

Counting-students-taking-virtual-classes-in-the-PI-1563-09-12-2019

Counting students taking virtual classes in the PI-1563 reports:

Your district offers students the opportunity to take virtual classes in their educational schedule. Attendance records are determined by the district. Based on the district's attendance records the student can be included the PI-1563 pupil counts reports.

Historically, a student will be taking classes in a brick and mortar school. There are two possible conditions for a student to be included in the pupil count report.

- (1) Each student who is present (for instruction any part of the day) on the count date should be included when the pupil count.
- (2) This student was present and receive instruction one day this school year before the count data and was present and received instruction one day after the count date this school year. This second method is call the "Before and After" rule.

The district's Student Information System (SIS) should collect this data and provide documentation for the staff members completing the pupil count report to DPI.

A student participating in multiple virtual classes may not be expected to actually report to (be present in) a brick and mortar school. The district is responsible to document that this student received instruction (for any part of the day) on the count date, based on the same options i.e. the district's attendance system needs this information. The district's SIS should collect this data and provide documentation for the staff members completing the pupil count report to DPI. There are two possible conditions for a student to be included in the pupil count report.

- (1) Each student who received instruction (any part of the day) through a virtual class on the count date should be included when the pupil count.
- (2) This student received instruction for a virtual class one day this school year before the count data and received instruction one day after the count date this school year. This second method is call the "Before and After" rule.

The district's Student Information System (SIS) should collect this data and provide documentation for the staff members completing the pupil count report to DPI. How the district makes this determination is a local decision and must be applid consistently across the district.