

The Commodity Allocation and Receipt Summary (CARS) Report

The Commodity Allocation and Receipt Summary (CARS) report for your School Food Authority (SFA) is available in the online [Wisconsin USDA Foods Ordering System](#). This summary shows the USDA Foods received by your SFA, the value of the items, and the percentage of your entitlement received. The CARS report is a year-to-date report, updating as monthly orders are processed on the 15th of each month.

At the bottom of the report, the amount next to the line, “*Total Value Received: Entitlement, Bonus, DoD, UNPFV, and Raw Product*” is the total value of USDA Foods your SFA has received for school year. This dollar value of USDA Foods received, after reviewing and adjusting for accuracy, is what your SFA staff (business managers, bookkeepers, and food service directors, as appropriate) will need for year-end reports and audits.

To access the Program Year CARS report:

1. Log into the [Wisconsin USDA Foods Ordering System](#).
2. Read the Welcome page, scroll to bottom and click “Continue” button.
3. Click on the program year. For SY 2023-24, click PY “2024.”
4. If your SFA also participates in the Summer Food Service Program (SFSP), confirm you are in the National School Lunch Program (NSLP). The Program is listed on the upper right side of any screen. To change the Program, click on the word “Program” and select the program “NSLP”.
5. On the thin green menu horizontal bar at the top, click “Reports”.
6. Click on “CARS Report” hyperlink. This is the SFA’s CARS Report screen.
7. To print or save a copy of the CARS Report, click on the “Print” button located on the web tool bar. Another print option on some browsers: Cntl+A to highlight all, Cntl+P for print.
8. Review for accuracy. Adjust to actual quantities and values received. Keep for your records.

To adjust the CARS Report to actual “Total Value Received”:

1. **If you participated in the USDA Department of Defense (DOD) USDA Fresh Produce program:**
Under the “*DoD Fresh Fruit and Vegetable Program*” section, the amount listed in the “*Value Received*” column reflects the original entitlement value commitment to the DoD Fresh Produce Program. Actual value received should be accessed in the [FFAVORS](#) System.
2. **If you participated in the USDA Direct Diversion program:**
Under the “*Raw Products*” section, the amount listed in the “*Value Received*” column reflects the original pounds and entitlement value commitment to the Direct Diversion Program. Actual pounds received should be accessed in [K12Foodservice](#) or [ProcessorLink](#) tracking systems.

Terminology on the CARS Report:

Yearly Entitlement: The amount of entitlement distributed to the SFA by the state agency. Amount is based on the “Number of lunches served by SFA in the previous year” X (“Total entitlement distributed to all SFAs in the state” / “Total number of lunches served in previous year in the state”). This number will match the starting value on the SFA’s “Entitlement” tab.

Actual Entitlement: “Number of lunches served by SFA in the previous year” X “USDA Meal Rate”. Compare this number to the Yearly Entitlement. If the Yearly Entitlement is higher than the Actual Entitlement, the state agency has offered the SFA more entitlement than the USDA calculated entitlement.

USDA Meal Rate: Published by USDA in June before the current program year.

Program Totals: Total Value Received Entitlement, Bonus, DoD, and Raw Products: This is the SFA’s total value of USDA Foods received for school year, after making adjustments, this is the value to use for reporting purposes and audits.

Total Percent Offered: State has a 105% entitlement usage cap during open survey and fair share opportunities.

Total Percent Received: “Total Value Received” / “Actual Entitlement”.

FDP Wisconsin Department of Public Instruction
Commodity Allocation and Receipt Report

2022-2023 Program Year
For Program: NSLP

Test Agency (139999)

Yearly Entitlement: \$6,570.26
Actual Entitlement: \$3,727.50
USDA Meal Rate: \$0.3000

Entitlement Products			
Code	Description	Value Received	Cases/Pounds Received
100012	CHED RD FT SHD Y 6/5 (B027)	\$146.56	2
100018	CHEESE SLICED YEL LV	\$346.50	5
100021	MOZZ LMPS SD 30 (B037)	\$133.20	2
100101	CHIX DICED (A517)	\$410.85	3
100117	CHICKFN FAJITA STRIP	\$320.85	3

Value Received	
	\$0.00
Percent of Entitlement	.00%

Program Totals
Total Value Received: Entitlement, Bonus, DoD, UNPFV and Raw Product: \$7,961.26
Total Percent Offered: 105.00%
Total Percent Received: 213.58%

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