



Required by Wis. Stat. §§ 43.17(5) and 43.24(3)

GENERAL INFORMATION

Library System

IFLS Library System

Describe significant needs and problems that influenced the development of this and other system plans.

The system continues to seek ways to more effectively provide the highest quality services while trying to limit the amount of fees charged to our member libraries. Administration of libraries continues to increase in complexity and the pool of candidates for library director positions seems to be diminishing. The needs for consulting services and training have increased due to significant turnover in library staff positions in the past few years. We are also seeing an increase in the need to better inform and educate library trustees.

Rapid growth in some areas of the system as well as aging facilities has increased the need for facilities consulting. This often requires a significant investment of consulting time.

Libraries are needing help on advocating their value as well as their role in promoting learning/reading while supporting everyone's ability to access to materials/resources.

IFLS continues to seek a balance between virtual services/support and the increased desire by some to return to in-person trainings and meetings. Both methods have their advantages and we see to continue to provide high quality service to our member libraries.

Did the library system consult member libraries in the development of this plan?

- No, the library system did not include member libraries in the development of this plan.
- Yes, the library system included member libraries in the development of this plan.

If yes, describe the planning environment and process for this system plan. Include how member libraries are involved in plan development and review:

IFLS requested input on from our member library staff in updating our 2023-2024 Strategic Plan via email. We requested responses based on these two questions:

- What are your top service priorities for IFLS Library System in 2024?
- How can IFLS Library System better serve you in 2024?

In addition, IFLS staff worked with WiLS to discuss and develop project priorities for 2024. Based on their input we are adding a key work plan directive to see how we can better support our member libraries. These efforts will include library boards and staff.

Does the library system have a formally appointed advisory committee under Wis. Stat. § 43.17(2m)?

- No, the library system does not have a formally appointed advisory committee.
- Yes, the library system has a formally appointed advisory committee.

If the system appoints an advisory committee under Wis. Stat. § 43.17(2m), describe how the system makes appointments, posts meetings, and how the advisory committee reports to the library system board. Include a list of any additional system planning documents with the period covered and attach any planning documents which have not previously been provided to the Division:

The system has a 13 person advisory committee consisting of one representative from each of the 10 counties, the resource library director and two multitype at large members representing academic, school or special libraries. The two year terms are staggered for the members. Each year six or seven terms expire. The representative serving determines if they wish to continue. If they don't the individual county library directors select their representative. The agenda and minutes are posted on the IFLS website <https://iflsweb.org/knowledge-base/advisory-council/> and provided to the IFLS Board. A representative from the group tries to attend the IFLS Board meeting to provide an update. A reorganization and bylaw review will be conducted in 2024 with the consideration to look at the multitype membership to provide more flexibility in determining representation.

	ASSURANCES	
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The following plan and compliance document provides assurance that your public library system intends to comply with all statutory requirements for public library systems for calendar year 2023. Indicate, with a check, your system's intent to comply with each system requirement and provide the requested information under each system requirement.

Wis. Stat. § 43.24(2) For a public library system to qualify for and maintain its eligibility for state aid under this section it shall ensure that all of the following are provided:

Membership Agreements

- Wis. Stat. § 43.24(2)(a) Written agreements that comply with Wis. Stat. § 43.15(4)(c)4 with all member libraries.
- The system will provide a sample copy of the agreement with a list of all members signing and the dates signed to the Division by January 15. (The system does not need to file multiple copies of the same agreement; only a sample copy of each type of agreement is necessary.)

If the system is providing the sample copy and list of members signing through a publicly available webpage, provide the URL here:

Resource Library Agreement

- Wis. Stat. § 43.24(2)(b) Backup reference, information and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.
- The system will provide a signed copy of the resource library agreement to the Division by January 15.

If the system is providing the resource library agreement through a publicly available webpage, provide the URL here:

Reference Referral, Interlibrary Loan, and Technology

- Wis. Stat. § 43.24(2)(d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.

List ongoing activities related to this requirement:

Technology

1. Continue to develop "LEAN Wisconsin" (LEAN WI), a partnership between multiple library systems (currently, IFLS, NWLS and WVLS), to provide member libraries with access to a strong and cost efficient enterprise technology service platform, including: virtualization, durable data storage, technology consultation, technology support, applications services and an array of additional beneficial technology services.
 2. Continue to provide member libraries with access to technology expertise and technology consulting.
 3. Increase LEAN WI and library funding by curating grant information and partnering with other organizations to leverage grant writing expertise and/or jointly apply for grants.
 4. Monitor development in the TEACH Wisconsin program, FCC telecommunication discounts, BadgerNet, etc, as they apply to IFLS area libraries. Encourage libraries to take advantage of these programs/discounts when it is appropriate to do so.
 5. Support county and local broadband development initiatives and efforts to increase broadband capacity in libraries.
 6. Continue to monitor bandwidth usage by member libraries.
 7. Assist member libraries in acquiring supplemental bandwidth when needed.
 8. Continue to provide a secure Wide Area Network (WAN), with adequate bandwidth, for data communication between member libraries, the system headquarters, and appropriate application servers. Continue to work with member libraries to determine the most appropriate methods of data communication.
 9. Facilitate group purchases of computers, network devices, and other technology-related devices for member libraries in order to promote ownership of state of the art equipment and cost savings.
 10. Continue to promote effective cost-sharing by facilitating the hosting and licensing of shared applications and databases used by member libraries.
 11. Maintain solid working relationship with all member libraries.
 12. Blend WVLS, NWLS and IFLS technology services platform into a unified LEAN WI service model.
 13. Work to normalize the use of technology between LEAN WI internally, as well as between partner systems and their respective member libraries.
 14. Expand the use of technologies which enable or facilitate support automation tools (eg. Active Directory).
 15. Explore and experiment with new technologies of probable value to LEAN WI member libraries and commit to one pilot project annually.
 16. Expand the use of technology for remote presence meetings and programming, and promote its value to member libraries in the LEAN WI footprint.
 17. Pursue collaborative opportunities under LEAN WI.
 18. Pursue collaborative opportunities internally with member libraries in the LEAN WI footprint.
 19. Assist member libraries in the LEAN WI footprint with partnership development among each other, with local organizations, and digitally with remote libraries and organizations.
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	ASSURANCES (cont'd)	
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Reference Referral & Interlibrary Loan

Administers the MORE shared system (ILS).

Subscribes to and promotes electronic databases.

IFLS interlibrary loan staff continue to handle & refer reference and interlibrary loan requests as needed to all types of libraries in the IFLS area as well as to out-of-system and out-of-state libraries using the ILS, WISCAT and WorldCat/OCLC software.

Participates in WPLC projects including the statewide buying pool.

Indicate new or priority activities relating to this requirement for the plan year (if none, indicate so):

ILS Improvement--Add Hawkins into the MORE Consortium

Reference Referral & Interlibrary Loan Improvement--Continue to evaluate service models based on staff transitions

Continue to seek out statewide technology collaborations

Inservice Training

- Wis. Stat. § 43.24(2)(e) Inservice training for participating public library personnel and trustees.

The Division interprets inservice training to incorporate a range of in-person and virtual continuing education opportunities.

List ongoing activities related to this requirement.

Assess the CE needs of staff and directors of member libraries and the MORE shared system.

Provide 30 or more contact hours of CE for staff and directors and at least 12 hours of specialized training on the MORE shared system.

Collaborate with other library systems to develop training and development opportunities, particularly in a virtual environment

Provide remote access to workshops and webinars as appropriate.

Continue to promote and offer inservices at individual libraries (including sessions about: responding to challenges, customer service, crisis prevention, teens, the ILS and databases, workplace culture, compassion resilience/self-care, and responding to other needs as indicated by library staff)

Provide regular virtual check-ins for youth service staff as well as library directors.

Continue statewide and regional CE collaborations

Indicate new or priority activities relating to this requirement for the plan year (if none, indicate so):

Start a multi-year process to re-evaluate and adapt continuing education and professional development offerings to be in line with adult education and adult learning needs, including neurodiverse learners to help make training and professional development more impactful and longer-lasting.

Identify the names and email addresses of continuing education staff employed by the system for continuing education services:

Leah Langby, langby@ifls.lib.wi.us

If the system contracts with another system or entity to plan and conduct continuing education services, list that system or entity and provide a link to, or copy of, the current agreement:

Delivery and Communication

- Wis. Stat. § 43.24 (2)(fm) Electronic delivery of information and physical delivery of library materials to participating libraries.

List ongoing activities related to this requirement. For physical delivery reference resources, personnel, and vendors.

Provide 3 days a week delivery to MORE public libraries; and 5 days a week delivery for the resource library.

Provide 1-2 day a week delivery for other member libraries based on ILL volume.

Fund the system's share of the statewide delivery network.

Survey, monitor and evaluate the courier volume.

Provide consulting and training on websites and website development including mobile versions.

Disseminate information via electronic newsletters or blogs to staff from all types of libraries

Indicate new or priority activities relating to this requirement for the plan year (if none, indicate so):

Further strengthen our advocacy/communication/PR training and support. Deploy and maintain a updated IFLS website.

Enhance patron facing advocacy resources

Review and enhance communication tools for IFLS staff and member libraries.

Monitor/evaluate courier performance and viability.

	ASSURANCES (cont'd)	
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Service Agreements

- Wis. Stat. § 43.24(2)(g) Service agreements with all adjacent library systems.
- The system will provide a copy of the agreements to the Division by January 15. The agreements with adjacent systems – including consulting agreements, consortium agreements, etc. – must include a list of all systems signing the agreement.

If the system is providing the service agreements through a publicly available webpage, provide the URL here:

If the system is providing the service agreements through a publicly available webpage, provide a brief description of the types and number of agreements here:

Other Types of Libraries

- Wis. Stat. § 43.24(2)(L) Cooperation and continuous planning with other types of libraries in the system area, which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.
- The system will have agreements with other types of libraries, or if the system participates in a cooperation agreement with a multitype organization to meet the purposes of this goal, there is established a clear link between the system and the individual members of the multitype organization. The system will provide a copy of the agreement with a list of all signing libraries to the Division by January 15.

If the system is providing the agreements with other types of libraries through a publicly available webpage, provide the URL here:

If the system is providing the agreements with other types of libraries through a publicly available webpage, provide a brief description of the types and number of agreements here:

Library Technology and Resource Sharing Plan

- Wis. Stat. § 43.24(2)(m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to library technology and the sharing of resources. By January 1, 2000, and every fifth January 1 thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.
- The system will provide the current plan for library technology and resource sharing to the Division by January 1, 2023, if the system amended the plan since last submitting it to the Division or if the plan on file with the Division is no longer valid. See [the Library System Technology and Resource Sharing plan webpage](#) for the most current version of the system library technology and resource sharing plan.

If the system is providing the current technology and resource sharing plan through a publicly available webpage, provide the URL here:

Is the plan current and comprehensive for the technology and resource sharing services the system provides?

- Yes, the library system technology and resource sharing plan is current and comprehensive for the technology and resource sharing services the system provides.
- No, the library system technology and resource sharing plan is not current or comprehensive for the technology and resource sharing services the system provides or will provide.

If no, describe what the system has added, changed, or eliminated from the plan in effect (and describe how the changes were reviewed with member libraries and approved by the system board):

Indicate new or priority activities relating to this requirement for the plan year:

Continued integration of IFLS, NWLS, and IFLS into collaborative technology support platform. Continue development of collaborative backup program. Hire a LEAN shared technology support person for websites, digitization, and data visualization.

ASSURANCES (cont'd)

Professional Consultation

Wis. Stat. § 43.24(2)(h) Professional consultant services to participating public libraries.

Identify consultants, specific service areas, and related activities. If the consultant is employed by a member library, indicate the library and the consultant's title:

System Director -- Library Administration; Space and Building Consulting; Planning; Personnel; Library Law; Board Development; Youth and Inclusive Services -- Programming; Collection Development; Community partnerships; Literacy; Inclusive services; Customer Service; Planning; Personnel and Staff Development Public Services Consultant -- Library Administration; Planning; Personnel; Programming; Library Law; Adult Services; Workforce Development Technology – Technology consultation, support, training, purchasing, and planning; Network monitoring, administration, security, and engineering; Website support; Domain management; Data provisioning; Remote Access; New technology innovation in partnership with Wisconsin Valley Library System and Northern Waters Library System PR and Marketing -- PR; Advocacy; Social Media; Branding Electronic Resources -- Collection Development; Consulting/Training on ILL, databases, e-material and device use; Reference; Resource Sharing Business Manager -- Financial management/accounting ILS Staff -- Circulation, Cataloging, Acquisitions, Statistics, and Patron Service

Indicate new or priority activities relating to this requirement for the plan year (if no change from current year, indicate None):

Recruitment and retention support New Director orientation and mentoring Collection development Board development

Inclusive Services

Wis. Stat. § 43.24(2)(k) Promotion and facilitation of library service to users with special needs.

The Division interprets services to users with special needs as inclusive services. Inclusive library services are holistic, spanning library policies, collections, space, and services. Inclusive services reflect equity and accessibility for all members of the community, including services to individuals or groups for whom using the public library is difficult, limited, or minimized.

Indicate new or priority activities relating to this requirement for the plan year:

Trying to approach all activities with a lens of equity, diversity, and inclusion. Working with the IFLS Board to adopt the Inclusive Services Statement Offering a facilitated cohort option to library directors and/or staff who want to work through the Inclusive Services Assessment and Guide together and meet regularly to discuss progress, questions, and challenges. Continue to work with the statewide IDEA team on the Wisconsin Libraries Talk About Race project

Other Service Programs

Wis. Stat. § 43.24(2)(i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library system board after consultation with participating public libraries.

List each "other" service program individually with ongoing activities and new or priority activities for the plan year under each program. For instance, if the system provides a bookmobile service program, list ongoing activities and new or priority activities for the bookmobile program. (Do not lump miscellaneous activities under a single "other" program.)

Administration

The system will not expend more than 20 percent of state aid received in the plan year for administration.

The system will submit the ~~2022~~ system audit to the Division no later than September 30, ~~2023~~ 2024

Budget

The system completed and included the budget by service program category and fund source for the plan year (see guidelines).

COLLABORATIVE ACTIVITIES

Summary of Activities Briefly describe collaborative activities with other libraries, public library systems, and other organizations. Exclude services and activities listed in the system's 2021 resource library contract.

Cost Benefit For each activity above, list the activity name and estimated cost benefit realized.

Activity	Amount
1. Participate in the CINC (Chippewa Valley Internetworking Consortium). This consortium provides a fiber-based, inexpensive, high-bandwidth network for IFLS and five of our member libraries.	10,000
2. LEAN WI Technology Services Partnership (See WVLS Report for Benefit Analysis)	
3. WPLC Participation	1,250,000
4. MORE Shared ILS and Cataloging Support	500,000
5. Delivery Coordination among IFLS and 53 member libraries along with the Statewide Network and Minitex	\$1,200,000
6. Continuing Education Collaborations with other library systems and DPI	\$40,000
7.	
8.	
9.	
10.	
Cost Benefit Total	\$3,000,000

CERTIFICATION

WE, THE UNDERSIGNED, CERTIFY that to the best of our knowledge, the information provided in this document and any attachments is true and correct, and that the system will be in full compliance with all applicable provisions of Chapter 43 of the Wisconsin Statutes for the year ~~2023~~ 2024

Name of System Director <i>John Thompson</i>	Signature of System Director <i>[Signature]</i>	Date Signed Mo./Day/Yr. <i>10/13/2023</i>
Name of System Board President <i>Joshua P. Sterling</i>	Signature of System Board President <i>[Signature]</i>	Date Signed Mo./Day/Yr. <i>10-05-2023</i>

**FOR DPI USE
LIBRARY/SYSTEM PLAN APPROVAL**

Pursuant to Wis. Statutes, the plan contained herein is: <input type="checkbox"/> Approved <input type="checkbox"/> Provisionally Approved See Comments. <input type="checkbox"/> Not Approved See Comments.	DLT Assistant Superintendent Signature <i>[Signature]</i>	Date Signed Mo./Day/Yr. <i>11/20/23</i>
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Comments

PUBLIC LIBRARY SYSTEM 2023 2024 ANNUAL PROGRAM BUDGET					
Program	2023 Public Library System Aid	2024 System Aid Carryover and Interest Earned	Other State and Federal Library Program Funds	All Other Income	Total
Technology, Reference, and Interlibrary Loan*					
1. Technology/Shared Svcs	\$505,856	\$2,000	\$0	\$723,750	
2. Ref & Interlibrary Loan	\$102,631	\$0	\$0	\$0	
3. MORE Consortium/ILS	\$0	\$0	\$0	\$793,778	
4.					
5. Electronic Resources	\$64,000	\$0	\$0	\$247,648	
Program Total	\$672,487	\$2,000	\$0	\$1,765,176	\$2,439,663
Continuing Education and Consulting Service*					
1. CE & Consulting	\$205,068				
2.					
Program Total	\$205,068	\$0	\$0	\$0	\$205,068
Delivery Services	\$427,613				\$427,613
Inclusive Services	\$53,295				\$53,295
Library Collection Development	\$33,172				\$33,172
Direct Payment to Members for Nonresident Access	\$0				\$0
Direct Nonresident Access Payments Across System Borders	\$0				\$0
Youth Services	\$64,952			\$5,000	\$69,952
Public Information	\$64,898			\$5,000	\$69,898
Administration	\$128,224	\$143,694		\$200	\$272,118
Subtotal	\$772,154	\$143,694	\$0	\$10,200	\$926,048
Other System Programs					
1.					\$0
2.					\$0
Program Total	\$0	\$0	\$0	\$0	\$0
Grand Totals	\$1,649,709	\$145,694	\$0	\$1,775,376	\$3,570,779

*These programs may be divided into subprograms at the discretion of the system. If choosing not to use subprograms, enter amounts on line 1. Line 5 is reserved for the amounts budgeted for electronic resources (see program budget guidelines).

Indianhead Federated Library System
2024 Preliminary Budget

Line Item Description	Staff	2023 Preliminary Budget	2023 Revised Budget	2024 Preliminary Budget	Administration	Technology	Shared System	MORE Budget	Reference and ILL Svc	Delivery Service	Cont Educ and Consulting Services	Inclusive Services	Library Collection Developmt	Lib Svc to Youth	Public Information	TOTALS
REVENUES:																
1 State Aids	AF	1,499,828	1,499,825	1,649,709	128,224	362,353	196,503	-	113,631	427,613	205,068	53,295	33,172	64,952	64,898	1,649,709
2 Interest Income	AF	8,000	50,000	8,000	6,000	2,000	-	-	-	-	-	-	-	-	-	8,000
3 Shared Wage Income	AF			48,074		38,459									9,615	48,074
4 MORE Management Inc (MORE to IFLS)	AF	446,500	446,500	489,650			489,650									489,650
5 Material Processing Svc Income (4 Libs)	AF	83,885	83,885	88,100			88,100									88,100
6 Federal Grant Indirect Funds	AF	-	-	-												-
7 Miscellaneous Income	AF	6,200	6,200	6,200	200	6,000										6,200
SUBTOTAL REVENUES		2,044,413	2,086,410	2,289,733	134,424	408,812	774,253	-	113,631	427,613	205,068	53,295	33,172	64,952	74,513	2,289,733
Pass-thru Income:																
8 Grant Income (Pass-thru)	AF			-			-	906,426				-				906,426
9 MORE Shared Sys Income (Billed to Libs)	LR	815,629	815,629	906,426				135,000								135,000
10 MORE Shared Sys Income (IFLS to MORE)	JT	125,000	125,000	135,000												135,000
11 Pass-thru (billable) Income	MISC	150,000	150,000	150,000		80,000	60,000							5,000	5,000	150,000
SUBTOTAL PASS-THRU REVENUES		1,090,629	1,090,629	1,191,426	-	80,000	60,000	1,041,426	-	-	-	-	-	5,000	5,000	1,191,426
12 Carry over of State Aids/Interest (est)	AF	525,952	692,317	565,328	445,328	50,000	60,000				10,000					565,328
13 Carry over of MORE Funds/Interest (est)	AF	339,901	345,196	294,973				294,973								294,973
TOTAL REVENUE		4,000,895	4,214,552	4,341,460	579,752	538,812	894,253	1,336,399	113,631	427,613	215,068	53,295	33,172	69,952	79,513	4,341,460
EXPENSES:																
15 Percentage of Hours by Program					8.2%	16.9%	43.3%	in Sh Sys	7.9%	3.9%	8.8%	2.2%	0.7%	3.0%	5.0%	100.0%
16 Salaries & Fringes (% of time in Program)	ALL	1,474,885	1,403,002	1,536,628	168,456	265,727	614,684		96,034	45,706	160,048	43,484	13,932	60,399	68,159	1,536,628
17 Sick Leave Payout	AF	36,278	33,000	6,000	6,000											6,000
18 Audit	AF	8,000	8,740	9,000	9,000											9,000
19 Bank Fees, Qbooks/Direct Deposit	AF	1,600	1,600	2,000	2,000											2,000
20 New Furnishings/Equip <\$500	JG	2,000	1,950	2,000	2,000											2,000
21 Collection/Electronic Resources	CC	27,700	29,467	32,000		32,000										32,000
22 - Collection/Electronic Resources	CC	21,000	21,000	21,000		21,000										21,000
23 Wis Pub Lib Consortium Membership	CC	6,953	6,953	7,715		7,715										7,715
24 Professional Memberships	JT	4,000	4,000	6,100							6,100					6,100
25 Librarian Professional Development	LL	6,000	7,345	12,050							5,950	3,150		2,950		12,050
26 CE Collaboration Projects	LL	300	300	1,150							1,150					1,150
27 Library Accessibility Audits	LL	5,000	5,000	5,950								5,950				5,950
28 Community Engagement Support	LL	12,000	12,000	8,000							8,000					8,000
29 CE Grants - WLA Conference	LL	-	-	-												-

Line Item Description	Staff	2023 Preliminary Budget	2023 Revised Budget	2024 Preliminary Budget	Administration	Technology	Shared System	MORE Budget	Reference and ILL Svc	Delivery Service	Cont Educ and Consulting Services	Inclusive Services	Library Collection Development	Lib Svc to Youth	Public Information	TOTALS
31	IFLS Staff Dvlpmnt & Prof Mtgs	JT	9,000	29,000	16,000	7,000					9,000					16,000
32	Library Consulting Expenses	JT	1,700	1,700	1,700						1,700					1,700
33	Field Visits	JT	9,000	9,000	9,000		3,000				5,000					9,000
34	Story/Programming Kits & Dies	LL	700	700	600									600		600
35	ILL Fees & Verification Sources	CC	9,500	14,371	11,000				11,000							11,000
36	Resource Lib (LEPhillips) Collection Grants	JT	23,000	23,000	23,000				4,000				19,000			23,000
37	Delivery Service - Walco Service	KN	330,000	330,000	356,400					356,400						356,400
38	Delivery Service - State-wide Service	KN	16,308	16,308	17,613					17,613						17,613
39	Delivery Service - Bags/Lost/Misc.	KN	3,600	3,600	6,600					6,600						6,600
40	Wide-Area Network Costs:	KS														
41	T-1 Line Annual Cost	KS														
42	WAN/CINC Maintenance	KS	3,432	4,148	3,432		3,432									3,432
43	IFLS to MORE Library Subsidy	AF	125,000	125,000	135,000		135,000									135,000
44	LEANW//Shared Tech w/WVLS	KS	58,050	58,050	65,100		65,100									65,100
45	Long Range Planning Meetings	JT	500	2,500	500											500
46	Campaign for Wisconsin Libraries	JT	1,450	1,800	1,600										1,600	1,600
47	Web Development	KS	1,100	1,100	1,100										1,100	1,100
48	IFLS Committee Mtgs/Roundtables:	JT	1,800	1,800	1,800			400								1,800
49	Professional Materials	JT	1,500	1,500	1,500						1,500					1,500
50	Postage - General	JG	850	900	1,000		169	433	79	39	88	22	7	30	50	1,000
51	Telephone - Local, Long Dist, 800# Svc	AF	2,000	2,000	2,000		338	866	157	78	177	43	15	61	100	2,000
52	Telephone - MORE (notice calls)	AF	1,000	1,000	1,000			1,000								1,000
53	Telephone - Cell Phone Service	AF	960	960	960		360	360								960
54	Supplies - General Office	JG	900	900	1,000											1,000
55	Supplies - Processing Svc	AF	5,500	5,500	5,500			5,500								5,500
56	Marketing & Advocacy PR	RK	2,000	2,000	2,000											2,000
57	Building/Land Overhead Costs	AF	24,930	26,130	26,130		4,413	11,320	2,055	1,024	2,310	563	190	793	1,309	26,130
58	Copier Maint. Agreement & Paper	JG	1,900	1,750	900		152	390	71	35	80	19	7	27	45	900
59	Computer - IFLS Hardware & Software	KS	6,900	6,900	6,900		6,900									6,900
60																
61	System Vehicle - Gas/Maint/Insurance	AF	3,700	3,700	3,700						3,700					3,700
62	Insurance - Workers Comp	AF	3,000	3,000	3,000		507	1,300	236	118	265	65	22	91	150	3,000
63	Insurance - Bldg/Equip, Liab, Bond	AF	3,225	3,225	3,225											3,225
64	Contingency & Credit Card Reward Exp	JT	(500)	(500)	500											500
65	SUBTOTAL EXPENSES		2,257,721	2,215,399	2,359,353	204,043	408,812	774,253	-	113,631	205,068	53,295	33,172	64,952	74,513	2,359,353

Line Item Description	Staff	2023 Preliminary Budget	2023 Revised Budget	2024 Preliminary Budget	Administration	Technology	Shared System	MORE Budget	Reference and ILL Svc	Delivery Service	Cont Educ and Consulting	Inclusive Services	Library Collection Development	Lib Svc to Youth	Public Information	TOTALS
66 Pass-thru Expenses:																
67 Pass-thru/MORE Expenses (less Mgmt)	LR	559,229	559,229	571,776				571,776								571,776
68 Pass-thru/MORE Mgmt Fee (MORE to IFLS)	LR	446,500	446,500	489,650				489,650								489,650
70 Pass-thru/Grant Expenses	AF															
71 Pass-thru/Misc Billable Expenses	MISC	150,000	150,000	150,000		80,000	60,000							5,000	5,000	150,000
72 SUBTOTAL PASS-THRU EXPENSES		1,155,729	1,155,729	1,211,426		80,000	60,000	1,061,426						5,000	5,000	1,211,426
73 TOTAL EXPENSES		3,413,450	3,371,128	3,570,779	204,043	488,812	894,253	1,061,426	113,631	427,613	205,068	53,295	33,172	69,952	79,513	3,570,779
74 Percentage of Expenses by Program					5.7%	13.7%	23.4%	29.7%	3.2%	12.0%	5.7%	1.5%	0.9%	2.0%	2.2%	100.0%
75 Capital and Reserves:																
76 Capital Expenditures		20,000	10,000	20,000	20,000											20,000
77 Reserves - MORE Hardware/Software	AF	224,000	224,000	224,000				224,000								224,000
78 Reserves - MORE Future Yr	AF															
79 Reserves - Building/Land	AF	65,000	65,000	65,000	65,000											65,000
80 Reserves - MORE Startup Assist/Subsidy	AF	10,000	10,000	10,000			10,000									10,000
81 Reserves - Shared Svcs Prog/Bldg Expan	LR	50,000	50,000	50,000			50,000									50,000
82 Reserves - Vehicle Replacement	AF	25,000	25,000	35,000	35,000											35,000
83 Reserves - Personnel	AF	40,000	40,000	40,000	40,000											40,000
84 Reserves - WAN/Web Equip Replacement	JT	20,000	20,000	20,000		20,000										20,000
85 Reserves - System Equipment/Furnishings	AF	20,000	20,000	20,000	20,000											20,000
86 Reserves - Tech Project/Billable Reserves	AF	30,000	30,000	30,000		30,000										30,000
87 Reserves - Future Yr Operating Budgets	AF		200,000	80,000	80,000											80,000
88 Reserves - Computer Lab Replacement	JT	10,000	10,000	10,000							10,000					10,000
89 TOTAL Carryover Funds for the Next Year		73,445	139,424	166,681	115,710	0	(0)	50,973	0	(0)	(0)	(0)	0	0	(0)	166,682
90 End-of-Year Carryover Breakdown:																
91 IFLS Carryover Reserves		270,000	270,000	270,000												270,000
92 IFLS Carryover Committed				100,000												100,000
93 IFLS Carryover Uncommitted		22,644	83,328	115,708												115,708
94 MORE Carryover Reserves		224,000	224,000	224,000												224,000
95 MORE Carryover Committed		50,801	56,096	298,096												298,096
96 MORE Carryover Uncommitted				50,973												50,973