Wisconsin Department of Public Instruction
**PUBLIC LIBRARY SYSTEM PLAN AND
CERTIFICATION OF INTENT TO COMPLY
CALENDAR YEAR 2023**
PI-2446 (Rev. 08-2022)

**INSTRUCTIONS:** Complete and submit one copy of this Word document along with one signed, scanned copy in PDF format to the Division for Libraries and Technology (Division) by Friday, October 14, 2022. Submit completed Word and PDF documents to:

LibraryReport@dpi.wi.gov

*Required by Wis. Stat. §§ 43.17(5) and 43.24(3)*

| | GENERAL INFORMATION | |
|---|---|---|

Library System

Milwaukee County Federated Library System

Describe significant needs and problems that influenced the development of this and other system plans.

As in past years, the overall local and state environment has had a great influence on our system plan. MCFLS and member libraries are still navigating the best way to provide services in what now seems to be a post-pandemic era. In 2022 we spent a great deal of time and effort on using unprecedented grant funding through ARPA to adapt to new demands and expectations for self-service through 24/7 external materials lockers and one-on-one online assistance through Brainfuse. A lot of these new services focus on "contactless" options, but the system and libraries know that our primary need is to reconnect with patrons and remind our communities that libraries are about human connection and meeting their needs at a personal level. For 2023 we are continuing to build on those connections through additional marketing to build support and advocacy for member libraries. We feel the system is positioned well with additional resources and expertise to be able to reach users that may not have visited their library in some time or not at all. This is a major priority for the system and member libraries.

MCFLS can also use our expertise and technology to help member libraries in other areas. Like many other libraries, our members have dealt with stress on hiring and staff retention brought about by the pandemic. By leveraging investments in resources like Patron Point and self-check through our new mobile app, the system feels we can relieve some of the demands placed upon member libraries for labor intensive activities such as card registration and circulation of materials. Using those services relieves stress on staff and allows them to focus on their important work, but also has the added benefit of providing better customer service for patrons.

The system itself continues to also reinvest in technology to improve and safeguard our network given the growing threats posed by malicious software and ransomware. MCFLS has recently rolled out a patch management system for member libraries to get necessary automatic Windows updates on public and staff workstations to protect the network. Our current firewall is approaching it's end of usable service in 2023 and we've identified a next generation firewall that can also provide WAN services to save money by replacing two pieces of equipment (WAN router and firewall) with one and at the same time removing additional routing steps on our network. We plan to continue to employ the services of a networking consultant to identify vulnerabilities and plan to further extend the benefits of this contract to member libraries in 2023. And we continue to use LSTA-funded access to InfoSec for cybersecurity training for five systems in southeast/central Wisconsin to instruct staff on how to identify malicious emails.

Lastly we've become increasingly aware of the need to examine our services and practices to offer more inclusivity in our offerings to member libraries and patrons. In 2022 we formed an ad hoc Inclusive Services committee to brainstorm and make recommendations for the system and member libraries, resulting in the adoption of the DPI Statement on Inclusivity by both the MCFLS Board and Milwaukee Public Library. MCFLS has also included in our budget the addition of three language sets (Russian, Arabic and Chinese) to offer patrons whose primary language is not English more access to materials in their native language when viewing the online catalog. The system has also proposed additional inclusive service projects with Milwaukee County including $50,000 in additional DEI titles for the OverDrive Advantage catalog and crisis training for member library staff.

Did the library system consult member libraries in the development of this plan?

☐ No, the library system did not include member libraries in the development of this plan.

☒ Yes, the library system included member libraries in the development of this plan.

**If yes, describe the planning environment and process for this system plan. Include how member libraries are involved in plan development and review:**

Member libraries were shown the plan in advance of the September 29th Library Directors Advisory Council (LDAC) meeting and invited to make comment and suggest changes via email. The plan was brought to the MCFLS Board with library input in October 2022.

### GENERAL INFORMATION (cont'd.)

Does the library system have a formally appointed advisory committee under Wis. Stat. § 43.17(2m)?

☐ No, the library system does not have a formally appointed advisory committee.

☒ Yes, the library system has a formally appointed advisory committee.

**If the system appoints an advisory committee under Wis. Stat. § 43.17(2m), describe how the system makes appointments, posts meetings, and how the advisory committee reports to the library system board. Include a list of any additional system planning documents with the period covered and attach any planning documents which have not previously been provided to the Division:**

The system has a designated advisory committee called the Library Directors Advisory Council, or LDAC. This committee reports directly to the MCFLS Board and has been in place for many years. Each MCFLS member library is granted one appointed member on the LDAC with voting rights; Milwaukee Public, by virtue of its role as resource library, is granted an additional position on the LDAC committee.

Members of the LDAC meet regularly each month to discuss matters of importance to the system and advise the MCFLS Board and system staff on any topics that come before it. While most informational subjects are sent to the LDAC group via an email distribution list maintained by the system, matters that require discussion or action are added to the regular agenda each month. The meetings are posted to a regular distribution list that includes the LDAC members as well as the MCFLS Board of Trustees. The agenda packets (which include minutes) are added to the system website as soon as they are sent via email. Additionally, the chair of LDAC attends regular MCFLS Board meetings, submits a written report and verbally delivers that report to the Trustees.

The 2020-2024 MCFLS Strategic Plan is available at https://mcfls.libguides.com/admin/system-agreements-planning. The plan includes four major strategic directions:

Technology: Ensure member libraries are supported with a high-quality and innovative technology infrastructure and flexible training to provide the best possible online and in-library technology user experience.

Communication: Provide voice and visibility for the system, its member libraries, and county-wide services and resources to broadly communicate the value and opportunities MCFLS libraries provide to our communities.

Member Library Management and Services Support: Connect members to each other and to information to encourage collaboration, sharing, and collective learning; improve and innovate library services; and provide tools for effective operational and strategic decision-making.

Organizational Support and Structure: Strengthen the core foundations for the delivery of system services to ensure MCFLS member libraries are supported and positioned to be successful.

Other planning documents include the Interlibrary Services Contract with the Milwaukee Public Library, the 2020-2024 Cataloging Contract, the MCFLS Membership Agreement, the 2020-2024 ILS, Resource Sharing, and Technology Agreement, and the 2020-2024 Resource Library Agreement. The Cataloging, Resource and ILS agreements are available at https://mcfls.libguides.com/admin/system-agreements-planning.

### ASSURANCES

The following plan and compliance document provides assurance that your public library system intends to comply with all statutory requirements for public library systems for calendar year **2023**. Indicate, with a check, your system's intent to comply with each system requirement and provide the requested information under each system requirement.

**Wis. Stat. § 43.24(2) For a public library system to qualify for and maintain its eligibility for state aid under this section it shall ensure that all of the following are provided:**

**Membership Agreements**

☒ Wis. Stat. § 43.24(2)(a) Written agreements that comply with Wis. Stat. § 43.15(4)(c)4 with all member libraries.

☒ The system will provide a sample copy of the agreement with a list of all members signing and the dates signed to the Division by January 15. (The system does not need to file multiple copies of the same agreement; only a sample copy of each type of agreement is necessary.)

**If the system is providing the sample copy and list of members signing through a publicly available webpage, provide the URL here:**

https://mcfls.libguides.com/admin/system-agreements-planning

**ASSURANCES (cont'd)**

**Resource Library Agreement**

☒ Wis. Stat. § 43.24(2)(b) Backup reference, information and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.

☒ The system will provide a signed copy of the resource library agreement to the Division by January 15.

**If the system is providing the resource library agreement through a publicly available webpage, provide the URL here:**

https://mcfls.libguides.com/admin/system-agreements-planning

**Reference Referral, Interlibrary Loan, and Technology**

☒ Wis. Stat. § 43.24(2)(d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.

**List ongoing activities related to this requirement:**

MCFLS contracts with the Milwaukee Public Library to provide services in support to all member libraries. The Milwaukee Public Library also contracts with the Reference and Loan Library to meet an agreed upon number of requests from Wisconsin residents for interlibrary loan materials. Interlibrary loan requests within the system are handled through the shared ILS and system-provided delivery.

In 2022 the system became project manager and fiscal agent for the reconstituted InfoPass project.  After working with WiLS to transition responsibility for InfoPass to MCFLS, the new process was unveiled in August 2022 with a simplified process for participating libraries. 41 locations currently participate in the project including Alverno, UW-Milwaukee, Marquette, MSOE, MIAD and other academic and public libraries.  Virtually all MCFLS members including MPL have taken part in the new InfoPass project.  MCFLS will continue to be project manager and fiscal agent in 2023 and beyond, meeting our obligations not only to support resource sharing, but also promoting collaboration among multi-type libraries in our service area.

MCFLS contracts with the Milwaukee Public Library to provide back-up reference as the system resource library. As part of the 2020-2024 Resource Library contract, MPL also provides training, consulting, and other assistance to other member libraries and their staff.  An annual report of resource library activities is shared with the MCFLS Board each February.

MCFLS provides:
*remote authentication services for reference databases that member libraries offer to the public;
*online forms for public requests for new materials;
*system-wide email through Outlook 365 and website hosting;
*coordination of the use of third-party products working with the ILS, including computer management software, RFID software, and enhanced content for the online catalog;
*regular lists of popular materials in the library catalog;
*readers advisory services through Patron Point software;
*and coordination of group purchasing of electronic databases.

*A major service program MCFLS supports is reciprocal borrowing across municipal borders. This ongoing activity supports net lender member libraries through the distribution of 36% of state aid and supports those libraries in their ability to offer quality service and collections for all users. This is an ongoing activity for 2023.

*MCFLS contracts with the Milwaukee Public Library to provide centralized cataloging for all materials in the system.

*MCFLS also contracts with the Milwaukee Public Library to act as a clearinghouse for all Interlibrary Loan (ILL) requests for member libraries.  The MPL staff member managing ILL services communicates regularly with the system and DPI on matters relevant to ILL and resource sharing. MPL also adds additional metrics for reporting ILL transactions for all member libraries to assist with data requirements on the state annual report.

**Indicate new or priority activities relating to this requirement for the plan year (i*f none, indicate so):***

*The system completed a 18 month ILS Review initiative to identify if member libraries would benefit from a change in the ILS vendors. A ten member team made up of staff from across the system evaluated three products. A recommendation to stay and sign a five year deal with Innovative to save member libraries 16% on ILS costs was approved in June 2022.  In late 2022 the system will migrate to a cloud-based environment using servers housed within the Proquest environment.  Other new services negotiated as part of this contract (such as a staff Mobile Worklists app) will be vetted and opened up to member libraries and patrons in 2023.

| | **ASSURANCES (cont'd)** | |

*The system has hired and will continue to work with a network security consultant that has familiarity with libraries in our service area to do intrusion scans and work with system staff to repair possible vulnerabilities on the network at the system and local library level. Work with the consultant has already yielded positive results and assisted system staff in identifying vulnerabilities on our network.

*System staff are planning to once again use part of additional state aids on electronic resource products available to all county residents,such as Gimlet reference tracking, Gale Courses and Udemy on-demand video instruction. By covering all costs for the product, the system can ensure availability which is critical to our need to market these resources.

**Inservice Training**

☒ Wis. Stat. § 43.24(2)(e) Inservice training for participating public library personnel and trustees.

The Division interprets inservice training to incorporate a range of in-person and virtual continuing education opportunities.

**List ongoing activities related to this requirement.**

MCFLS continues to participate as a member of the SEWI continuing education consortium, managed through the Bridges Library system. Through this partnership, MCFLS offers member libraries regular continuing education opportunities. The MCFLS Library Systems Administrator works with the MCFLS Director to coordinate continuing education planning, with MCFLS staff reviewing CE hours related to member library director certification. MCFLS also provides regular in-person, hands on training sessions through staff and vendor representatives on MCFLS-specific products and services. Regular training on ILS functionality is provided, as is training on digital streaming services and traditional databases. With the new contract with Innovative, staff will receive 20 hours of additional training at no charge. Additionally, MCFLS participates financially in statewide online training events, such as the Trustee Training Week, Tech Days and Wild Wisconsin Winter Webinar series. MCFLS and member library staff have also participated as speakers in these series.

**Indicate new or priority activities relating to this requirement for the plan year (*if none, indicate so*):**

The system renegotiated terms with Innovative Interfaces to provide 20 additional hours of staff training on a variety of topics related to the ILS.

MCFLS has also proposed funding for training through the Milwaukee County budget process and racial equity budget tool submitted in July 2022. The system proposes sending four staff members (2 from Milwaukee Public Library and 2 from suburban libraries) to receive certification in nonviolent crisis intervention from the Crisis Prevention Institute (headquartered in Milwaukee). These four staff would be then return to libraries to instruct staff in crisis intervention techniques to assist communities, deescalate situations and strengthen our culture of empathy and compassion.

**Identify the names and email addresses of continuing education staff employed by the system for continuing education services:**

Laurie Freund, Bridges Library System. Email: ljfreund@bridgeslibrarysystem.org

**If the system contracts with another system or entity to plan and conduct continuing education services, list that system or entity and provide a link to, or copy of, the current agreement:**

Bridges Library System

https://mcfls.libguides.com/admin/system-agreements-planning

**Delivery and Communication**

☒ Wis. Stat. § 43.24 (2)(fm) Electronic delivery of information and physical delivery of library materials to participating libraries.

**List ongoing activities related to this requirement. *For physical delivery reference resources, personnel, and vendors.***

MCFLS administers system-wide daily (M-F) physical delivery to every library in the system through a contract with Action Logistics and sorting services through a new contract with T&E Logistics, LLC that began September 1, 2022. MCFLS fully funds these services for member libraries. MCFLS also funds regular delivery to other systems through the South Central Library Delivery service.

In 2017 MCFLS improved its ability to provide electronic delivery of information through an email upgrade to Office 365 for all member libraries. MCFLS manages the wide area network connecting member libraries to the catalog and out to the internet. MCFLS also manages and funds the library's internet connection through WiscNet.

**Indicate new or priority activities relating to this requirement for the plan year (*if none, indicate so*):**

| | **ASSURANCES (cont'd)** | |
|---|---|---|

MCFLS will participate fully in PLSR efforts to revamp statewide and local delivery services continuing in 2023. We anticipate eventually merging member library and academic institutions into the same routes, which will provide efficiencies and support better resource sharing among multi-type libraries.

The system has recently hired a part-time Public Information Coordinator whose role will include communication among staff and the public. Her duties include services to member libraries and developing system-wide campaigns to reconnect with patrons and inform them of the wide variety of services our members offer. MCFLS anticipates further collaboration with other systems in our service area for 2023.

MCFLS has procured a product called Patron Point which allows the system to automate a number of tasks related to patron communication and for 2023 we plan to start sending system-generated notices to patrons through this platform, as well as automating the registration process through online forms. When completed system staff feel the savings in terms of member library staff time and expense used for registration of new and existing patrons will be substantial and ultimately provide excellent customer service to patrons. Patron Point also allows member libraries to save costs on targeted email newsletters rather than paying additional money for a third party that provides the same service.

The system plans to upgrade the current next generation Fortigate firewall with an updated version which will combine WAN and firewall services sometime in 2023.

**Service Agreements**

☒ Wis. Stat. § 43.24(2)(g) Service agreements with all adjacent library systems.

☒ The system will provide a copy of the agreements to the Division by January 15. The agreements with adjacent systems – including consulting agreements, consortium agreements, etc. – must include a list of all systems signing the agreement.

**If the system is providing the service agreements through a publicly available webpage, provide the URL here:**

https://mcfls.libguides.com/admin/system-agreements-planning

**If the system is providing the service agreements through a publicly available webpage, provide a brief description of the types and number of agreements here:**

• Bridges and MCFLS Intersystem Agreement
• Monarch and MCFLS Intersystem Agreement
• IFLS and MCFLS Intersystem Agreement
• Lakeshores and MCFLS Intersystem Agreement
• MCLS and MCFLS Intersystem Agreement
• NFLS and MCFLS Intersystem Agreement
• OWLS and MCFLS Intersystem Agreement
• WRLS and MCFLS Intersystem Agreement
• WVLS and MCFLS Intersystem Agreement

**Other Types of Libraries**

☒ Wis. Stat. § 43.24(2)(L) Cooperation and continuous planning with other types of libraries in the system area, which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.

☒ The system will have agreements with other types of libraries, or if the system participates in a cooperation agreement with a multitype organization to meet the purposes of this goal, there is established a clear link between the system and the individual members of the multitype organization. The system will provide a copy of the agreement with a list of all signing libraries to the Division by January 15.

**If the system is providing the agreements with other types of libraries through a publicly available webpage, provide the URL here:**

**If the system is providing the agreements with other types of libraries through a publicly available webpage, provide a brief description of the types and number of agreements here:**

| | ASSURANCES (cont'd) | |
|---|---|---|

**Library Technology and Resource Sharing Plan**

☒ Wis. Stat. § 43.24(2)(m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to library technology and the sharing of resources. By January 1, 2000, and every fifth January 1 thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.

☒ The system will provide the current plan for library technology and resource sharing to the Division by January 1, 2023, if the system amended the plan since last submitting it to the Division or if the plan on file with the Division is no longer valid. See the Library System Technology and Resource Sharing plan webpage for the most current version of the system library technology and resource sharing plan.

**If the system is providing the current technology and resource sharing plan through a publicly available webpage, provide the URL here:**

https://mcfls.libguides.com/admin/system-agreements-planning

**Is the plan current and comprehensive for the technology and resource sharing services the system provides?**

☒ Yes, the library system technology and resource sharing plan is current and comprehensive for the technology and resource sharing services the system provides.

☐ No, the library system technology and resource sharing plan is not current or comprehensive for the technology and resource sharing services the system provides or will provide.

**If no, describe what the system has added, changed, or eliminated from the plan in effect (and describe how the changes were reviewed with member libraries and approved by the system board):**

**Indicate new or priority activities relating to this requirement for the plan year:**

MCFLS plans to provide funding to allow all interested member libraries the ability to offer self-check through the CountyCat Mobile app in 2023. The service identifies if patrons are in a library that supports self-check through the app and allows patrons to checkout materials right on their mobile device. The savings to member libraries (assuming all participate) would total roughly $21,000.

The system plans to cover costs for the Gimlet reference tracking for all member libraries, allowing them to track transactions with patrons and meet the needs presented through the annual report process.

Patron Point will be expanded to offer an automatic verification service which we anticipate will save staff time and expense at member libraries when registering or re-registering patrons. The process would be completely transparent to patrons and in the case of renewals allow them to keep using their accounts without interruption.

The system plans to upgrade the current next generation Fortigate firewall with an updated version which will combine WAN and firewall services sometime in 2023.

**Professional Consultation**

☒ Wis. Stat. § 43.24(2)(h) Professional consultant services to participating public libraries.

**Identify consultants, specific service areas, and related activities. If the consultant is employed by a member library, indicate the library and the consultant's title:**

Steve Heser, Director: Statutory compliance, library administration, annual reports, technology.
Eric Henry: Network architecture, technology and network equipment recommendations and purchasing.
Jen Schmidt: ILS configuration for libraries (authentication, loan rules, etc)
Brittney Hornung: Delivery
Deb Marett: Public information and marketing

**Indicate new or priority activities relating to this requirement for the plan year (if no change from current year, indicate *None*):**

None

**ASSURANCES (cont'd)**

**Inclusive Services**

☒ Wis. Stat. § 43.24(2)(k) Promotion and facilitation of library service to users with special needs.

The Division interprets services to users with special needs as inclusive services. Inclusive library services are holistic, spanning library policies, collections, space, and services. Inclusive services reflect equity and accessibility for all members of the community, including services to individuals or groups for whom using the public library is difficult, limited, or minimized.

**Indicate new or priority activities relating to this requirement for the plan year:**

Milwaukee Public Library has offered the services of a staff member to lead inclusive services efforts for the system as part of the resource library contract. Kelli O'Malley will be our Inclusive Services Liaison for the system and will continue to lead our LDAC ad hoc Inclusive Services team of member library staff that meet quarterly. In 2022 this group has already worked successfully in advocating that the MCFLS Board adopt the DPI Statement on Inclusivity, leading to Milwaukee Public Library to also officially adopt the statement. With additional funding from the system, our ad hoc workgroup plans to arrange for outside speakers to help our libraries adopt best practices related to inclusivity and assist libraries in reaching goals set in the Inclusive Services Assessment and Guide.

MCFLS also plans to add additional language sets to our ILS database and webpac to allow patrons whose second language is English more access to our resources. Each supported language offers a translated version of the standard webpac for system-generated text and all hard coded messages, as well as library code descriptions. Languages to be added include Russian, Arabic and Chinese (traditional).

MCFLS has participated in the LibraryNow project (Milwaukee Public Library) since its inception. This project puts access to library resources into the hands of all Milwaukee Public School students, including many underserved or marginalized young people.

**Other Service Programs**

Wis. Stat. § 43.24(2)(i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library system board after consultation with participating public libraries.

**List each "other" service program individually with ongoing activities and new or priority activities for the plan year under each program. For instance, if the system provides a bookmobile service program, list ongoing activities and new or priority activities for the bookmobile program. (Do not lump miscellaneous activities under a single "other" program.)**

**Administration**

☒ The system will not expend more than 20 percent of state aid received in the plan year for administration.

☒ The system will submit the 2022 system audit to the Division no later than September 30, 2023.

**Budget**

☒ The system completed and included the budget by service program category and fund source for the plan year (see guidelines).

## COLLABORATIVE ACTIVITIES

Summary of Activities *Briefly describe collaborative activities with other libraries, public library systems, and other organizations. Exclude services and activities listed in the system's 2021 resource library contract.*

ARPA funding activities. MCFLS participated in two collaborative ARPA-funded initiatives with the assistance of the DPI in 2022. Our system led an initiative with Bridges to bring 8 external materials lockers to area libraries to allow for contact-less patron pickup of materials on a 24/7 basis. MCFLS also partnered with WRLS and SWLS to fund the Brainfuse resource for our libraries in 2022, providing patrons with one-on-one homework or job assistance. This grant allowed our libraries to evaluate Brainfuse for 2023 while also providing residents with additional help at the point of need.

ILS Review including other systems. Our ILS review that concluded in June 2022 was another example of information sharing among systems. Not only was MCFLS able to share what we've learned and include systems making similar decisions on their choice of ILS, we were able to leverage our relationships with Winnefox, Lakeshores and other partners to see how their ILS systems worked. This type of sharing helped MCFLS make a sound decision even though we stayed with our current ILS vendor.

SRLAAW compensation study. MCFLS took leadership of the SRLAAW compensation study process and is working with a designated workgroup and DPI to organize the selection of a consultant to help see the process through. Our workgroup feels the compensation study could be used to provide guidance and support for local library boards and directors to adequately compensate library staff and ensuring the state is led by qualified librarians at every level.

Cybersecurity Training. MCFLS continues to lead a group of library systems including Bridges, Kenosha, South Central and Winnefox to provide cybersecurity training through a program called InfoSec IQ and paid through LSTA funding for three years. This on the heels of a very successful cybersecurity collaboration with many of the same systems in 2019/20. Staff are tested and trained regularly each month to be better aware of malicious threats through email.

InfoPass project. MCFLS worked with WiLS and a steering committee to revamp the local resource sharing project InfoPass which allows residents access to many collections which may otherwise be closed to them. MCFLS acts as project manager and fiscal agent for the project which includes 41 academic and public libraries in the greater Milwaukee area.

Dell purchasing. The system's participation in the Dell purchasing group statewide has saved our members a great deal of money on the purchase of new computers and hardware. We've seen more investment by libraries in technology as a result, improving their ability toserve patrons with up-to-date resources.

Support for WLA. MCFLS continues to contribute to statewide projects through the WLA. The system offered continued financial support for WLA legislative support activities at the state level and sponsorship for the WLA conference in November.

CE Collaboration. The system will continue to collaborate with other systems to provide support for Trustee Training Week which continues to grow in popularity. The system also offers financial support for the Wild Wisconsin Winter Web Conference. The collaboration with SEWI to provide high quality continuing education for our member libraries is extremely valuable and a model for the state. The system also collaborates and offers tech support and assistance for Tech Days each September.

Cost Benefit *For each activity above, list the activity name and estimated cost benefit realized.*
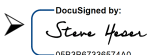
| Activity | Amount |
|---|---|
| 1. ARPA Funding | $197,314 |
| 2. ILS Review | $2,000 |
| 3. SRLAAW Compensation study | $3,000 |
| 4. Cybersecurity Training | $5,000 |
| 5. InfoPass | $5,000 |
| 6. Statewide Dell PurchasingWLA Support | $15,000 |
| 7. WLA Support | $10,000 |
| 8. CE Collaboration | $20,000 |

Cost Benefit *For each activity above, list the activity name and estimated cost benefit realized.*

| Activity | Amount |
|---|---|
| 9. | |
| 10. | |
| **Cost Benefit Total** | $257,314 |

| | **CERTIFICATION** | |
|---|---|---|

**WE, THE UNDERSIGNED, CERTIFY** that to the best of our knowledge, the information provided in this document and any attachments is true and correct, and that the system will be in full compliance with all applicable provisions of Chapter 43 of the Wisconsin Statutes for the year **2023**.

| Name of System Director | Signature of System Director | Date Signed *Mo./Day/Yr.* |
|---|---|---|
| Steve Heser | ➤ DocuSigned by: *Steve Heser* 05B3B6733657440 | 10/3/2022 |
| Name of System Board President | Signature of System Board President | Date Signed *Mo./Day/Yr.* |
| Paul Ziehler | ➤ DocuSigned by: *Paul Ziehler* AE0C5AB25AA1496 | 10/3/2022 |

| | **FOR DPI USE** **LIBRARY SYSTEM PLAN APPROVAL** | |
|---|---|---|
| Pursuant to Wis. Statutes, the plan contained herein is: ☐ Approved ☐ Provisionally Approved *See Comments.* ☐ Not Approved *See Comments.* | DLT Assistant Superintendent Signature ➤ | Date Signed *Mo./Day/Yr.* |

Comments

## PUBLIC LIBRARY SYSTEM 2023
## ANNUAL PROGRAM BUDGET

| Program | 2023 Public Library System Aid | System Aid Carryover and Interest Earned | Other State and Federal Library Program Funds | All Other Income | Total |
|---|---|---|---|---|---|
| **Technology, Reference, and Interlibrary Loan\*** | | | | | |
| 1. Technology | $852,508 | $17,000 | | $982,731 | |
| 2. Reference | $223,035 | | | | |
| 3. Interlibrary Loan | $36,450 | | | | |
| 4. | | | | | |
| 5. Electronic Resources | $280,063 | | | $263,070 | |
| **Program Total** | $1,392,056 | $17,000 | $0 | $1,245,801 | $2,654,857 |
| **Continuing Education and Consulting Service\*** | | | | | |
| 1. Continuing Education | $35,352 | | | | |
| 2. Consulting | $97,816 | | | | |
| **Program Total** | $133,168 | $0 | $0 | $0 | $133,168 |
| **Delivery Services** | $334,489 | | $3,000 | | $337,489 |
| **Inclusive Services** | $31,484 | | | | $31,484 |
| **Library Collection Development** | | | | | $0 |
| **Direct Payment to Members for Nonresident Access** | $1,188,394 | | | $41,706 | $1,230,100 |
| **Direct Nonresident Access Payments Across System Borders** | | | | | $0 |
| **Youth Services** | $11,632 | | | | $11,632 |
| **Public Information** | $154,597 | | | | $154,597 |
| **Administration** | $311,509 | | | | $311,509 |
| **Subtotal** | $2,032,105 | $0 | $3,000 | $41,706 | $2,076,811 |
| **Other System Programs** | | | | | |
| 1. Multitype cooperation | $8,732 | | | | $8,732 |
| 2. Member Office | $2,500 | | | $44,100 | $46,600 |
| **Program Total** | $11,232 | $0 | $0 | $44,100 | $55,332 |
| **Grand Totals** | $3,568,561 | $17,000 | $3,000 | $1,331,607 | $4,920,168 |

\* These programs may be divided into subprograms at the discretion of the system. If choosing not to use subprograms, enter amounts on line 1. Line 5 is reserved for the amounts budgeted for electronic resources (see program budget guidelines).