing with interest the results of the external analysis of the system funding formula, a report which is currently expected in spring 2022. The analysis itself will not bring change, but it will likely underscore the need for change and signal what might be pursued. SWLS appreciates that it is not the only organization in the state with concerns about the funding formula. The services libraries need from library systems are not decreasing in cost. Employing and retaining qualified personnel who can provide system services at high levels requires appropriate salaries and benefits. Even with the SWLS staff restructuring accomplished in 2020, and some 2021 savings related to decreased travel and in-person activity during the COVID-19 pandemic, SWLS will continue to need to engage external consultants for professional coverage of areas such as youth services, technology support, and certain professional learning activities.

Systemic underfunding suggests an entrenched lack of support for services to public libraries and in turn their patrons -- which has the effect of putting burdens on them and their communities, solely because they are located within a particular library system service region.

Did the library system consult member libraries in the development of this plan?

☐ No, the library system did not include member libraries in the development of this plan.

☒ Yes, the library system included member libraries in the development of this plan.

If yes, describe the planning environment and process for this system plan. Include how member libraries are involved in plan development and review:

Contents of the 2022 system plan document reflect needs and desires of member libraries expressed at Net Southwest, PLAC, and other committee meetings and during consultations with system staff during 2021. A draft of the plan was shared with member libraries via email and feedback solicited ahead of the plan's approval by the SWLS Board of Trustees.

Does the library system have a formally appointed advisory committee under Wis. Stat. § 43.17(2m)?

☐ No, the library system does not have a formally appointed advisory committee.

☒ Yes, the library system has a formally appointed advisory committee.

If the system appoints an advisory committee under Wis. Stat. § 43.17(2m), describe how the system makes appointments, posts meetings, and how the advisory committee reports to the library system board. Include a list of any additional system planning documents with the period covered and attach any planning documents which have not previously been provided to the Division:

A Public Library Advisory Council that includes representatives of all system members meets six times per year in part to discuss its own topics and in part to advise and communicate with system staff and the Board of Trustees. Meetings are posted in accordance with open meetings guidelines from the Wisconsin Dept. of Justice. The group's most recent meeting minutes are shared with the SWLS Board of Trustees, and approved minutes are also shared with the Division for Libraries and Technology. Additionally, a member of the SWLS Board of Trustees is designated to attend the PLAC meetings, and PLAC selects a library representative to serve as a liaison to the SWLS Board of Trustees meetings.

The system also provides support for meetings of the members' regional ILS consortium, Net Southwest. As of mid-2021, this group includes all 28 member public libraries in the SWLS region. The Net Southwest Directors Council meets in the same

ASSURANCES (cont.)

fashion as the PLAC group and meetings, postings, and communications are handled in the same way.

Additional committees advise the system and member libraries in more specific topic areas:

The Best Practices Committee advises participants in the shared ILS consortium on topics associated with the ILS and related service operations; the committee meets as needed; members are library directors or staff who volunteer; the committee reports to the Net Southwest and PLAC groups.

The Technology Committee advises on topics related to system technology services, library technology best practices, and explores new technologies; the group meets bi-monthly; members are library directors or staff who volunteer; the committee reports to the Net Southwest and PLAC groups.

The Cataloging Advisory Group addresses topics related to the cataloging of materials and contents of records in the shared online catalog. The group meets on an as-needed basis, at least twice a year. Members include a representative of the SWLS cataloging staff and interested staff from SWLS libraries. The committee reports to the Net Southwest and PLAC groups.

Further, member counties have library committees that prepare the county library plans and in some cases are standing committees that meet annually, quarterly or otherwise regularly to discuss and plan improvements to library service within their counties. The system seeks to attend and participate in county library committee meetings to support library services to county residents, facilitate communication to and from the committees, and assist with creation and updating of county library plans.

ASSURANCES

The following plan and compliance document provides assurance that your public library system intends to comply with all statutory requirements for public library systems for calendar year **2022**. Indicate, with a check, your system's intent to comply with each system requirement and provide the requested information under each system requirement.

Wis. Stat. § 43.24(2) For a public library system to qualify for and maintain its eligibility for state aid under this section it shall ensure that all of the following are provided:

Membership Agreements

☒ Wis. Stat. § 43.24(2)(a) Written agreements that comply with Wis. Stat. § 43.15(4)(c)4 with all member libraries.

☒ The system will provide a sample copy of the agreement with a list of all members signing and the dates signed to the Division by January 15. (The system does not need to file multiple copies of the same agreement; only a sample copy of each type of agreement is necessary.)

If the system is providing the sample copy and list of members signing through a publicly available webpage, provide the URL here:

Resource Library Agreement

☒ Wis. Stat. § 43.24(2)(b) Backup reference, information and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.

☒ The system will provide a signed copy of the resource library agreement to the Division by January 15.

If the system is providing the resource library agreement through a publicly available webpage, provide the URL here:

Reference Referral, Interlibrary Loan, and Technology

☒ Wis. Stat. § 43.24(2)(d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.

List ongoing activities related to this requirement:

1. Continue to manage and support a shared integrated library system and resource sharing among member libraries of SWLS.
2. Continue to use WISCAT for interlibrary loan and provide an ILL clearinghouse; Net Southwest member libraries use the Circ Interlibrary Loan (C-ILL) module of Verso to interface with the WISCAT database.
3. Continue to provide bibliographic records and cataloging of materials for member libraries.
4. Provide funding through the Intra-System Resource Library Agreement with Platteville Public Library for additional copies of bestselling and/or popular titles to facilitate resource sharing.
5. Investigate ways to increase value of Inter-System Resource Library Agreement with Madison Public Library.
6. Provide deployment and tech support for member library computers, laptops, wifi, and networks via collaborative technology support agreement with Lakeshores Library System.

ASSURANCES (cont'd)

7. Assist member libraries with access to group technology equipment purchases.
8. Provide access to digital materials through WPLC collaboration.
9. Continue to fund online resources for member library patron use to foster lifelong learning and workforce development.
10. Maintain a laptop lab available for lending to libraries.
11. Support member library use of digitization kits to assist with preservation and access to local history materials.
12 Continue to evaluate lendable SWLS makerspace kits for refurbishment or retirement.

Indicate new or priority activities relating to this requirement for the plan year (*if none, indicate so):*

1. If grant funding allows, deploy self-check capabilities at interested libraries and ensure compatibility with the ILS.
2. If grant fudnig allows, undertake an RFID tagging project at SWLS libraries.
3. Expand technology applications supported by the collaborative technology support agreement with Lakeshores Library System.
4. Seek funding and equipment to provide internet connectivity and other services at new rural library service activities.
5. Develop and employ online library card registration tool that meets standards and works in conjunction with the ILS.
6. Develop and promote a technology replacement plan in coordination with the Technology Committee.

Inservice Training

☒ Wis. Stat. § 43.24(2)(e) Inservice training for participating public library personnel and trustees.

The Division interprets inservice training to incorporate a range of in-person and virtual professional learning opportunities.

List ongoing activities related to this requirement.

1. Provide or partner for at least eight system-sponsored workshops for member library directors, staff, and trustees.
2. Provide or sponsor at least 10 hours of technology-related training.
3. Maintain an online calendar of continuing education opportunities.
4. Provide a laptop lab and presentation package to member libraries for use in technology training and presentations.
5. Assist member libraries with the library director certification and re-certification process.
6. Co-sponsor at least two webinars with other library systems.
7. Provide training related to digitization and preservation of local history collections.
8. Per the system's current Technology and Resource Sharing Plan, system professional staff will participate in at least 5 hours of technology-related professional learning and training each year.
9. Expand offerings of web-based, system-specific video tutorials related to ILS usage, best practices, and other topics.

Indicate new or priority activities relating to this requirement for the plan year (*if none, indicate so*):

1. Provide OverDrive/Libby support course for member libraries.
2. Support member libraries' staff professional learning efforts through LSTA and ARPA grants.
3. Conduct educational event appropriate for library and system trustees.

Identify the names and email addresses of professional learning staff employed by the system for professional learning services:

SWLS Outreach and Continuing Education Consultant Shauna Koszegi, skoszegi@swls.org;
Youth Services Consultant (via contract) Carrie Portz, carrieportz@gmail.com;
SWLS System Director David Kranz, dkranz@swls.org.

If the system contracts with another system or entity to plan and conduct professional learning services, list that system or entity and provide a link to, or copy of, the current agreement:

Wisconsin Valley Library Service (WVLS), for tailored webinars and interest/needs surveys.

Additional Wisconsin library systems provide programs and webinars that SWLS member library directors and staff and trustees participate in and may incur system costs.

ASSURANCES (cont'd)

SWLS members also participate in webinar and workshop offerings that are supported by all of the library systems of the state, including the Wild Winter Web Conference organized by WVLS, Trustee Training Week organized by the South Central Library System (SCLS), and Tech Days organized by system CE coordinators from around the state collaboratively.

Delivery and Communication

☒ Wis. Stat. § 43.24 (2)(fm) Electronic delivery of information and physical delivery of library materials to participating libraries.

List ongoing activities related to this requirement. *For physical delivery reference resources, personnel, and vendors.*

1. Coordinate internet access for member libraries with BadgerNet/TEACH datalines working with our technology support partners.
2. Maintain a wide area network for members of NetSouthwest with BadgerNet/TEACH service; include those without BadgerNet/TEACH service via VPN as network security allows.
3. Provide all SWLS member libraries and branches with 3-day-per-week delivery.
4. Provide 1-day-per-week delivery during the academic year to the 31 school districts of CESA 3 on a contractual basis, to facilitate resource sharing.
5. Provide a pick-up/drop-off location for physical items in interlibrary loan en route to or from Southwest Wisconsin Technical College, to facilitate resource sharing.
5. Contract with South Central Library System for statewide delivery service.
6. Post SWLS Board of Trustees meeting agendas and approved minutes as well as agendas and approved minutes of committees of SWLS on the SWLS website.
7. Continue to use Google Drive as a collaboration and communication tool between SWLS and member libraries and among member libraries.
8. Continue fleet maintenance activities in support of consistent delivery service.
9. Continue exploring use of system delivery van(s) and equipment for added rural library service and outreach activities.
10. Continue membership in WPLC and access to the OverDrive/Libby database.

Indicate new or priority activities relating to this requirement for the plan year (*if none, indicate so*):

1. Update content on the SWLS website to make it more useful to member libraries and other users.

2. Provide more opportunities for member libraries to network, discuss important issues, and collaborate.

3. Investigate costs and benefits of transitioning to electricity-powered delivery vehicles, perhaps in conjunction with establishing vehicle charging stations in the region.

4. Take on a regional portion of the statewide delivery network, to serve UW-Platteville with 5-day-per-week delivery at its Platteville and Richland Center campuses.

ASSURANCES (cont'd)

Service Agreements

☒ Wis. Stat. § 43.24(2)(g) Service agreements with all adjacent library systems.

☒ The system will provide a copy of the agreements to the Division by January 15. The agreements with adjacent systems -- including consulting agreements, consortium agreements, etc. -- must include a list of all systems signing the agreement.

If the system is providing the service agreements through a publicly available webpage, provide the URL here:

If the system is providing the service agreements through a publicly available webpage, provide a brief description of the types and number of agreements here:

Other Types of Libraries

☒ Wis. Stat. § 43.24(2)(L) Cooperation and continuous planning with other types of libraries in the system area, which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.

☒ The system will have agreements with other types of libraries, or if the system participates in a cooperation agreement with a multitype organization to meet the purposes of this goal, there is established a clear link between the system and the individual members of the multitype organization. The system will provide a copy of the agreement with a list of all signing libraries to the Division by January 15.

If the system is providing the agreements with other types of libraries through a publicly available webpage, provide the URL here:

If the system is providing the agreements with other types of libraries through a publicly available webpage, provide a brief description of the types and number of agreements here:

Library Technology and Resource Sharing Plan

☒ Wis. Stat. § 43.24(2)(m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to library technology and the sharing of resources. By January 1, 2000, and every fifth January 1 thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.

☒ The system will provide the current plan for library technology and resource sharing to the Division by January 1, 2022, if the system amended the plan since last submitting it to the Division or if the plan on file with the Division is no longer valid. See the Library System Technology and Resource Sharing plan webpage for the most current version of the system library technology and resource sharing plan.

If the system is providing the current technology and resource sharing plan through a publicly available webpage, provide the URL here:

Is the plan current and comprehensive for the technology and resource sharing services the system provides?

    ☒ Yes, the library system technology and resource sharing plan is current and comprehensive for the technology and resource sharing services the system provides.

    ☐ No, the library system technology and resource sharing plan is not current or comprehensive for the technology and resource sharing services the system provides or will provide.

If no, describe what the system has added, changed, or eliminated from the plan in effect (and describe how the changes were reviewed with member libraries and approved by the system board):

Indicate new or priority activities relating to this requirement for the plan year:

ASSURANCES (cont'd)

Professional Consultation

☒ Wis. Stat. § 43.24(2)(h) Professional consultant services to participating public libraries.

Identify consultants, specific service areas, and related activities. If the consultant is employed by a member library, indicate the library and the consultant's title:

1. Carrie Portz will serve as a part-time Youth Services Consultant and work with member library youth and teen services staff in providing expertise in the areas of youth services planning and program implementation and evaluation.
2. David Kranz, SWLS director, consults on topics including certification, continuing education, CE validation, administration, annual reports, system services, cataloging, new library director orientation, trustee orientation and relationships, collection development, and state reports.
3. Jennifer Bernetzke, SWLS ILS Coordinator and ILL Consultant, consults on topics including ILS support and training, cataloging, collection development, ILL and WISCAT.
4. Shauna Koszegi, SWLS Outreach and CE Consultant, consults on continuing education, CE validation, inclusive services, communication, marketing, and outreach.
5. Large-format printing and limited graphic design assistance, available to SWLS-member libraries from Schreiner Memorial Library, Lancaster.
6. Die-cut orders using the system's die-cut collection can be fulfilled by staff at the Brewer Public Library, Richland Center.

Indicate new or priority activities relating to this requirement for the plan year (if no change from current year, indicate *None*):

None.

Inclusive Services

☒ Wis. Stat. § 43.24(2)(k) Promotion and facilitation of library service to users with special needs.

The Division interprets services to users with special needs as inclusive services. Inclusive library services are holistic, spanning library policies, collections, space, and services. Inclusive services reflect equity and accessibility for all members of the community, including services to individuals or groups for whom using the public library is difficult, limited, or minimized.

Indicate new or priority activities relating to this requirement for the plan year:

1. SWLS Outreach and CE Consultant will encourage member libraries to use DPI's Inclusive Services Assessment and Guide, offering a webinar on the guide's use as well as consultation and ideas for implementation.

2. SWLS Outreach and CE Consultant will offer member libraries presentations on a) serving LGBTQIA populations, and b) supporting people currently incarcerated in Wisconsin and those affected by the prison system.

3. Participating in the State and System Inclusive Services bi-monthly meetings and WLA Inclusive Services SIG quarterly meetings will help SWLS learn about and share opportunities and projects happening throughout the state related to diversity, equity, and inclusion work.

Other Service Programs

Wis. Stat. § 43.24(2)(i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library system board after consultation with participating public libraries.

List each "other" service program individually with ongoing activities and new or priority activities for the plan year under each program. For instance, if the system provides a bookmobile service program, list ongoing activities and new or priority activities for the bookmobile program. (Do not lump miscellaneous activities under a single "other" program.)

1. Provide collection, interpretation and presentation of data at the system level upon request.

2. Provide access to tools that allow member libraries to collect, interpret and present local data.

3. Encourage and facilitate member library participation in awareness events such as WLA's Library Legislative Day.

4. Communicate with the boards of the five counties that SWLS serves through SWLS Board of Trustee meeting minutes and county board meeting presentations.

5. Continue to provide online resources for patron use to member libraries.

6. Communicate with area elected officials at the state and federal level about library activities in their district.

ASSURANCES (cont'd)

7. Assist member libraries in building relationships with local, state and federal elected officials.

8. If funding allows and partners remain interested, the system will investigate and potentially implement new pop-up rural library service at underserved rural locations. Services may include library card registration, item checkout, reserved item availability, wifi and/or other internet access, youth and/or adult programming. If pursued, similar services may also be provided in outreach activities at events in the region.

9. Administer a new grant program for member libraries that makes available for library projects a portion of the Technology Reserve fund.

10. Improve communication to libraries and their boards about the possibilities of county appointments to library boards.

11. Improve libraries' awareness of and familiarity with the calculation performed annually to determine a municipality's eligibility to be exempted from the county library tax.

Administration

☒ The system will not expend more than 20 percent of state aid received in the plan year for administration.

☒ The system will submit the 2021 system audit to the Division no later than September 30, 2022.

Budget

☒ The system completed and included the budget by service program category and fund source for the plan year (see guidelines).

COLLABORATIVE ACTIVITIES

Summary of Activities *Briefly describe collaborative activities with other libraries, public library systems, and other organizations. Exclude services and activities listed in the system's 2022 resource library contract.*

1. Outsource Accounting to Winnefox Library System: they process checks & payroll, maintain fiscal records and assist with the audit.

2. Contract for Youth Services Consultant position: schedule YS workshops, represent SWLS at state meetings, provide consulting on YS issues/topics to member libraries.

3. Co-sponsor webinars & in-person workshops with other library systems: other system staff schedule speakers, handle registration and other logistics and monitor webinars.

4. Delivery and materials handling for CESA 3 school districts and Southwest Tech Library: provide delivery 1 day per week to CESA 3 school districts of school and library materials including regional and statewide interlibrary loan, and provide a pick-up/drop-off location for interlibrary loan materials en route to and from Southwest Tech Library, facilitating interlibrary loan between public libaries and schools, encouraging collaboration and resource sharing.

5. Contract with another library system for technology support.

6. WPLC OverDrive/Libby Collection: participation in the WPLC OverDrive collection buying pool provides SWLS-area patrons with access to a large collection of digital content that would not be available were SWLS, or one of its members, to do it alone.

7. Participate in grant-funded and SCLS-funded digitization kits and provide training for scanning of local history materials located in SWLS libraries that do not have the equipment or experience to independently pursue this activity, make information about the resulting digital items available through the Digital Public Library of America.

8. Work with intra-system resource library Platteville Public Library for collection management of system rotating collections of audiobooks and large print materials.

9. Perform a regional portion of statewide delivery, working with SCLS, WPLC, and other partners.

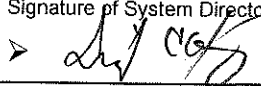Cost Benefit *For each activity above, list the activity name and estimated cost benefit realized.*

Activity	Amount
1. Outsource accounting	$65,000
2. YS consultant contract	$36,000
3. Co-sponsor webinars and workshops	$6,300
4. Contract for delivery to public schools	$12,340
5. Contract for technology support	$225,000
6. WPLC Wisconsin Digital Library collection	$1,150,000
7. Digitization kits and training	$10,000
8. Rotating collections agreements	$4,500

Cost Benefit *For each activity above, list the activity name and estimated cost benefit realized.*

Activity	Amount
9. Regional portion of statewide delivery	$4,000
10.	
Cost Benefit Total	$1,513,140

CERTIFICATION

WE, THE UNDERSIGNED, CERTIFY that to the best of our knowledge, the information provided in this document and any attachments is true and correct, and that the system will be in full compliance with all applicable provisions of Chapter 43 of the Wisconsin Statutes for the year **2022**.

Name of System Director	Signature of System Director	Date Signed *Mo./Day/Yr.*
David C. Kranz		9/29/2021

Name of System Board President	Signature of System Board President	Date Signed *Mo./Day/Yr.*
Robert J. Boyle		9/29/2021

FOR DPI USE
LIBRARY SYSTEM PLAN APPROVAL

Pursuant to Wis. Statutes, the plan contained herein is:	DLT Assistant Superintendent Signature	Date Signed *Mo./Day/Yr.*
☒ Approved ☐ Provisionally Approved *See Comments.* ☐ Not Approved *See Comments.*	Jessa Michaelson Schmidt	11/12/2021

Comments

PUBLIC LIBRARY SYSTEM 2022
ANNUAL PROGRAM BUDGET

Program	2022 Public Library System Aid	System Aid Carryover and Interest Earned	Other State and Federal Library Program Funds	All Other Income	Total
Technology, Reference, and Interlibrary Loan*					
1. Shared ILS and cataloging	$53,094	$8,887	$0	$130,276	
2. Reference and ILL	$25,448	$316	$0	$15,424	
3. Technology	$45,949	$7,460	$0	$20,232	
4.					
5. Electronic Resources	$9,073	$40,668		$25,774	
Program Total	$133,564	$57,331	$0	$191,706	$382,601
Professional Learning and Consulting Service*					
1. Continuing Education	$53,048	$3,639	$0	$6,191	
2. Consulting	$53,091	$2,882	$0	$7,513	
Program Total	$106,139	$6,521	$0	$13,704	$126,364
Delivery Services	$105,221	$0	$0	$14,780	$120,001
Inclusive Services	$10,799	$1,566	$0	$0	$12,365
Library Collection Development	$5,487	$6,050	$0	$6,125	$17,662
Direct Payment to Members for Nonresident Access	$0	$0	$0	$0	$0
Direct Nonresident Access Payments Across System Borders	$0	$0	$0	$0	$0
Youth Services	$7,193	$9,216	$0	$1,500	$17,909
Public Information	$29,739	$16,316	$0	$0	$46,055
Administration	$49,905	$1,476	$0	$2,012	$53,393
Subtotal	$208,344	$34,624	$0	$24,417	$267,385
Other System Programs					
1. Designated Funds		$29,000		$15,000	$44,000
2. Vehicle Purchase		$30,000			$30,000
Program Total	$0	$59,000	$0	$15,000	$74,000
Grand Totals	$448,047	$157,476	$0	$244,827	$850,350

*These programs may be divided into subprograms at the discretion of the system. If choosing not to use subprograms, enter amounts on line 1.
Line 5 is reserved for the amounts budgeted for electronic resources (see program budget guidelines).