



## School District of New London

### DISTRICT ADMINISTRATION OFFICE

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Department of Public Instruction  
125 South Webster Street  
Madison, WI 53703

To Whom It May Concern:

The School District of New London received their final audit report for 2022-23. Please note the following:

- One of the errors received was regarding Jacqueline Schommer, English teacher. Jacqueline's reported assignment was English at Grades 9-12, and this should have been reported as English teacher at only grade 9 which she is licensed for. Please adjust this grade level for Jacqueline.
- One of the errors received was for Erin Vande Guchte. Erin applied for and received a provisional license but it was for Intellectual Disabilities Grades Pre-kindergarten through Grade 9. All other previous licenses were Pre-kindergarten through Grade 12, so the license should have been issued through Grade 12. We have submitted a "Help Desk" ticket but we have not received a response.
- One of the errors was for a substitute teacher, Donna Morris, who did not renew her substitute license. In reviewing our records, the district only utilized Donna for a half-day substitute in October. She did not sub for the district beyond that. Please note that this error was not included on the preliminary report.

Please let me know if you need any further information to correct the errors identified in the final audit.

Sincerely,

Scott Bleck  
District Administrator