

Administrative Review Report

New Holstein School District

Review Schedule:

| Schedule Type | Start Date | End Date |
|--------------------------|------------|------------|
| Off-Site Review | 11/01/2019 | 11/11/2019 |
| On-Site Review | 11/25/2019 | 11/26/2019 |
| Site Selection Worksheet | 11/01/2019 | 11/01/2019 |
| Entrance Conference | 11/25/2019 | 11/26/2019 |
| Corrective Action Due | | 1/13/2020 |

Commendations:

Thank you to the staff at the New Holstein School District for the courtesies extended to us during the on-site review and for being available to answer questions and provide additional information. All were very receptive to recommendations and guidance. In addition, thank you for taking the time to respond to the off-site questions and requests, as well as pulling records for the on-site portion of the review.

The DPI review team appreciates the eagerness of the staff in their willingness to make changes to meet school nutrition program regulations. The review team is confident that New Holstein will continue to improve their knowledge and operation of child nutrition programs.

Additionally, DPI would like to recognize the following:

- 1) The language used in Food Service Policy #8500, "identifying and limiting individuals with access to the food service department and the food stored and prepared therein."
- 2) The explanations of the food service programs provided in the flyer that goes home to families. It clearly defines the district's participation in the federal Child Nutrition Programs, what Offer vs. Serve is and what happens when a student account reaches a certain negative threshold. Nice job.
- 3) Staff did an excellent job assisting students in selecting reimbursable meals. All staff members have a good understanding of the lunch meal pattern and OVS. The kitchen and storage is neatly organized. All paperwork and crediting documentation is organized, up to date, and easily accessible. Thank you. All observed lunch and breakfast meals were reimbursable. The breakfast and lunch menus served during the week of review were compliant. There are no meal pattern/nutrition related findings warranting corrective action. Keep up the good work!

Administrative Review Report

New Holstein School District

Findings and Corrective Action:

| | | |
|---------------------------|---|--|
| Site Name | | |
| Form Name | Certification and Benefit Issuance (100 - 121) | |
| Question # | 106 | |
| TA Log # | No TA Log# found | |
| Due Date | | |
| Corrective Action Status | Flagged; CAP Submitted | |
| Corrective Action History | CAP Submitted by Administrative Assistant 12/04/2019 12:20 PM | <p>Finding: Eligibility status being shared with school secretaries for nonfood service program benefits and there are no Disclosure Agreements are on file. CA: Complete a Disclosure Agreement for each school secretary and upload to SNACS.</p> <p>CA submitted by SFA: I have sent the Disclosure Agreements for the following through the documents tab: Administrative Assistant - Determining Official, High School Office Manager, Middle School Office Manager and Elementary School Office Manager</p> |
| Site Name | | |
| Form Name | Meal Counting and Claiming (300 - 311) | |
| Question # | 305h | |
| TA Log # | TA Log# exists | |
| Due Date | | |
| Corrective Action Status | Flagged; CAP Submitted | |
| Corrective Action History | CAP Submitted by FSD 11/27/2019 09:21 AM | <p>Finding: Federal reimbursement is provided for each meal that meets program requirements and is served to an eligible student. School personnel must accurately count, record and claim the number of meals actually served to student by category. The SFA does not have an accurate POS for field trips; meals are counted from the order sheets and not at point of service or delivery of the meal to students. CA: Correct the POS. Provide a statement of describing how the field trip meal counting and claiming process will occur.</p> <p>CA submitted by SFA: Moving forward, I will provide a roster to the teachers to take with them on the field trip. I will train them that they have to check off the student as they take a meal. I will enter the meals when the teacher gets back from the field trip and returns the roster.</p> <p>CA submitted by SFA: Moving forward, I will provide a roster to the teachers to take with them on the field trip. I will train them that they have to check off the student as they take a meal. I will enter the meals when the teacher gets back from the field trip and returns the roster.</p> |
| Site Name | | |
| Form Name | Maintenance of Non-Profit School Food Service Account (700 - 705) | |
| Question # | 700 | |
| TA Log # | TA Log# exists | |
| Due Date | | |
| Corrective Action Status | Flagged | |
| Corrective Action History | Flagged 11/18/2019 11:05 AM | <p>Finding: On the Annual Financial Report, revenues and expenses are not allocated by program and expense category (7 CFR 210.19). CA: Review the Annual Financial Report webcast or manual on the DPI website then update the 2018-19 Annual Financial Report with revenues and expenses allocated by program and category. Upload the corrected report into the online portal by Dec. 31 and to SNACS.</p> |

Administrative Review Report

New Holstein School District

| | | |
|---------------------------|---|---|
| Site Name | | |
| Form Name | Maintenance of Non-Profit School Food Service Account (700 - 705) | |
| Question # | 701 | |
| TA Log # | TA Log# exists | |
| Due Date | | |
| Corrective Action Status | Flagged | |
| Corrective Action History | Flagged 11/15/2019 11:39 AM | Finding: Based on the SY 2018-19 Annual Financial Report, the nonprofit school food service account has a net cash resource in excess of 3 months average expenditures. The SFA does not have an approved spend down plan from the State Agency (7 CFR 210.9(a). CA: Submit a plan and timeline for reducing the net cash resources to below 3 months operating expenditures. Please note, a formal notification and report may also be required outside of the AR process. |
| Site Name | | |
| Form Name | Maintenance of Non-Profit School Food Service Account (700 - 705) | |
| Question # | 705 | |
| TA Log # | No TA Log# found | |
| Due Date | | |
| Corrective Action Status | Flagged | |
| Corrective Action History | Flagged 11/18/2019 11:17 AM | Finding: SFA does not have adequate internal controls to maintain oversight of federal funds (2 CFR 200.303): All FSMC invoices are internally coded to Purchased Services with no way to verify that costs are allowable. CA: Submit a statement indicating how FSMC invoices will be verified for allowable costs and upload into SNACS. (Correcting the Annual Financial Report with correct allocation was addressed in question 700.) |
| Site Name | | |
| Form Name | Revenue From Non-Program Foods (709 - 711) | |
| Question # | 709 | |
| TA Log # | No TA Log# found | |
| Due Date | | |
| Corrective Action Status | Flagged; CAP Submitted | |
| Corrective Action History | CAP Submitted by FSD 11/26/2019 03:50 PM | Finding: SFA did not complete the DPI Nonprogram Foods Revenue Tool or USDA Tool to determine compliance with nonprogram foods pricing and ratio requirements per 7 CFR 210.14. CA 1: Complete the DPI Nonprogram Foods Revenue Tool and upload into SNACS using a 5-day reference period from the current school year. CA 2: Provide a statement of understanding that this tool is required to be completed annually and used to set nonprogram food pricing. Include the position responsible for ensuring this is completed. CA submitted by SFA: I understand that the DPI Nonprogram Foods Revenue Tool needs to be completed annually and used to set nonprogram food pricing. As the Director, I will ensure that this gets completed. |
| Site Name | | |
| Form Name | Civil Rights (800 - 807) | |
| Question # | 803 | |
| TA Log # | No TA Log# found | |

Administrative Review Report

New Holstein School District

| | | |
|---------------------------|---|--|
| Due Date | | |
| Corrective Action Status | Flagged | |
| Corrective Action History | Flagged 11/25/2019 10:00 PM | Findings: The SFA does not have procedures for handling discrimination complaints specific for the school meal program (FNS Instruction 113-1). CA: Provide a timeline for when a school meal program complaint policy will be put in place, or included in an existing district policy. Provide the name and title of the SFA representative that will ensure compliance. |
| Site Name | | |
| Form Name | Local School Wellness (1000 - 1006) | |
| Question # | 1000 | |
| TA Log # | TA Log# exists | |
| Due Date | | |
| Corrective Action Status | Flagged | |
| Corrective Action History | Flagged 11/18/2019 03:08 PM | Finding: Current Local Wellness Policy (LWP) does not include all of the required content (missing content: Food & Beverage Marketing and Triennial Assessment). (7 CFR 210.31). CA: Submit a timeline for bringing the LWP into compliance and include the name(s) and title(s) of the SFA representative(s) that will ensure compliance. |
| Site Name | | |
| Form Name | School Breakfast and Summer Food Service Program Outreach (1600 - 1601) | |
| Question # | 1601 | |
| TA Log # | No TA Log# found | |
| Due Date | | |
| Corrective Action Status | Flagged | |
| Corrective Action History | Flagged 11/15/2019 03:20 PM | Finding: The SFA did not adequately inform households about the availability and location of free meals for students via the Summer Food Service Program (SFSP). CA: Provide a statement describing how households will be informed about the availability of SFSP for the upcoming summer and going forward. Please include the method of communication and timeframe for distributing SFSP outreach materials. |
| Site Name | | |
| Form Name | Certification and Benefit Issuance (124 - 142) | |
| Question # | | |
| TA Log # | TA Log# exists | |
| Due Date | | |
| Corrective Action Status | Flagged; CAP Submitted | |
| Corrective Action History | CAP Submitted by Administrative Assistant 11/25/2019 02:43 PM | Finding: One application (electronic) did not have the application 'determined' and signed on the backside, another application did not have all different frequencies of income added and then annualized and a third added child income in the total twice. No determinations were incorrect or needing change because of this. CA: Provide a statement of understanding regarding the requirements of eligibility determination. CA submitted by SFA: I do know that I need to analyze and determine all information and sign the back of each and every application I process whether it is a paper or electronic application. I further realize that the income portions of the applications need to be looked at line by line to be |

Administrative Review Report

New Holstein School District

| | | |
|----------------------------------|--|--|
| | | sure all incomes are included or that no income is listed twice and included twice. |
| Site Name | | |
| Form Name | Verification (207 - 215) | |
| Site Name | | |
| Form Name | Professional Standards (1210 - 1219) | |
| Question # | 1217 | |
| TA Log # | No TA Log# found | |
| Due Date | | |
| Corrective Action Status | Flagged | |
| Corrective Action History | Flagged 11/26/2019 01:31 PM | Finding: Documentation of school food service staff training is not being maintained or tracked to demonstrate compliance with annual training requirements per 7 CFR 210.30. CA: Include all training hours completed this school year for each school food service employee onto the DPI professional standards training tracking tool and upload into SNACS. |
| Site Name | | |
| Form Name | Food Safety & Buy American (1400 - 1403) | |
| Question # | 1400 | |
| TA Log # | No TA Log# found | |
| Due Date | | |
| Corrective Action Status | Flagged | |
| Corrective Action History | Flagged 11/26/2019 01:21 PM | Finding: Each school within the SFA must have a written site specific food safety plan, including the required elements, for compliance with Hazard Analysis Critical Control Points (HACCP). The food safety plan should cover any facility where food is stored, prepared, or served for purposes of NSLP, SBP, or other FNS programs (7 CFR 210.13). CA: Update the food safety plan to include documentation describing annual review of the plan. Be specific for each participating school in the SFA. Upload the completed food safety plan review into SNACS. |
| Site Name | New Holstein Elementary School | |
| Form Name | Meal Counting and Claiming - Day of Review (317-321) | |
| Question # | 318 | |
| TA Log # | No TA Log# found | |
| Due Date | | |
| Corrective Action Status | Flagged | |
| Corrective Action History | Flagged 11/26/2019 11:48 AM | Finding: For breakfast at the review site, the meal counting and claiming system does not result in accurate meal counts by eligibility (7 CFR 210.7). Meal counts were not taken as the student received their reimbursable meal, but rather, assumed by the order or noted when absent (using a back-out system). CA: Correct the meal counting process to ensure meals are tracked as the student receives their meal. Then submit 30 consecutive operating days of meal counts and corresponding edit check reports. The corrected/accurate counts will be used to adjust monthly claims back to the beginning of the school year and may result in a fiscal reclaim. |
| Site Name | New Holstein Elementary School | |

Administrative Review Report

New Holstein School District

| | | |
|---------------------------|---|--|
| Form Name | Food Safety, Storage and Buy American (1404-1411) | |
| Question # | 1406 | |
| TA Log # | No TA Log# found | |
| Due Date | | |
| Corrective Action Status | Flagged | |
| Corrective Action History | Flagged 11/25/2019 10:57 PM | Finding: The most recent food safety inspection report was not posted in a publicly visible location. CA: Report was posted to visible location while reviewer onsite. No further action required. |
| Site Name | New Holstein Elementary School | |
| Form Name | Special Milk Program | |
| Question # | 5 | |
| TA Log # | No TA Log# found | |
| Due Date | | |
| Corrective Action Status | Flagged | |
| Corrective Action History | Flagged 11/26/2019 02:01 PM | Finding: School does not have an accurate counting and claiming system to ensure that milk is served to an eligible student. Milks are counted based on an order and are backed-out for absences. CA: Correct the POS. Submit 30 days of accurate milk counts. This is subject to fiscal action back to the beginning to the school year. |
| Site Name | New Holstein Elementary School | |
| Form Name | Wisconsin School Day Milk Program | |
| Question # | 2 | |
| TA Log # | No TA Log# found | |
| Due Date | | |
| Corrective Action Status | Flagged | |
| Corrective Action History | Flagged 11/26/2019 01:57 PM | Finding: SFA is offering milk for students participating in the Wisconsin School Day Milk Program during the breakfast meal period. CA: Provide a statement describing how the service of milk break milk will be brought into compliance. |
| Site Name | New Holstein Elementary School | |
| Form Name | Wisconsin School Day Milk Program | |
| Question # | 4 | |
| TA Log # | No TA Log# found | |
| Due Date | | |
| Corrective Action Status | Flagged | |
| Corrective Action History | Flagged 11/26/2019 01:54 PM | Finding: Milks are being claimed based on attendance counts or another counting system rather than an appropriate point of service count. Point of service counts (POS) for the Wisconsin School Day Program (WSDMP) must be recorded as the students receives a milk. A "back out system" which indicates who did not take a milk, rather than who did take a milk is not allowable. CA1: Submit a detailed statement, outlining how the school has changed the accountability system for claiming milk to include an approved POS. CA2: Provide two weeks of WSDMP counts with the corrected counting system. Upload in SNACS. |

Administrative Review Report

New Holstein School District

| TA Date | TA Log # | Question # | TA Area | Site | SFA Contact | Email | Phone | User Name |
|---|----------|------------|-----------------------|--------------------------------|---|-------|------------------------|-----------|
| | | | | | CA3: Retrain staff on the new POS procedures. Upload documentation to support the training that was completed and staff sign in sheet into SNACS. | | | |
| Technical Assistance Entries: | | | | | | | | |
| 12/05/2019 | 1103 | | Administrative Review | New Holstein Elementary School | | | | |
| Comments | | | | | Created By | | Created Date | |
| The intent of Offer Versus Serve is to allow students to either select or decline items. Best practice is to let students select or decline each of the items independently: fruit, juice, grain, and milk. Currently, fruit, juice, and grain are bundled. | | | | | | | 12/5/2019 1:36:59 PM | |
| 12/05/2019 | 1102 | | Administrative Review | New Holstein Elementary School | | | | |
| Comments | | | | | Created By | | Created Date | |
| The intent of Offer Versus Serve is to allow students to either select or decline items. Best practice is to let students select or decline each of the items independently: fruit, juice, grain, and milk. Currently, fruit, juice, and grain are bundled. | | | | | | | 12/5/2019 1:36:47 PM | |
| 11/27/2019 | 1073 | 209 | Administrative Review | ALL | Administrative Assistant | | | |
| Comments | | | | | Created By | | Created Date | |
| HHs may provide pay stubs with income from employment. If a weekly pay stub is representative of what the HH normally receives, one pay stub is sufficient. If the household submits a pay stub including overtime, the determining official should ask the HH whether the overtime for the month is representative of overtime received in other months. If overtime is a one-time or sporadic source of income, income should be calculated based on the regular monthly income without overtime. | | | | | | | 11/27/2019 2:48:52 PM | |
| 11/26/2019 | 1068 | 1104 | Administrative Review | New Holstein Elementary School | | | | |
| Comments | | | | | Created By | | Created Date | |
| Some students choose to not take breakfast or only take milk. Students are allowed to bring snacks from home to eat at that time, per Local Wellness Policy. Teachers are allowed to provide snacks free of charge, per Local Wellness Policy. However, this directly competes with the School Breakfast Program. Free snacks should not compete with SBP. | | | | | | | 11/26/2019 10:10:58 AM | |
| 11/26/2019 | 1066 | 1104 | Administrative Review | New Holstein Elementary School | | | | |
| Comments | | | | | Created By | | Created Date | |
| No competitive foods or beverages are sold at NHES. If any food or beverage sales occur in the future, the items must either be in compliance with the Smart Snacks guidelines or must qualify as an exempt fundraiser. Someone at each school must be responsible for documenting compliance of exempt fundraisers and any other | | | | | | | 11/26/2019 9:59:36 AM | |

Administrative Review Report

New Holstein School District

| | | | | | | | | |
|--|------|------|-----------------------|--------------------------------|---------------------------|--|------------------------|--|
| food/beverage sales. You can find fundraiser tracking tools on our Smart Snacks webpage (https://dpi.wi.gov/school-nutrition/program-requirements/smart-snacks). | | | | | | | | |
| 11/26/2019 | 1065 | 408 | Administrative Review | New Holstein Elementary School | | | | |
| Comments | | | | | Created By | | Created Date | |
| Breakfast is part of a healthy start to a student's day. It is encouraged to offer breakfast to students earlier in the school day. Some classrooms did not distribute breakfast until 9am. Keep in mind that students may not have not had food in 12+ hours. Breakfast fuels the brain and the body! | | | | | | | 11/26/2019 9:46:44 AM | |
| 11/26/2019 | 1064 | 404 | Administrative Review | New Holstein Elementary School | | | | |
| Comments | | | | | Created By | | Created Date | |
| Signage is not required for breakfast in the classroom. It is encouraged to post the daily menu in a central place that students will pass in the mornings. | | | | | | | 11/26/2019 9:41:40 AM | |
| 11/25/2019 | 1047 | 404 | Administrative Review | New Holstein Elementary School | | | | |
| Comments | | | | | Created By | | Created Date | |
| Consider moving meal signage to be more prominently displayed in the meal service line. | | | | | | | 11/25/2019 2:36:28 PM | |
| 11/25/2019 | 1046 | 1410 | Administrative Review | New Holstein Elementary School | | | | |
| Comments | | | | | Created By | | Created Date | |
| Buy American in a Nutshell: https://dpi.wi.gov/sites/default/files/imce/school-nutrition/buy-american-in-a-nutshell.pdf Tracking Template: https://dpi.wi.gov/sites/default/files/imce/school-nutrition/doc/buy-american-noncompliant-list.docx | | | | | | | 11/25/2019 2:18:08 PM | |
| 11/24/2019 | 1062 | 1204 | Administrative Review | ALL | Authorized Representative | | | |
| Comments | | | | | Created By | | Created Date | |
| 7 CFR 210.30 Requires annual training standards for all school nutrition staff. The SFA Authorized Representative shares role of FSD with the FSMC FSD. Each person is required to complete 12 hours of continuing education. | | | | | | | 11/25/2019 10:40:31 PM | |
| 11/24/2019 | 1061 | 1000 | Administrative Review | ALL | Authorized Representative | | | |
| Comments | | | | | Created By | | Created Date | |
| The triennial assessment must be completed by June 2020 and must include compliance with wellness policy, how the policy compares to model policies and progress made in attaining the goals of the policy. | | | | | | | 11/25/2019 10:32:00 PM | |
| 11/24/2019 | 1044 | | Administrative Review | ALL | Administrative Assitant | | | |

Administrative Review Report

New Holstein School District

| Comments | | | | | | Created By | Created Date |
|---|------|------|-----------------------|-----|---------------------------|------------|------------------------|
| When an application only has one frequency of payment indicated for all household reported incomes on the application, the income should not be converted to annual, but using the Income Eligibility Guidelines (IEG) one would look at the amount of their income under the column indicating that stated frequency. Applications with different frequencies of income must be annualized. | | | | | | | 11/25/2019 1:40:30 PM |
| 11/24/2019 | 1031 | 141 | Administrative Review | ALL | Administrative Assistant | | |
| Comments | | | | | | Created By | Created Date |
| Eligibility through Direct Certification is extended to all children living in the same household. Districts must have a method for identifying associated students for benefit extension. | | | | | | | 11/25/2019 10:35:51 AM |
| 11/17/2019 | 973 | 1000 | Administrative Review | ALL | Authorized Representative | | |
| Comments | | | | | | Created By | Created Date |
| SFAs are required to complete their first LWP triennial assessments by June 30, 2020 per 7 CFR 210.31(e)(2). FNS recommends the WellSat Tool as a resource to conduct the LWP triennial assessment. In addition, use of the DPI-developed Local Wellness Policy Report Card Tool along with the WellSat Tool will allow SFAs to properly conduct the triennial assessment. | | | | | | | 11/18/2019 3:14:06 PM |
| 11/17/2019 | 960 | 805 | Administrative Review | ALL | Authorized Representative | | |
| Comments | | | | | | Created By | Created Date |
| USDA updated "Accommodating Children with Disabilities in the School Meal Programs" in 2017. Requirements that a medical statement (i.e., when the modification does not meet meal pattern requirements) must include are: Information about the child's physical/mental impairment that allows the SFA to understand how it restricts the child's diet, Explanation of what must be done to accommodate the child's disability, and Food(s) to omit and alternatives, in the case of a modified meal | | | | | | | 11/18/2019 12:15:51 PM |
| 11/15/2019 | 959 | 1600 | Administrative Review | ALL | FSD | | |
| Comments | | | | | | Created By | Created Date |
| SFAs must inform families of the availability of reimbursable breakfasts served under the School Breakfast Program (SBP) at the beginning and throughout the school year. The goal of providing school breakfast outreach is to increase participation in the SBP. | | | | | | | 11/15/2019 3:24:03 PM |
| 11/15/2019 | 958 | 701 | Administrative Review | ALL | Authorized Representative | | |
| Comments | | | | | | Created By | Created Date |
| The school food service fund may not have an ending fund balance in excess of 3 month operating expenses, as this is considered "Excess Cash Balance". While we commend your staff for the fiscal viability of the child nutrition programs, federal regulations limit net cash resources to an amount not to exceed a three month average of operating expenses to remain in compliance with a non-profit status. | | | | | | | 11/15/2019 1:57:09 PM |
| 11/15/2019 | 957 | 700 | Administrative Review | ALL | Authorized Representative | | |

Administrative Review Report

New Holstein School District

| Comments | | | | | | Created By | Created Date |
|--|-----|-----|-----------------------|-----|-----|------------|------------------------|
| All revenue (reimbursement and student payment) and expense (including food, labor, equipment, purchased service, and other) must be allocated to each program. AFR categories include: Other--paper, chemicals, equipment under \$5000; Food--edible food & beverage; Equipment--purchases > \$5000; Purchased Services--services provided by outside party--equipment repair, health inspections, etc.; Nonprogram Foods--any foods served and not claimed. This includes adult meals, a la carte, and catering. | | | | | | | 11/15/2019 1:55:45 PM |
| 11/15/2019 | 956 | 305 | Administrative Review | ALL | FSD | | |
| Comments | | | | | | Created By | Created Date |
| 305d: SFAs may claim visiting students in the paid category or the individual's category with documentation (unless they are from a CEP school). | | | | | | | 11/15/2019 10:17:54 AM |
| 11/15/2019 | 955 | 110 | Administrative Review | ALL | FSD | | |
| Comments | | | | | | Created By | Created Date |
| The district is using the State DC notification letter with modifications: one letter for free and one letter for reduced. The letter can be modified to only use one: the language at the top can read, "free or reduced" as the State letter does. This would eliminate the need for 2 different letters. Both letters in use now can indicate either free or reduced, though the language indicates one or the other. | | | | | | | 11/15/2019 10:01:00 AM |
| 11/15/2019 | 954 | 120 | Administrative Review | ALL | FSD | | |
| Comments | | | | | | Created By | Created Date |
| Transferring eligibility between districts ensures that qualifying students continue to receive school meal benefits as they transition to new schools, and avoid unpaid meal charges. Wisconsin DPI requires source documentation of the student's previous eligibility. The transfer of eligibility between districts for students attending CEP schools is required (must get 30 days of operating carryover, unless a new determination happens first). | | | | | | | 11/15/2019 8:58:20 AM |
| 11/15/2019 | 953 | 105 | Administrative Review | ALL | FSD | | |
| Comments | | | | | | Created By | Created Date |
| Applications must be reviewed in a timely manner. An eligibility determination must be made, the family notified of its status, and the status implemented within 10 operating days of the receipt of the application. Eligibility for free or reduced-price meal benefits begins on the date the application is determined by the Determining Official. | | | | | | | 11/15/2019 8:32:13 AM |
| 11/14/2019 | 948 | 103 | Administrative Review | ALL | FSD | | |
| Comments | | | | | | Created By | Created Date |
| For up to 30 operating days into the new school year (or until a new eligibility determination is made, whichever comes first) an individual child's free or reduced price eligibility status from the previous year will continue within the same LEA. When the carryover period ends, unless the household is notified that their children are directly certified or the household submits an application that is approved, the children's meals must be claimed at the paid rate. | | | | | | | 11/14/2019 3:44:42 PM |

Administrative Review Report

New Holstein School District