



Isthmus Montessori Academy

"TMA child making choices that will change the world."

www.isthmusmontessoriacademy.org

June 20, 2023

Department of Public Instruction
Attn: Ms. Michelle Jones
125 S. Webster Street
Madison, WI 53703

RE: WISEstaff Data Errata

To Ms. Jones,

Isthmus Montessori Academy Public is submitting this errata letter in order to correct the WISEstaff data for the 2022-2023 school year. There were two employee errors: one with a report of an educator teaching outside of their grade level range, and one incorrect license for a Director of Special Education.

In the instance of an educator listed as teaching outside of their licensed grade level, this was a mistake in reporting. The educator is licensed to teach Regular Education from Middle Childhood to Early Adolescence, which aligns with the instruction the individual provides in Grades 7 - 8th. This educator does not provide Regular Education instruction to students past this grade range. This individual is appropriately licensed for the other grades and subjects taught in the Early Adolescent - Adolescent level, Grades 8 - 12th: English, Broad Field Social Studies. This piece of information was overlooked by the individual completing WISEstaff data. Administration has followed up with this individual and has offered additional training in WISE portals.

In the instance of an incorrect license listed for a Director of Special Education, our school is in communication with the Out of State Pathway to Licensure professionals at the Department of Public Instruction as well as the out-of-state institution to clarify any inconsistencies between the two states to validate the license for the appropriate position and developmental ranges. This should not be an issue with the position moving forward.

We hope that submission of this letter acknowledges the errors and amends the WISEstaff report.

608.661.8200

info@isthmusmontessoriacademy.org



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Should you have any questions or require any additional information, please do not hesitate to contact us at employment@isthmusmontessoriacademy.org or by phone at 608-661-8200.

In service to the children,

Eliza Hermsmeier Fiscus

Employment and Staffing Coordinator, Isthmus Montessori Academy Public

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