



Wisconsin Educator Preparation Program Approval Handbook

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Initial Approval for Educator Preparation Programs

The Initial Approval process is a comprehensive review of an entity's educator preparation program. The review process ensures that the entity meets the performance-based standards and statutory and rule requirements specified in Wisconsin Statute 118.19 and Wisconsin Administrative Code section PI 34. The process requires that the entity develops collaborative relationships with the PK-12 education community. The process applies to all undergraduate, post-baccalaureate, graduate, and non-degreed educator preparation programs in Wisconsin that lead to a license in any of the teaching, pupil services, and/or school administration categories. Under the direction of the State Superintendent of Public Instruction, this process is carried out by the Licensing, Educator Advancement and Development team.

Initial Approval Review

The purpose of the Initial Approval review is to ensure that the entity meets the requirements of Wis. Stat. sec.118.19 and Wis. Admin. Code sec. PI 34. During the review, the entity provides evidence of a performance-based educator preparation program. An entity seeking Initial Approval will submit an Educator Preparation Program Report (narrative) per Wis. Admin. Code sec. PI 34.007 that is no longer than fifty pages and *Appendix A*.

Educator Preparation Program Report

The Educator Preparation Program Report is prepared by the entity. It provides a description of the entity's professional education program and an overview of how the entity addresses the requirements of Wis. Admin. Code sec. PI 34. The Educator Preparation Program Report is the foundation for the *New License Program Report*.

New License Program Reports

For each program leading to licensure, a *New License Program Report* is developed and submitted to the department by the entity. Approval by the department is required prior to enrolling candidates. Guidance for preparing the report is listed in **Section 5: Approval to Offer a New License Program**.

Educator Preparation Program Report Outline

Cover Page

The cover page should include contact information that will clearly identify the entity requesting approval. The following information should be included:

- Entity name and mailing address
- Name and contact information of report preparer including: name, title, mailing address, phone, fax, email address
- Date of program report submission
- Signature of the individual(s) in the position of authority over the educator preparation program.

Description of the Entity

A brief description of the entity introduces the report. This introduction provides a foundation for reviewers to understand the context of the educator preparation program. The entity must provide information on the following:

- A brief history, overview, or description of the entity; the unique characteristics of the entity; the entity type, size, mission, and student demographics
- If the entity is an institution of higher education, the entity should include a brief overview or description of the school, college or department and how it fits into the overall structure of the institution as well as unique characteristics of the education preparation program.

For each component section that follows in the report, the entity shall provide a brief narrative to discuss the component. This discussion is meant to provide an overview of the component. The entity may provide links to electronic documents or titles of documents that can be accessed for further clarification and evidence.

Policies and Practices

This section of the report addresses the entity's relevant policies and practices affecting the preparation of educators required in Wis. Admin. Code sec. PI 34.007. It should address the specific policies and practices that are in place. These policies should be clearly documented and shared with faculty and staff. Policies affecting candidates within the program should be clearly documented and shared with candidates. Information to address in this section includes:

- The organization and administration of the educator preparation program (if the entity is an institution of higher education)
- Faculty
- Facilities, technology, instructional resources and support (if the entity is an institution of higher education)
- Student services
- Program performance
- Student recruitment, admission and retention.

Conceptual Framework and Standards

This section of the report addresses the research-based conceptual framework as required in Wis. Admin. Code sec. PI 34.007. The conceptual framework represents the shared vision and philosophy of an educator preparation program. It provides direction for the program. It is research-based and consistent with the entity's mission.

The conceptual framework is the articulation of the educator preparation program's underlying beliefs and values. Implicit in a philosophy are the beliefs as to what program completers should know (knowledge), be able to do (skills), and be committed to (dispositions). The entity's knowledge, skills, and dispositions serve as the performance-based standards and performance tasks for all programs. While it is expected that individual licensure programs will have knowledge and skills unique to individual license areas, there should be an overarching set of performance tasks based on the standards for all program completers to be successful in an educator preparation program. Information to address in this section includes:

- Performance-based program
- Assessment system
- Statutory requirements
- Clinical program
- Educator preparation program evaluation.

Assessment System

This section of the report discusses the assessment system in place from candidate admission to completion as required in Wis. Admin. Code sec. PI 34.007. The educator preparation program must have an assessment system that is aligned to its conceptual framework and is used to evaluate the readiness of its candidates to be endorsed for an educator license.

The educator preparation program must provide evidence of a comprehensive set of evaluation measures that allow for the assessment of candidate performance throughout the program. The performance-based assessment system must include assessment of the six areas identified in Wis. Admin. Code Sec PI 34.021:

- Communication skills
- Human relations and professional dispositions
- Content knowledge for subject area programs
- Pedagogical knowledge
- Performance in clinical program
- Reading as required under Wis. Stat. sec.118.19(14).

The system identifies levels of proficiency or benchmarks that can clearly evaluate student progress. Assessments should be developmental, multiple, and measurable over time. Within this section, the entity must detail where assessments occur and how the results of these assessments are communicated to candidates as they progress towards accomplishment of the Wisconsin educator standards in Wis. Admin. Code sec. PI 34 subch. II. Further, the entity must identify how the assessments are used to evaluate and improve the educator preparation program.

Collaboration

This section discusses the systematic, ongoing collaboration with employing schools and school districts, faculty engagement in professional practice, and constituent group involvement in the entity as required in Wis. Admin. Code sec. PI 34.007. Collaboration requires evidence of a system of ongoing relationships with schools, school districts, community organizations, and other agencies charged with the task of educating children.

Documentation

The entity will collect and maintain electronic documentation for the department to review using *Appendix A*. Documents shall include handbooks, policies and procedures, assessment plan, faculty resumes/vitae, or other documentation that provides evidence of meeting these requirements. The entity may reference these documents in their *Educator Preparation Program Report* and *New License Program Reports*. The entity shall submit *Appendix A* with its *Educator Preparation Program Report*.

Approval Granted by State Superintendent

The state superintendent shall decide within 60 days of receiving an entity's *complete* submission of evidence under Wis. Admin. Code sec. PI 34.007 to grant or deny approval to become an approved educator preparation program.

Initial Approval

If the program approval process identifies sufficient evidence to ensure the educator preparation program meets all of the requirement under of Wis. Admin. Code sec. PI 34 subch. III and IV, the entity will be granted Initial Approval. The term for Initial Approval shall be for five years.

Substantive Changes

Initial Approval authorizes the entity to implement its educator preparation program as described in the *Educator Preparation Program Report*. As required in Wis. Admin. Code sec. PI 34.007, approval is needed from the department prior to making the following changes:

1. Assessment system
2. Change of ownership
3. Content guidelines or standards.

The educator preparation program must submit a narrative communicating the substantive changes and updated Appendix A. Written approval is required from the department prior to implementing the substantive change.

Denied Approval

If the program approval process identifies evidence that the educator preparation program does not meet all of the requirements under Wis. Admin. Code sec. PI 34 subch. III and IV, the entity will be denied approval. As required in Wis. Admin. Code sec. PI 34.009, the denial letter shall include the following:

- The legal and factual basis for the denial, including the specific area(s) of noncompliance
- The educator preparation program's appeal rights.

An entity that is denied approval may revise and resubmit an *Educator Preparation Program Report* to address deficiencies identified in the denial. The entity may also appeal the denial.

Appeal Process

An entity may appeal a denial decision by following the appeal procedure in Wis. Admin. Code sec. PI 34.009.

Appeal procedure: Appeals of decisions by the state superintendent may be made by the entity submitting a written request for a hearing within 30 days of the date of notice, including each of the material facts.

Granting or denying an appeal request: The state superintendent may only grant a request for a hearing if all the conditions in Wis. Admin. Code sec. PI 34.009 are met.

Notification of students: If an educator preparation program does not submit an appeal or the state superintendent denies the appeal, the educator program shall provide notice to students.

Hearing and final decision: If the state superintendent grants a hearing request, the state superintendent shall nominate an independent hearing examiner and issue a final decision as required in Wis. Admin. Code sec. PI 34.010. Should the final decision result in a denial, the educator preparation program will notify students.

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Maintaining Initial Approval

If the state superintendent grants Initial Approval to an educator preparation program, the state superintendent shall conduct an onsite annual review at the end of each of the first four years as required in Wisconsin Administrative Code section PI 34.007.

Onsite Annual Review

In preparation for the onsite annual review, the educator preparation program shall respond in writing to the following questions:

1. What are you learning that contributes to successfully preparing candidates for licensure?
 - a) Policies and Practices (Reference PI 34.013 – PI 34.018)
 - b) Conceptual Framework (Reference PI 34.019 – PI 34.024)
 - c) Assessment System (What are you learning from data collected from the assessments identified in PI 34.021?)
 - d) Collaboration. (Reference PI 34.013(3)(c) and PI 34.024, as initially required in PI 34.007).
2. What changes have you made or plan to make in regard to requirements in Wis. Admin. Code sec. PI 34 subch. III and IV based on what you've learned from analysis of assessment system data?
3. Based on responses to questions one and two, what goals do you have for the next year and how can your liaison support you to reach those goals?

In preparation for the onsite annual review, educator preparation programs shall submit to their liaison their responses to the questions and Appendix A with updates no later than 30 days in advance of the visit.

If the educator preparation program does not meet all of the requirements of Wis. Admin. Code sec. PI 34 subch. III and IV, the state superintendent shall do one of the following:

- Require the educator preparation program to submit a program improvement plan
- Conduct an onsite comprehensive review.

Program Improvement Plan

If the state superintendent determines that a program improvement plan is required per Wis. Admin. Code sec. PI 34.008, the state superintendent shall provide written notice to the educator preparation program including the following:

- Description of the specific area(s) of noncompliance.
- Specific improvement(s) the educator preparation program shall submit to the department and the deadline for submission.
- Notification that the improvement plan must be submitted to the department within 30 days of the written notice requiring the improvement plan.
- If required, the date the state superintendent will conduct an onsite comprehensive review to determine whether the educator preparation program corrected the area(s) of noncompliance. The onsite comprehensive review will occur within 90 days from the written notification requiring the improvement plan.
- Whether the educator preparation program may continue to admit students, provide institutional endorsement, or both while on the program improvement plan.

Following the review of the program improvement plan, the state superintendent shall grant or deny approval.

If the educator preparation program meets all of the requirements under Wis. Admin. Code sec. PI 34 subch. III and IV, the educator preparation program will be allowed to maintain its current status of Initial Approval.

Substantive Changes

Initial Approval authorizes the entity to implement its educator preparation program as described in the *Educator Preparation Program Report*. As required in Wis. Admin. Code sec. PI 34.007, approval is needed from the department prior to making the following changes:

1. Assessment system
2. Change of ownership
3. Content guidelines or standards.

The educator preparation program must submit a narrative communicating the substantive changes and an updated Appendix A. Written approval is required from the department prior to implementing the substantive change.

If the educator preparation program does not meet all requirements under Wis. Admin. Code sec. PI 34 subch. III and IV, the educator preparation program will be denied approval. As required in Wis. Admin. Code sec. PI 34.009, the denial letter shall include the following:

- The legal and factual basis for the denial, including the specific area(s) of noncompliance
- The educator preparation program's appeal rights.

Onsite Comprehensive Review

In preparation for an onsite comprehensive review required in a program improvement plan, the educator preparation program will submit to the department an *Appendix A* wherein the educator preparation program provides documentation of each requirement of Wis. Admin. Code sec. PI 34. See **Section 3: Full Approval of Educator Preparation Program**.

Following the onsite comprehensive review, the state superintendent shall grant or deny approval.

If the educator preparation program meets all of the requirements under Wis. Admin. Code sec. PI 34 subch. III and IV, the educator preparation program will be allowed to maintain its current status of Initial Approval.

If the educator preparation program does not meet all of the requirements under Wis. Admin. Code sec. PI 34 subch. III and IV, the educator preparation program will be denied approval. As required in Wis. Admin. Code sec. PI 34.009, the denial letter shall include the following:

- The legal and factual basis for the denial, including the specific area(s) of noncompliance
- The educator preparation program's appeal rights.

Appeal Process

An educator preparation program may appeal a denial decision by following the appeal procedure in Wis. Admin. Code sec. PI 34.009.

Appeal procedure: Appeals of decisions by the state superintendent may be made by the entity submitting a written request for a hearing

within 30 days of the date of notice, including each of the material facts.

Granting or denying an appeal request: The state superintendent may only grant a request for a hearing if all the conditions in Wis. Admin. Code sec. PI 34.009 are met.

Notification of students: If an educator preparation program does not submit an appeal or the state superintendent denies the appeal, the educator program shall provide notice to students.

Hearing and final decision: If the state superintendent grants a hearing request, the state superintendent shall nominate an independent hearing examiner and issue a final decision as required in Wis. Admin. Code sec. PI 34.010. Should the final decision result in a denial, the educator preparation program will notify students.

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Full Approval for Educator Preparation Programs

The state superintendent shall conduct an onsite comprehensive review when an educator preparation program reaches its fifth year of Initial Approval, as required in Wisconsin Administrative Code section PI 34.007.

Onsite Comprehensive Review

The onsite comprehensive review shall determine whether the educator preparation program successfully prepares candidates for licensure and meets all of the requirements under Wis. Admin. Code sec. PI 34 subch. III and IV. In preparation for the onsite comprehensive review, the educator preparation program will submit to the department the following:

- A narrative on data collected on required assessments per Wis. Admin. Code sec. PI 34.021 (communication skills, human relations and professional dispositions, content knowledge for subject area programs, pedagogy, performance in clinical program, and reading as required under Wis. Stat. sec.118.19[14]) for candidates from years one through five, identifying themes and trends
- An updated Appendix A.

A template for the onsite comprehensive review is contained in Appendix C at the end of this Handbook. The comprehensive review calls for the educator preparation program to build on the data analysis and conclusions presented within previous initial annual approval reports. Required documents should be submitted to the liaison no later than 30 days in advance of the onsite visit.

Approval Granted by State Superintendent

Following the onsite comprehensive visit, the state superintendent may grant approval, require a program improvement plan, or deny approval.

Full Approval

If the onsite comprehensive review determines that the education preparation program successfully prepares candidates for licensure and meets all of the requirements under Wis. Admin. Code sec. PI 34 subch. III and IV, the educator preparation program will be granted Full Approval.

Substantive Changes

Full Approval authorizes the entity to implement its educator preparation program as described in the *Educator Preparation Program Report*. As required in Wis. Admin. Code sec. PI 34.007, approval is needed from the department prior to making the following changes:

1. Assessment system
2. Change of ownership
3. Content guidelines or standards.

The educator preparation program must submit a narrative communicating the substantive changes and an updated Appendix A. Written approval is required from the department prior to implementing the substantive change.

Program Improvement Plan

If the onsite comprehensive review determines that the educator preparation program does not successfully prepare candidates for licensure and/or does not meet all of the requirements under Wis. Admin. Code sec. PI 34 subch. III and IV, the state superintendent may require that the educator preparation program submit a program improvement plan. If the state superintendent determines that a program improvement plan is required per Wis. Admin. Code sec. PI 34.008, the state superintendent shall provide written notice to the educator preparation program including the following:

- Description of the specific area(s) of noncompliance.
- Specific improvement(s) the educator preparation program shall submit to the department and the deadline for submission.
- Notification that the improvement plan must be submitted to the department within 30 days of the written notice requiring the improvement plan.
- If required, the date the state superintendent will conduct an onsite comprehensive review to determine whether the educator preparation program corrected the area(s) of noncompliance. The onsite comprehensive review will occur within 90 days from the written notification requiring the improvement plan.
- Whether the educator preparation program may continue to admit students, provide institutional endorsement, or both while on the program improvement plan.

If the evidence indicates that the educator preparation program successfully prepares candidates for licensure and meets all of the requirements under Wis. Admin. Code sec. PI 34 subch. III and IV, the educator preparation program will be granted Full Approval.

Denied Approval

If the evidence indicates that the educator preparation program does not successfully prepare candidates for licensure and/or does not meet all of the requirements under Wis. Admin. Code sec. PI 34 subch. III and IV of then the educator preparation will be denied approval. As required in Wis. Admin. Code sec. PI 34.009, a denial letter shall include the following:

- The legal and factual basis for the denial, including the specific area(s) of noncompliance
- The educator preparation program's appeal rights.

Appeal Process

An educator preparation program may appeal a denial decision by following the appeal procedure in Wis. Admin. Code sec. PI 34.009.

Appeal procedure: Appeals of decisions by the state superintendent may be made by the entity submitting a written request for a hearing within 30 days of the date of notice, including each of the material facts.

Granting or denying an appeal request: The state superintendent may only grant a request for a hearing if all the conditions in Wis. Admin. Code sec. PI 34.009 are met.

Notification of students: If an educator preparation program does not submit an appeal or the state superintendent denies the appeal, the educator program shall provide notice to students.

Hearing and final decision: If the state superintendent grants a hearing request, the state superintendent shall nominate an independent hearing examiner and issue a final decision as required in Wis. Admin. Code sec. PI 34.010. Should the final decision result in a denial, the educator preparation program will notify students.

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Maintaining Full Approval

If the state superintendent grants Full Approval to an educator preparation program, the state superintendent shall conduct annual onsite continuous review process visits as required in Wisconsin Administrative Code section PI 34.007. The annual onsite continuous review process visit will be used to determine whether the educator preparation program successfully prepares candidates for licensure.

Onsite Continuous Review Process Visit

In preparation for the onsite continuous review process, educator preparation program will provide the following items:

- A narrative on data collected on required assessments per Wis. Admin. Code sec. PI 34.021 (communication skills, human relations and professional dispositions, content knowledge for subject area programs, pedagogy, performance in clinical program, and reading as required under Wis. Stat. sec.118.19[14]) for candidates from the past year, identifying themes and trends over time
- A description of changes the entity made or plans to make in regard to meeting the requirements in Wis. Admin. Code sec. PI 34 subch. III and IV based on what you've learned from analysis of assessment system data
- A description of the educator preparation program's goals for the next year based on responses to items one and two and the ways in which your liaison can support you to reach those goals
- An updated Appendix A and any applicable updates to new license program reports and Appendix B.

Required documents should be submitted to the liaison no later than 30 days in advance of the onsite visit.

Approval Granted by State Superintendent

Following the annual onsite continuous review process visit, the state superintendent may extend the one-year Full Approval, require an onsite comprehensive visit, require a program improvement plan, or deny approval.

Full Approval

The one-year Full Approval will be extended if the educator preparation program continues to do both of the following:

- Successfully prepares candidates for licensure
- Is compliant with all of the requirements of Wis. Admin. Code sec. PI 34.

Substantive Changes

Full Approval authorizes the entity to implement its educator preparation program as described in the *Educator Preparation Program Report*. As required in Wis. Admin. Code sec. PI 34.007, approval is needed from the department prior to making the following changes:

1. Assessment system
2. Change of ownership
3. Content guidelines or standards.

The educator preparation program must submit a narrative communicating the substantive changes and updated Appendix A. Written approval is required from the department prior to implementing the substantive change.

If the educator preparation program does not successfully prepare candidates for licensure and/or does not meet all of the requirements of Wis. Admin. Code sec. PI 34, the state superintendent may conduct an onsite comprehensive review, require a program improvement plan, or deny approval.

Onsite Comprehensive Review

In preparation for the onsite comprehensive review, the educator preparation program will submit to the department *Appendix A* wherein the educator preparation program provides documentation of each component of PI 34. See **Section 3: Full Approval of Educator Preparation Program**.

If the evidence reviewed at the comprehensive onsite review indicates that the educator preparation program successfully prepares candidates for licensure and meets all of the requirements under Wis. Admin. Code sec. PI 34 subch. III and IV, the state superintendent will extend the one-year Full Approval.

If the evidence reviewed at the comprehensive onsite review indicates that the educator preparation program does not successfully prepare candidates for licensure and/or does not meet all the requirements under Wis. Admin. Code sec. PI 34 subch. III and IV, the state superintendent may require the educator preparation program to complete a program improvement plan or deny approval.

With the Initial Program Approval Appendix A, educator preparation programs identified their plan to successfully prepare candidates for licensure. Per Wis. Admin. Code sec. PI 34.007(4), onsite annual reviews at the end of each of the first four years provide evidence that educator preparation programs successfully prepare candidates for licensure, and are in compliance with all of the requirements.

In accordance with Wis. Admin. Code sec. PI 34.007(5)(c)(1-4), outcomes of the comprehensive review:

1. Allow the educator preparation program to maintain its current status if the educator preparation program meets all of the requirements under subchs. III and IV.
2. Grant full approval if the educator preparation program is being reviewed under para (a)2 and the program meets all of the requirements under subchs. III and IV.
3. Require the educator preparation program to complete a program improvement plan under s. PI 34.008.
4. Deny approval if the educator preparation program is being reviewed under s. PI 34.008 and the program does not meet all of the requirements under subchs. III and IV.

Program Improvement Plan

If the state superintendent determines that a program improvement plan is required per Wis. Admin. Code sec. PI 34.008, the state superintendent shall provide written notice to the educator preparation program including the following:

- Description of the specific area(s) of noncompliance.
- Specific improvement(s) the educator preparation program shall submit to the department and the deadline for submission.
- Notification that the improvement plan must be submitted to the department within 30 days of the written notice requiring the improvement plan.
- If required, the date the state superintendent will conduct an onsite comprehensive review to determine whether the educator preparation program corrected the area(s) of noncompliance. The onsite comprehensive review will occur within 90 days from the written notification requiring the improvement plan.

- Whether the educator preparation program may continue to admit students, provide institutional endorsement, or both while on the program improvement plan.

Following the review of the program improvement plan, the state superintendent shall grant a one-year extension of Full Approval or deny approval.

If the evidence indicates that the educator preparation program successfully prepares candidates for licensure and meets all of the requirements under subchapters III and IV of Wis. Admin. Code sec. PI 34, the state superintendent will extend the one-year Full Approval.

Denied Approval

If the evidence indicates that the educator preparation program does not successfully prepare candidates for licensure and/or does not meet all of the requirements under Wis. Admin. Code sec. PI 34 subch. III and IV, the educator preparation will be denied approval. As required in Wis. Admin. Code sec. PI 34.009, a denial letter shall include the following:

- The legal and factual basis for the denial, including the specific area(s) of noncompliance
- The educator preparation program's appeal rights.

Appeal Process

An educator preparation program may appeal a denial decision by following the appeal procedure in Wis. Admin. Code sec. PI 34.009.

Appeal procedure: Appeals of decisions by the state superintendent may be made by the entity submitting a written request for a hearing within 30 days of the date of notice, including each of the material facts.

Granting or denying an appeal request: The state superintendent may only grant a request for a hearing if all the conditions in Wis. Admin. Code sec. PI 34.009 are met.

Notification of students: If an educator preparation program does not submit an appeal or the state superintendent denies the appeal, the educator program shall provide notice to students.

Hearing and final decision: If the state superintendent grants a hearing request, the state superintendent shall nominate an independent hearing examiner and issue a final decision as required in Wis. Admin. Code sec. PI 34.010. Should the final decision result in a denial, the educator preparation program will notify students.

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Approval to Offer a New License Program

An approved educator preparation program shall prepare and submit a *New License Program Report* as a proposal to start any new license program or make substantive changes to a previously approved program leading to an educator license. An approved Initial Application including Appendix A and an approved New License Program including Appendix B results in an approved educator preparation program leading to a specific license. An educator preparation program should align new license programs to its conceptual framework and address the other required program approval components per Wisconsin Administrative Code section PI 34. Approved programs shall not enroll candidates for a new license area until the new license program report has been approved by the department. The individual(s) in position of authority over the educator preparation program shall submit the new license program report to the educator preparation program's DPI-assigned liaison.

New License Program Report

The *New License Program Report* is an extension of the Initial Approval Educator Preparation Program Report and is a proposal for a new license program. The approved program submits the report to the department for approval prior to implementing the new license program. If the new license program report seeks approval for multiple pathways to the same license, the report shall include information and evidence for each pathway. The license program report shall include the following:

1. Description of the program (bachelor, post-baccalaureate, graduate, licensure-only) including degree required for the licensure program and the license area (subject/position and grade level)
2. Description of the delivery model(s) of the program (face-to-face, online, blended)
3. Identification of the content guidelines or national standards for educator preparation in the area of licensure.
4. Description of the program design aligned to the content guidelines or national standards for educator preparation in the licensure area. Substandards may be identified but are not required; however, the entire standard must be addressed. Program design refers to how the educator preparation program

prepares candidates or ensures that candidates are prepared in the content guidelines or national standards. This may be communicated through a narrative, curriculum guide, course sequence, module sequence, or column two of Appendix B.

5. Description of the performance-based assessment(s) used to assess candidate's proficiency in the content guidelines or national standards for educator preparation in the licensure area as well as Wisconsin statutory and/or rule requirements for the license area using Appendix B. The content guidelines or national standards must be met, and the performance-based assessment(s) must align to and demonstrate candidate's proficiency.
6. Description of the clinical experience within the content and pedagogical design specific to the license area and grade range of the license.
7. Description of amendments or additional information about program support as documented in the initial approval professional educator preparation program report and Appendix A necessary due to the creation or addition of the license program if needed. Provide evidence in Part II of Appendix B as applicable.

Approval Granted by State Superintendent

Following the review of the new license program report, the state superintendent shall do one of the following:

Approve

If the license program report provided evidence that ensures that the licensure program meets all of the requirement under Wis. Admin. Code sec. PI 34 subch. III and IV, the new license program shall be approved.

Substantive Changes

Approval authorizes the educator preparation program to implement its license program as described in the *New License Program Report*. As required in Wis. Admin. Code sec. PI 34.007, approval is needed from the department prior to making the following changes:

1. Assessment system
2. Change of ownership
3. Content guidelines or standards.

The educator preparation program must submit a narrative communicating the substantive changes to the licensure program and an updated

Appendix B. Written approval is required from the department prior to implementing the substantive change.

Deny

If the license program report has provided evidence that the license program does not meet all of the requirements under Wis. Admin. Code sec. PI 34 subch. III and IV, the license program shall be denied approval. As required in Wis. Admin. Code sec. PI 34.009 (1), the denial letter shall include the following:

- The legal and factual basis for the denial, including the specific area(s) of noncompliance
- The educator preparation program's appeal rights.

An educator preparation program that is denied approval may revise and resubmit a New License Program Report to address deficiencies identified in the denial. The educator preparation program may also appeal the denial.

Appeal Process

An educator preparation program may appeal a denial decision by following the appeal procedure in Wis. Admin. Code sec. PI 34.009.

Appeal procedure: Appeals of decisions by the state superintendent may be made by the entity submitting a written request for a hearing within 30 days of the date of notice, including each of the material facts.

Granting or denying an appeal request: The state superintendent may only grant a request for a hearing if all the conditions in Wis. Admin. Code sec. PI 34.009 are met.

Notification of students: If an educator preparation program does not submit an appeal or the state superintendent denies the appeal, the educator program shall provide notice to students.

Hearing and final decision: If the state superintendent grants a hearing request, the state superintendent shall nominate an independent hearing examiner and issue a final decision as required in Wis. Admin. Code sec. PI 34.010. Should the final decision result in a denial, the educator preparation program will notify students.

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Dropping a License Program

An educator preparation program may determine that a licensure program should no longer continue. Once the decision to drop a program has been made by the entity, the individual(s) in the position of authority over the educator preparation program should submit a letter to the DPI-assigned liaison. The letter should include:

- The rationale for dropping the program
- The last date when new candidates will enter the program
- The teach-out plan for the program
- The date that the last program completers will complete the program.

If in the future the educator preparation program decides to offer the licensure program again, a new licensure program submission must be prepared.

PI 34.013: ORGANIZATION AND ADMINISTRATION OF EDUCATOR PREPARATION PROGRAMS

PI 34.013: Organization and Administration of Educator Preparation Programs					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<u>PI 34.013(1)</u> SCD Authority	If an entity is an institution, it shall ensure the SCD is clearly identified and has the responsibility, authority, and personnel to develop, administer, evaluate, and revise each educator preparation program at the entity.		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable to non-IHE entities. <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable to non-IHE entities. <u>DPI Comments</u>
<u>PI 34.013(2)</u> Written Policies	An entity shall have policies on all of the following: (a) Faculty selection, promotion, and tenure. (b) Faculty teaching loads. (c) Faculty professional development opportunities. (d) Community service expectations.		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

PI 34.013: Organization and Administration of Educator Preparation Programs					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
PI 34.013(3) Resources and Facilities	If an entity is an institution, it shall do all of the following: (a) Ensure the SCD has adequate resources to support teaching by faculty and scholarship by students. (b) Ensure the SCD has sufficient facilities, equipment, and budgetary resources to fulfill its mission and offer quality programs. (c) Ensure that the SCD involves constituent groups from the local community in the development, evaluation, and revision of any educator preparation program.		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable to non-IHE entities. <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable to non-IHE entities. <u>DPI Comments</u>

Summary and Recommendations for PI 34.013: Organization and Administration of Educator Preparation Programs.

PI 34.014: FACULTY

PI 34.014: Faculty					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<u>PI 34.014(1)</u> Recruitment of Faculty	The entity shall recruit, hire, and retain a diverse educator preparation faculty.		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>
<u>PI 34.014 (2)</u> Faculty	An entity's faculty who teach in educator preparation programs shall meet all of the following requirements: (a) Have preparation specifically related to their assignment, hold an advanced degree, and demonstrate expertise in their assigned area of responsibility. (b) Be knowledgeable about the current elementary, middle, and secondary curriculum, Wisconsin		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

PI 34.014: Faculty					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	academic standards, practices, requirements, technology, and administrative practices that are appropriate to their assignment. (c) Be actively engaged in professional practice with prekindergarten through grade 12 schools, professional organizations, and other education-related endeavors at the local, state, or national level. (d) If the faculty member supervises pre-student teachers, practicum students, student teachers, or interns, the faculty member shall have at least 3 years of teaching, pupil services, or				

PI 34.014: Faculty					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	administrative experience or the equivalent, as approved by the state superintendent, in prekindergarten through grade 12 settings. (e) If the faculty member is responsible for the leadership or coordination of the educator preparation program, the faculty member shall hold a minimum of a master's degree, its equivalent, or higher degree in the principal discipline of the program, as determined by the state superintendent.				
<u>PI 34.014(3)</u> Work Load	The entity shall have workload policies which ensure faculty in educator preparation program have the time and resources to		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

PI 34.014: Faculty					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	promote effective teaching and promote student learning, including advising, scholarship, and service.				
<u>PI 34.014(4)</u> Professional Development	The entity shall provide the resources, time, and opportunities for all faculty to engage in professional development to enhance intellectual and professional vitality.		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>
<u>PI 34.014(5)</u> Staffing	The SCD shall have sufficient numbers of full-time faculty to teach in educator preparation programs to ensure consistent quality and delivery of programs.		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable to non-IHE entities. <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable to non-IHE entities. <u>DPI Comments</u>

Summary and Recommendations for PI 34.014: Faculty

PI 34.015: FACILITIES, TECHNOLOGY, INSTRUCTIONAL RESOURCES, AND SUPPORT

If an entity is an institution, it shall ensure the SCD has the following:

PI 34.015: Facilities, Technology, Instructional Resources, and Support					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<u>PI 34.015(1)</u> Facilities	Adequate classrooms, laboratories, offices, and workspace with current technology, equipment, and supplies necessary to fulfill the mission of the SCD.		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable to non-IHE entities. <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable to non-IHE entities. <u>DPI Comments</u>
<u>PI 34.015(2)</u> Instructional Resources	Adequate instructional resources to support the teaching and learning needs of each educator preparation program.		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable to non-IHE entities. <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable to non-IHE entities. <u>DPI Comments</u>

PI 34.015: Facilities, Technology, Instructional Resources, and Support					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<p><u>PI 34.015(3)</u> Technology</p>	<p>Sufficient current educational technology to ensure students have access to and can use current educational technology in instructional settings. Education technology includes specialized equipment used for teaching.</p>		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable to non-IHE entities. <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable to non-IHE entities. <u>DPI Comments</u>

Summary and Recommendations for PI 34.015: Facilities, Technology, Instructional Resources, and Support

PI 34.016: STUDENT SERVICES

PI 34.016: Student Services					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<p><u>PI 34.016(1)</u></p> <p>Advising Resources</p>	<p>The entity shall ensure all students have access to and are provided sufficient information and resources on student services to allow each student to successfully complete the educator preparation program. The information and resources shall include all of the following:</p> <p>(a) Personal, professional, and career counseling.</p> <p>(b) Career information.</p> <p>(c) Tutoring.</p> <p>(d) Job placement assistance.</p>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>
<p><u>PI 34.016(2)</u></p> <p>Student Support Services</p>	<p>The entity shall provide each student, upon entry and throughout the educator</p>		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No

PI 34.016: Student Services					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	preparation program, with an advisor and written information describing the requirements of the educator preparation program.		<u>DPI Comments</u>		<u>DPI Comments</u>
<u>PI 34.016(3)</u> Student Records	The institution shall maintain a cumulative record of each student enrolled in an educator preparation program. The record shall contain all of the following: (a) A transcript. (b) A written evaluation of each field experience by the student during the clinical program.) (c) Documentation that the student met the standards under subch. II.		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

PI 34.017: PROGRAM PERFORMANCE

The entity shall annually evaluate and report to the department all of the following:

PI 34.017: Program Performance					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<u>PI 34.017(1)</u>	The pass rate of individuals who completed the educator preparation program in the previous school year on the teacher licensure assessments required under ch. 118, Stats.		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>
<u>PI 34.017(2)</u>	Program modifications related to content or assessments.		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>
<u>PI 34.017(3)</u>	The performance of individuals who completed the educator preparation program in the previous school year in obtaining employment with a		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

PI 34.017: Program Performance					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	Wisconsin school or school district.				

Summary and Recommendations for PI 34.017: Program Performance

PI 34.018: STUDENT RECRUITMENT, ADMISSION, AND RETENTION

PI 34.018: Student Recruitment, Admission, and Retention					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<p><u>PI 34.018(1)</u></p> <p>Diversity</p>	<p>The entity shall create, submit to the department, and implement a written plan and provide sufficient resources to recruit, admit, and retain a diverse student body.</p>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>
<p><u>PI 34.018(2)</u></p> <p>Admissions</p>	<p>The entity shall establish standards for admission, including requiring a background check prior to admission to an educator preparation program.</p>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>
<p><u>PI 34.018(3)</u></p> <p>General Education Program</p>	<p>The entity shall require a general education program as part of a bachelor's degree program or higher.</p>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>
<p><u>PI 34.018(4)</u></p>	<p>The entity shall establish standards for completing each</p>		<input type="checkbox"/> Yes		<input type="checkbox"/> Yes

PI 34.018: Student Recruitment, Admission, and Retention					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Completion Standards	educator preparation program as follows: (a) For educator preparation programs that do not require a master's degree, one of the following: 1. A minimum cumulative grade point average of 2.75 on a 4.0 scale. 2. Evidence other than grade point average by entities that use alternative measures of performance are in place. The measures shall be approved by the state superintendent. (b) For educator preparation programs at the post-baccalaureate level, one of the following: 1, A minimum cumulative grade point average of 3.0 on a 4.0 scale.		<input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> No <u>DPI Comments</u>

PI 34.018: Student Recruitment, Admission, and Retention					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	2. Evidence other than grade point average by entities that use alternative measures of performance are in place. The measures shall be approved by the state superintendent. (c) For all educator preparation programs, the proficiency level for the knowledge, dispositions, and performances that substantiate competence in the standards under subch. II. Student proficiency levels shall be assessed through multiple measures over time and culminate in assessment during student teaching, internships, or practicums.				

PI 34.020: Performance Based Program					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<p><u>PI 34.020(1)</u></p> <p>Educator Standards</p>	<p>An educator preparation program's conceptual framework shall be performance-based and identify how the educator preparation program will meet the educator standards under subch. II by doing one of the following:</p> <p>(a) Adopting the educator standards under subch. II as written or modify the standards to reflect the missions, vision, and philosophy of the educator preparation program. The entity may adopt additional standards beyond the standards under subch. II.</p> <p>(b) Identifying where the standards under</p>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

PI 34.020: Performance Based Program					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	subch. II are integrated within the educator preparation program if the entity chooses to develop its own program approval standards.				
<u>PI 34.020(2)</u> Performance Tasks	The conceptual framework shall identify the performance tasks within the educator preparation program. The performance tasks shall do all of the following: (a) Be specific and based on research of best practices in education. (b) Include the content of each standard adopted under sub. (1). (c) Demonstrate mastery of each standard. (d) Be measurable over time.		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

Summary and Recommendations for PI 34.020: Performance Based Program

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PI 34.021: ASSESSMENT SYSTEM

An educator preparation program's conceptual framework shall contain a system to assess the knowledge, skills, and dispositions of students based on the standards under subch. II. The assessments shall meet all of the following requirements:

PI 34.021: Assessment System					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<u>PI 34.021(1)</u>	1. Be measured using each of the following categories: (a) Communication skills. (b) Human relations and professional dispositions. (c) Content knowledge for subject area programs. The content knowledge shall be assessed by the student meeting one of the following requirements: 1. Having a cumulative grade point average of not less than 3.0 on a 4.0 scale for courses in the subject area or position. 2. Having a passing score on a standardized		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

PI 34.021: Assessment System					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	test approved by the state superintendent. 3. Completing a content-based portfolio designed by the educator preparation program. (d) Pedagogical knowledge. (e) Performance in clinical program. (f) Reading. For candidates for special education licensure, the assessment of reading shall be demonstrated by the student meeting one of the following requirements: 1. Earning a passing score on the examination required under s. 118.19 (14) (a), Stats. 2. Completing a course of study under s. 118.19				

PI 34.021: Assessment System					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	<p>(14) (b), Stats., that includes the following:</p> <p>a. Instruction in the teaching of phonemic awareness, phonics, vocabulary, reading comprehension, and fluency.</p> <p>b. Feedback and coaching from an expert of reading instruction. In this subd. 2. b., “expert of reading instruction” means an individual employed by a school district or an approved program with a master's degree or higher in reading, literacy, curriculum and instruction with a concentration in literacy, or special education with a concentration in literacy, or an individual who holds a reading</p>				

PI 34.021: Assessment System					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	specialist license under s. PI 34.070. c. A portfolio of work that demonstrates competence in phonemic awareness, phonics, vocabulary, reading comprehension, and fluency.				
<u>PI 34.021(2)</u>	Be developmental, multiple, measurable over time, and grounded in research based on best practices in education.		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>
<u>PI 34.021(3)</u>	Identify levels of proficiency or other benchmarks that demonstrate student success.		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

Summary and Recommendations for PI 34.021: Assessment System

PI 34.022: STATUTORY REQUIREMENTS

The conceptual framework shall identify how students meet the requirements under s. 118.19, Stats., and demonstrate knowledge and understanding of all of the following:

PI 34.022: Statutory Requirements					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<u>PI 34.022(1)</u> Cooperatives	Cooperative marketing and consumer cooperatives for licenses in agriculture, economics, and social studies.		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>
<u>PI 34.022(2)</u> Environment	Environmental education, including the conservation of natural resources, for licenses in early childhood regular education, elementary and middle school regular education, science, and social studies.		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>
<u>PI 34.022(3)</u> Equity	Minority group relations, including all of the following: (a) The history, culture, and tribal sovereignty of		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No

PI 34.022: Statutory Requirements					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	<p>American Indian tribes and bands located in Wisconsin.</p> <p>(b) The history, culture, and contributions of women and various racial, cultural, language, and economic groups in the United States.</p> <p>(c) The philosophical and psychological bases of attitude development and change.</p> <p>(d) The psychological and social implications of discrimination, especially racism and sexism in the United States.</p> <p>(e) Evaluation and assessment of the forces of discrimination, especially racism and sexism on administrators, teachers, pupils,</p>		<u>DPI Comments</u>		<u>DPI Comments</u>

PI 34.022: Statutory Requirements					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	assessment, curriculum, and instruction in schools. (f) Minority group relations through direct involvement with various racial, cultural, language, and economic groups in the United States.				
PI 34.022(4) Conflict Resolution	Conflict resolution, including all of the following: (a) Resolving conflicts between pupils and between pupils and school staff. (b) Assisting pupils in learning methods of resolving conflicts between pupils, including training in the use of peer mediation, and between pupils and school staff. (c) Addressing crises, including violent,		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

PI 34.022: Statutory Requirements					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	disruptive, potentially violent, or potentially disruptive situations that may arise in a school or during activities supervised by school staff.				
<u>PI 34.022(5)</u> Teacher Responsibilities	For classroom teacher licenses, the role and responsibility of a teacher through a student teaching experience that meets all of the requirements under s. PI 34.023 .		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>
<u>Wis. Stats 118.19 (12)</u> Reading and Language Arts	For cross-categorical special education, early childhood regular and special education, elementary and middle school (K-9), reading teacher and reading specialist licenses, instruction prepared the applicant to teach reading and language arts using science-based early reading		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

PI 34.022: Statutory Requirements					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	instruction, as defined in s. 118.015 (1c) (b). Instruction must be systematic and explicit and consist of all elements listed below in items 1-9 as required under 118.015 (1c) (b). 1. Phonological awareness, including word awareness, rhyme recognition, repetition and creation of alliteration, syllable counting or identification, onset, and rime manipulation. 2. Phonemic awareness, including phoneme identification, isolation, blending, segmentation, addition, substitution, and deletion.				

PI 34.022: Statutory Requirements					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	3. Phonics. Meaning the study of the relationships between sounds and words; this includes alphabetic principle, decoding, orthographic knowledge, encoding, and fluency.				
	4. Building background knowledge.				
	5. Oral language development.				
	6. Vocabulary building to develop lexical and morphological knowledge.				

PI 34.022: Statutory Requirements					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	7. Instruction in writing.				
	8. Instruction in comprehension.				
	9. Reading fluency.				
<u>PI 34.022(7)</u> Children with Disabilities	Procedures used for identifying, assessing, and providing education for children with disabilities, including the roles and responsibilities of regular and special education providers and curriculum modifications.		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>
<u>PI 34.022(8)</u> Professional Responsibilities	Professional ethics and responsibilities, including mandatory reporting requirements under s. 48.981, Stats.		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

Additional provision: Wisconsin Statutes s. 118.19 (12)(b).

For cross-categorical special education, early childhood regular and special education, elementary and middle school, reading teacher and reading specialist licenses the program excludes instruction in 3-cueing, as defined in s. 118.015 (1c) (c), as a method to teach reading and language arts. Three-cueing means any model (including the model referred to as meaning, structure, and visual cues, or MSV) of teaching a pupil to read based on meaning, structure and syntax, and visual cues or memory.

The program confirms it does not include 3-cueing as defined above.

Yes

No

Summary and Recommendations for PI 34.022: Statutory Requirements

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PI 34.023: CLINICAL PROGRAM

The educator preparation program's conceptual frame work shall include a clinical program that meets all of the following requirements:

PI 34.023: Clinical Program					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<p><u>PI 34.023(1)</u></p> <p>Pre-student Teaching</p>	<p>Each student shall have onsite, supervised pre-student teaching clinical experiences which meet all of the following requirements:</p> <p>(a) Are developmental in scope and sequence.</p> <p>(b) Occur in a variety of school settings.</p> <p>(c) Result in the student being able to demonstrate knowledge and understanding of the standards under s. PI 34.002, as demonstrated by the assessments required under s. PI 34.021.</p> <p>(d) Evaluates each student's performance by using at least 2</p>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

PI 34.023: Clinical Program					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	written evaluations based upon observations by the cooperating teacher or the program supervisor. The written evaluations shall be kept as part of the student file required under s. PI 34.016 (3) (b).				
PI 34.023(2) Student Teaching	For educator preparation programs leading to a teaching license, each student shall have student teaching experience which meets all of the following requirements: (a) Is developmental in scope and sequence. (b) Occurs in school settings. (c) Meets the statutory requirements under s. 118.19 (3) (a), Stats. (d) Provides the student opportunities to		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

PI 34.023: Clinical Program					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	interact with and adapt instruction for children with disabilities. (e) Assigns the student a cooperating teacher or team of cooperating teachers. (f) Has one of the following durations: 1. For educator preparation programs leading to the student's first license, the student teaching shall be for full school days for a full semester of the cooperating school. 2. For educator preparation programs leading to the student obtaining an additional teacher license, the student teaching shall be for a duration determined by the educator preparation program to be necessary for the student to gain				

PI 34.023: Clinical Program					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	the necessary clinical experience for the additional license. (g) Results in the student being able to demonstrate greater knowledge and understanding of the standards under s. PI 34.002, as demonstrated by the assessments required under s. PI 34.020. (h) Evaluates each student's performance using all of the following: 1. A minimum of 3 classroom observations, either in person or real-time virtual, by a program supervisor with relevant teaching experience. At least one observation shall be in person. 2. At least 3 written evaluations of each				

PI 34.023: Clinical Program					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	student based upon classroom observations by the cooperating teacher or a supervisor approved by the educator preparation program. At least one written evaluation shall be done by the cooperating teacher. The procedures for the written evaluations shall include conferences with the student, cooperating teacher, and program supervisor. The student shall determine which evaluations are available to prospective employers. The written evaluations shall be kept as part of the student file required under s. PI 34.016 (3) (b).				
PI 34.023(3) Practicum Program	For educator preparation programs leading to a pupil services or administrative license, the clinical program		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

PI 34.023: Clinical Program					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	shall include supervised practicums in the area of licensure that meets all of the following requirements: (a) Are developmental in scope and sequence. (b) Results in the student being able to demonstrate knowledge and understanding of the standards under subch. II, as applicable. (c) Evaluates each student's performance using all of the following: 1. At least 2 written evaluations by the school-based supervisor for student-based observations. The written evaluations shall be kept as part of the student file required under s. PI 34.016 (3) (b). 2. At least 2 written evaluations by the				

PI 34.023: Clinical Program					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	program supervisor. The written evaluations shall be kept as part of the student file required under s. PI 34.016 (3) (b). 3. At least 2 conferences involving the school-based supervisor, the program supervisor, and the student.				
PI 34.023(4) Cooperating Teachers and School-based Supervisors	The clinical program may only use cooperating teachers and school-based supervisors who meet all of the following requirements: Holds a valid Wisconsin license, or an equivalent license if the clinical program is located outside of Wisconsin. Volunteered for an assignment as a cooperating teacher or school-based supervisor. Has at least 3 years of teaching experience, including one year of experience at the current		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

PI 34.023: Clinical Program					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	place of employment, or at least 3 years of pupil services or administrator experience, including one year of experience at the current place of employment. Has completed training in the supervision of clinical students and the applicable standards under subch. II.				

Summary and Recommendations for PI 34.023: Clinical Program

PI 34.024: EDUCATOR PREPARATION PROGRAM EVALUATION

An educator preparation program's conceptual framework shall include the entity's follow-up plan to evaluate the performance of individuals who completed the educator preparation program. The plan shall include all of the following:

PI 34.024 Educator Preparation Program Evaluation					
PI 34 Item	Requirement	Institutional Evidence	Compliance Status	Institutional Evidence	Compliance Status
		Initial Application	Initial Application	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <i>Identify changes if any from initial application.</i>	Annual Review Year <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<u>PI 34.024(1)</u>	The methods the entity will use to obtain information from individuals who completed the program, employers, teachers, and other relevant individuals.		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>
<u>PI 34.024(2)</u>	How the entity will use the information to assess the educator preparation program.		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No <u>DPI Comments</u>

Summary and Recommendations for PI 34.024: Educator Preparation Program Evaluation

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Refer to Program Approval Handbook Section 5: Approval to Offer a New Licensure Program for complete instructions for seeking approval to offer a new license program.

Part I: Description of Program Design and Assessments Aligned to Content Guidelines

<p>Insert the Wisconsin Content Guidelines or national standards for educator preparation in the specific license area below (one guideline/standard per row of the table, inserting additional rows as needed). The entire standard must be addressed. Substandards may be identified but are not required.</p>	<p>Description of Program Design Aligned to the Content Guidelines/National Standards (if not addressed within narrative). If already addressed within the narrative, please note that below.</p>	<p>Performance-Based Assessment(s) Aligned to Content Guidelines/National Standards. Performance-based assessment(s) must align to the content guidelines or national standards.</p>	<p>The license program design and assessment(s) are aligned to the content guidelines or national standards.</p>	<p>Additional reviewer feedback or technical assistance for consideration (not required):</p>
			<p><input type="checkbox"/> Evidence provided</p> <p><input type="checkbox"/> Additional evidence required:</p>	

Part II: Statutory and Administrative Rule Requirements for Specific Licenses

Citation	Requirement	Institutional Evidence (If no change from Initial Program Approval/Appendix A then identify as such)	Evidence provided that the license program meets this statutory requirement	Additional reviewer feedback or technical assistance for consideration (not required):
PI 34.022(1) Cooperatives	Cooperative marketing and consumer cooperatives for licenses in agriculture, economics, and social studies.		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	
PI 34.022(2) Environment	Environmental education, including the conservation of natural resources, for licenses in early childhood regular education, elementary and middle school regular education, science, and social studies.		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	

Citation	Requirement	Institutional Evidence (If no change from Initial Program Approval/Appendix A then identify as such)	Evidence provided that the license program meets this statutory requirement	Additional reviewer feedback or technical assistance for consideration (not required):
PI 34.022(3) Equity	<p>Minority group relations, including all of the following:</p> <p>(a) The history, culture, and tribal sovereignty of American Indian tribes and bands located in Wisconsin.</p> <p>(b) The history, culture, and contributions of women and various racial, cultural, language, and economic groups in the United States.</p> <p>(c) The philosophical and psychological bases of attitude development and change.</p> <p>(d) The psychological and social implications of discrimination, especially racism and sexism in the United States.</p> <p>(e) Evaluation and assessment of the forces of discrimination, especially racism and sexism on administrators, teachers, pupils, assessment, curriculum, and instruction in schools.</p> <p>(f) Minority group relations through direct involvement with various racial, cultural, language, and economic groups in the United States.</p>		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	

Citation	Requirement	Institutional Evidence (If no change from Initial Program Approval/Appendix A then identify as such)	Evidence provided that the license program meets this statutory requirement	Additional reviewer feedback or technical assistance for consideration (not required):
PI 34.022(4) Conflict Resolution	Conflict resolution, including all of the following: (a) Resolving conflicts between pupils and between pupils and school staff. (b) Assisting pupils in learning methods of resolving conflicts between pupils, including training in the use of peer mediation, and between pupils and school staff. (c) Addressing crises, including violent, disruptive, potentially violent, or potentially disruptive situations that may arise in a school or during activities supervised by school staff.		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	
PI 34.022(5) Teacher Responsibilities	For teacher licenses, the role and responsibility of a teacher through a student teaching experience that meets all of the requirements under s. PI 34.023.		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	

Citation	Requirement	Institutional Evidence (If no change from Initial Program Approval/Appendix A then identify as such)	Evidence provided that the license program meets this statutory requirement	Additional reviewer feedback or technical assistance for consideration (not required):
<p><u>Wis. Stats 118.19(12)</u></p> <p>Reading and Language Arts</p>	<p>For cross-categorical special education, early childhood regular and special education, elementary and middle school (K-9), reading teacher and reading specialist licenses, instruction prepared the applicant to teach reading and language arts using science-based early reading instruction, as defined in s. 118.015(1c)(b). Instruction must be systematic and explicit and consist of all elements listed below in items 1-9 as required under 118.015(1c)(b).</p>		<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><u>DPI Comments</u></p>	
	<p>1. Phonological awareness, including word awareness, rhyme recognition, repetition and creation of alliteration, syllable counting or identification, onset, and rime manipulation.</p>			
	<p>2. Phonemic awareness, including phoneme identification, isolation, blending, segmentation, addition, substitution, and deletion.</p>			
	<p>3. Phonics. Meaning the study of the relationships between sounds and words; this includes alphabetic principle, decoding, orthographic knowledge, encoding, and fluency.</p>			

Citation	Requirement	Institutional Evidence (If no change from Initial Program Approval/Appendix A then identify as such)	Evidence provided that the license program meets this statutory requirement	Additional reviewer feedback or technical assistance for consideration (not required):
	4. Building background knowledge. 5. Oral language development. 6. Vocabulary building to develop lexical and morphological knowledge. 7. Instruction in writing. 8. Instruction in comprehension. 9. Reading fluency.			
PI 34.022(7) Children with Disabilities	Procedures used for identifying, assessing, and providing education for children with disabilities, including the roles and responsibilities of regular and special education providers and curriculum modifications.		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	

Citation	Requirement	Institutional Evidence (If no change from Initial Program Approval/Appendix A then identify as such)	Evidence provided that the license program meets this statutory requirement	Additional reviewer feedback or technical assistance for consideration (not required):
PI 34.022(8) Professional Responsibilities	Professional ethics and responsibilities, including mandatory reporting requirements under s. 48.981, Stats.		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	
PI 34.045 Elementary and Middle School	(1) Eligibility. The state superintendent may issue a license in the elementary and middle school license area under this section if the applicant completed an approved program in elementary and middle school education with at least one course in the curriculum content of the Wisconsin standards in each of the following subjects: (a) Language arts. (b) Mathematics. (c) Science. (d) Social studies.		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	

Citation	Requirement	Institutional Evidence (If no change from Initial Program Approval/Appendix A then identify as such)	Evidence provided that the license program meets this statutory requirement	Additional reviewer feedback or technical assistance for consideration (not required):
PI 34.050 Deaf and Hard of Hearing	<p>(2)(a) The applicant demonstrates knowledge and understanding of all of the following:</p> <ol style="list-style-type: none"> 1. Pupils who are deaf and hard of hearing. 2. Curriculum and methods for teaching pupils who are deaf or hard of hearing at the appropriate level. 3. Language acquisition and development for pupils who are deaf or hard of hearing. 4. Speech for pupils who are deaf or hard of hearing. 5. Speech reading and auditory training for pupils who are deaf or hard of hearing. 6. Manual communication. <p>(b) The applicant completed student teaching with pupils who are deaf or hard of hearing.</p>		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	

Citation	Requirement	Institutional Evidence (If no change from Initial Program Approval/Appendix A then identify as such)	Evidence provided that the license program meets this statutory requirement	Additional reviewer feedback or technical assistance for consideration (not required):
PI 34.051 Blind and Visual Impairment	<p>(2)(a) Philosophical, historical, and legal foundations of special education and the area of blind and visual impairment.</p> <p>(b) Characteristics of pupils who are blind and visually impaired, including the structure and functions of the eye.</p> <p>(c) Assessment, diagnosis, and evaluation of pupils who are blind and visually impaired.</p> <p>(d) Instructional content for pupils who are blind and visually impaired.</p> <p>(e) Instructional strategies to plan effective learning environments for pupils who are blind and visually impaired.</p> <p>(f) Student teaching of pupils who are blind and visually impaired.</p> <p>(g) Successful completion of the national literary Braille competency test.</p> <p>(h) Coursework in methods of teaching Braille.</p> <p>(i) Experience in teaching Braille to pupils which is based on documentary evidence approved by the state superintendent. The experience may include a practicum or student teaching.</p>		<p><input type="checkbox"/> Not applicable</p> <p><input type="checkbox"/> Evidence provided</p> <p><input type="checkbox"/> Additional evidence required:</p>	

Citation	Requirement	Institutional Evidence (If no change from Initial Program Approval/Appendix A then identify as such)	Evidence provided that the license program meets this statutory requirement	Additional reviewer feedback or technical assistance for consideration (not required):
PI 34.061 School Psychologist	(b) The approved program under s. PI 34.058 (1) results in a doctor of philosophy, doctor of psychology, doctor of education, education specialist degree, or the equivalent, as determined by the institution and approved by the state superintendent.		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	
PI 34.062 School Social Worker	(2)(b) The applicant has a master's degree in social work.		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	
PI 34.067 Superintendent	(2)(b) The applicant has an education specialist degree, its equivalent, or a doctoral degree.		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	

Citation	Requirement	Institutional Evidence (If no change from Initial Program Approval/Appendix A then identify as such)	Evidence provided that the license program meets this statutory requirement	Additional reviewer feedback or technical assistance for consideration (not required):
PI 34.070 Reading Specialist	(2)(c) The applicant has a master's degree with a major emphasis in reading and demonstrated expertise in all of the following: <ol style="list-style-type: none"> 1. Guiding and directing a kindergarten through grade 12 program. 2. Field experience in kindergarten through grade 12 reading programs. 3. Research related to reading. 4. Supervision of instruction. 5. Content area reading for the reading specialist. 		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	
PI 34.074 Adaptive Education	(2)(a) Had a concentration in adaptive education. (b) Demonstrated knowledge and understanding in all of the following: <ol style="list-style-type: none"> 1. The psychology and nature of a child with a disability. 2. Modification of content, instructional strategies, and learning environments for children with disabilities and other children with special needs in the regular education setting. 3. A clinical program in adaptive education. 		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	

Citation	Requirement	Institutional Evidence (If no change from Initial Program Approval/Appendix A then identify as such)	Evidence provided that the license program meets this statutory requirement	Additional reviewer feedback or technical assistance for consideration (not required):
PI 34.075 Adaptive Physical Education	<p>(a) Holds a physical education license under s. PI 34.047 (3) (n).</p> <p>(b) Completed an approved education preparation program in adaptive physical education which included all of the following:</p> <ol style="list-style-type: none"> 1. Had a concentration in adaptive physical education. 2. Demonstrated knowledge and understanding in all of the following: <ol style="list-style-type: none"> a. The psychology and nature of a child with a disability. b. Modification of content, instructional strategies, and learning environments for children with disabilities and other children with special needs in the regular education setting. c. A clinical program in adaptive physical education. 		<p><input type="checkbox"/> Not applicable</p> <p><input type="checkbox"/> Evidence provided</p> <p><input type="checkbox"/> Additional evidence required:</p>	

Citation	Requirement	Institutional Evidence (If no change from Initial Program Approval/Appendix A then identify as such)	Evidence provided that the license program meets this statutory requirement	Additional reviewer feedback or technical assistance for consideration (not required):
PI 34.076 Assistive Technology	(2)(b) Completed an approved education preparation program which included all of the following: <ol style="list-style-type: none"> 1. Had a concentration in assistive technology. 2. Demonstrated knowledge and understanding in all of the following: <ol style="list-style-type: none"> a. The psychology and nature of a child with a disability. b. Curriculum modification and instructional strategies through the use of assistive technology. 		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	

<p>P 34.078 Bilingual-Bicultural Education</p>	<p>2(b) Is proficient in English and in the target language.</p> <p>(c) Completed an approved program in bilingual-bicultural education at the grade level of the license being sought. The program shall include coursework in cultural and cross-cultural studies in all of the following:</p> <ol style="list-style-type: none"> 1. Contemporary social problems, with an emphasis on the bilingual-bicultural child. 2. Culture of the target group or groups. 3. Analysis contrasting the target culture with other cultures. 4. Bilingual-bicultural field experiences in the community of the target group. 5. Demonstrated competency in foundations of bilingual-bicultural education, including the rationale, history, and survey of existing models. 6. Demonstrated theory and methodology of teaching bilingual-bicultural pupils in both English and the target language. 7. Language study which develops knowledge related to phonology, morphology, and syntax in the target language as these elements contrast with English. 8. A clinical program in bilingual-bicultural education. 		<p><input type="checkbox"/> Not applicable</p> <p><input type="checkbox"/> Evidence provided</p> <p><input type="checkbox"/> Additional evidence required:</p>	
<p>PI 34.080 Driver Education</p>	<p>(e) Has approved coursework in driver and safety education, including coursework in all of the following:</p> <ol style="list-style-type: none"> 1. A basic driver education course. 		<p><input type="checkbox"/> Not applicable</p> <p><input type="checkbox"/> Evidence provided</p>	

Citation	Requirement	Institutional Evidence (If no change from Initial Program Approval/Appendix A then identify as such)	Evidence provided that the license program meets this statutory requirement	Additional reviewer feedback or technical assistance for consideration (not required):
	<ul style="list-style-type: none"> 2. An advanced driver education course. 3. A general safety course. 4. Behavioral aspects of accident prevention. 5. Alcohol and drugs and their relationship to traffic safety. 6. At least 10 hours of supervised experience in teaching practice driving. 		<input type="checkbox"/> Additional evidence required:	

<p>PI 34.081 Gifted and Talented</p>	<p>(2)(b) Completed an approved program, which included demonstrating understanding and competence in all of the following:</p> <ol style="list-style-type: none"> 1. The educational psychology of gifted, talented, and creative pupils. 2. Developing differentiated curricula. 3. Modifying content, process, and product expectations as a means of achieving differentiated learning outcomes. 4. Recognizing, recommending, and using alternative instructional strategies, including the use of technology, to facilitate development of differentiated pupil outcomes. 5. Working with gifted, talented, and creative pupils, as demonstrated through a practicum, internship, or supervised activity with gifted, talented, and creative pupils. 6. Program models, methods, and general strategies for meeting the educational needs of gifted, talented, and creative pupils, including acceleration, enrichment, flexible grouping, resource rooms, mentorships, and independent study. 7. Working collaboratively with colleagues, families, community groups, higher education faculty, and resource people to facilitate appropriate educational experiences for gifted, talented, and creative pupils. 8. Operational knowledge of ss. 118.35 and 121.02 1)(t), Stats., s. PI 		<p><input type="checkbox"/> Not applicable</p> <p><input type="checkbox"/> Evidence provided</p> <p><input type="checkbox"/> Additional evidence required:</p>	
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Citation	Requirement	Institutional Evidence (If no change from Initial Program Approval/Appendix A then identify as such)	Evidence provided that the license program meets this statutory requirement	Additional reviewer feedback or technical assistance for consideration (not required):
	8.01(2)(t), and recommended models of gifted education. (c) Completed a clinical program in gifted, talented, and creative education.			
PI 34.082 Reading Teacher	(2)(d) Is proficient in teaching reading. (e) Completed a clinical program in teaching reading which included experience with all of the following: 1. Developmental reading for pupils in prekindergarten through grade 12. 2. Assessment and instructional techniques for readers with special needs. 3. Language development. 4. Specific learning disabilities. 5. Content area reading. 6. Literature for children or adolescents.		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	

Citation	Requirement	Institutional Evidence (If no change from Initial Program Approval/Appendix A then identify as such)	Evidence provided that the license program meets this statutory requirement	Additional reviewer feedback or technical assistance for consideration (not required):
PI 34.083 Urban Educator	<p>(c) Has all of the following abilities, as verified by an approved program, an urban school district, or an independent agency recognized by the state superintendent:</p> <ol style="list-style-type: none"> 1. Create and teach rigorous academic, integrated, and multicultural curriculum, including thematic units that meets the needs of diverse pupils. 2. Function as an effective leader in an urban school. 3. Organize and manage a positive learning environment. 4. Work as an effective member of a teaching team. 5. Utilize community-based learning and hands-on projects. 6. Communicate effectively and collaborate with stakeholders, including parents and caregivers, as equal partners in learning. 7. Use technology to enhance learning. 8. Adhere to a professional code of conduct. 9. Engage in a system of growth and inquiry derived from a continual evaluation of pupil progress. 		<input type="checkbox"/> Not applicable <input type="checkbox"/> Evidence provided <input type="checkbox"/> Additional evidence required:	

Additional provision: Wisconsin Statutes s. 118.19 (12)(b).

For cross-categorical special education, early childhood regular and special education, elementary and middle school, reading teacher and reading specialist licenses the program excludes instruction in 3-cueing, as defined in s. [118.015\(1c\)\(c\)](#), as a method to teach reading and language arts. Three-cueing means any model (including the model referred to as meaning, structure, and visual cues, or MSV) of teaching a pupil to read based on meaning, structure and syntax, and visual cues or memory.

The program confirms it does not include 3-cueing as defined above.

Yes

No

Comprehensive Review Template

The state superintendent is required to conduct an onsite comprehensive review when an educator preparation program reaches its fifth year of initial approval, as required in Wisconsin Administrative Code section PI 34.007. The comprehensive review uses the (4) prior annual reviews conducted to date to focus on how the entity has progressed through initial approval with all of its approved educator preparation programs. The questions below should be addressed in a narrative in advance of the comprehensive review visit and be reflective of the educator preparation programs for which the entity is approved. This includes programs in teacher, pupil services, and administrator categories. A separate narrative is not required by DPI for each individual preparation program, and information may be provided at the entity level. An updated Appendix A must also be submitted in advance.

1. What have you learned about each item below from the annual visits years one through four that contributes to successfully preparing candidates for licensure? Please reflect on the entire period of time as a whole rather than reiterate data previously submitted to the department.
 - a. Policies and Practices (Reference PI 34.013 – PI 34.018)
 - b. Conceptual Framework (Reference PI 34.019 – PI 34.024)
 - c. Assessment System (Reference PI 34.021: communication skills, human relations and professional dispositions, content knowledge, pedagogical knowledge, performance in the clinical program, and reading)
 - d. Collaboration with stakeholders PI 34.014 and PI 34.024
 - e. Candidate proficiency in the standards in Subchapter II.
2. Please identify and describe changes you have made regarding requirements in Wisconsin Administrative Code PI34 subchapters. III and IV since your initial approval and any impact on teacher preparation. Subchapters III and IV address program approval and standards and program support, respectively.
3. Based on responses to questions one and two, what goals do you have for your educator preparation program(s) as you move into the Continuous Review Process? How can your liaison support you to reach those goals?
4. Optional: Are there any highlights or successes you would like to note?

Wisconsin Department of Public Instruction • Jill K. Underly, PhD, State Superintendent

