

COVER FOR OFFICIAL FILE
SCHOOL DISTRICT BOUNDARY APPEAL BOARD

File No: 2022-06

From: Adams-Friendship Area School District

To: Westfield School District

Appellant(s): Justin & Amy Stanford

Address: 3349 2nd Oxford Drive
Oxford, WI

SDBAB Hearing

Date: 5/9/2022

Time: 10:30 a.m.

Location: GEF III, Room P41
125 South Webster Street
Madison, WI

School District Boundary Appeal Panel (Board) Members:

1. David Amundson (small)
2. Amy Riddle-Swanson (medium)
3. Lee Webster (large)

Chair: Mark Elworthy

Hearing Packet Checklist

- Petition
- Resolutions
- Orders
- Letters
- Standard Information
- Appeal History
- Detaching District Materials
- Attaching District Materials
- Petitioner Materials

MATERIALS

FROM

PETITIONER

Example form provided by DPI

PETITION TO ALTER SCHOOL DISTRICT BOUNDARIES

Petition 2

Small Territory Transfer - see section 117.12, Wisconsin Statutes

The petitioner must complete Section 1, then take the form to the municipal clerk to complete Section 2, and then submit the petition to the school district where the property is located. See <https://dpi.wi.gov/sms/reorganization/small-territory-owner> on the Internet for more information. The petition must be submitted to the school district **BEFORE FEBRUARY 1**.

SECTION 1 - TO BE COMPLETED BY THE PERSON SUBMITTING THIS PETITION
(please print or type)

Petitioner Name(s) Justin and Amy Stanford

Address (street, city, zip) 3349 2nd Drive Oxford, WI 53952

Phone Number 262-573-8839 E-mail thill.amy@gmail.com

Legal Description of Territory Proposed for Detachment INCLUDING PARCEL NUMBERS: Parcel number: 012-00142-0000

Please see attached

(if more space is needed to describe the property, attach additional pages)

I/we, the undersigned, representing 50% of the owners or a majority of electors owning or residing on the above described territory, file this petition to detach the above described territory FROM the Adams-Friendship School District and to attach it TO the Westfield School District.

SIGNATURE(S)	DATE	For each signature check one		
		Property Owner	Elector	Both Owner and Elector
1. <u>Amy Stanford</u>	<u>1/10/2022</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. <u>Justin Stanford</u>	<u>1/10/2022</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SECTION 2 - TO BE COMPLETED BY THE CLERK OF THE MUNICIPALITY IN WHICH THE TERRITORY IS LOCATED (please print or type)

The legal description of the territory proposed for detachment is sufficient to identify its location and value. YES NO

School District where territory is located Adams-Friendship Value of Property \$467,300

Municipality where territory is located Town of Jackson Year Value was Determined 2021

County where territory is located Adams County Assessment Ratio .872

I, the undersigned, certify that the property description in Section 1 is sufficient to determine its location and value and that the information entered above in Section 2 is correct.

SIGNATURE OF MUNICIPAL CLERK Cynthia Van Pelt Date: 1/10/2022

Name of Clerk (please print) Cynthia Van Pelt

Mailing Address 3176 5th Ln Oxford WI 53952

Phone Number 608-586-6391 E-mail Address clerk@townofjacksonadamswi.gov

SECTION 3 - TO BE COMPLETED BY THE CLERK OF THE SCHOOL DISTRICT IN WHICH THE TERRITORY IS LOCATED (please print or type)

District receiving petition Adams-Friendship Area Schools Date received 1/13/22

Number of pupils residing in the territory described in Section 1 who were reported as of the most recent 3rd Friday in September or 2nd Friday in January (see s.121.05 (1) (a), Wisconsin statutes, for categories of students to include) 2

Name of School District Clerk (please print) Kathleen McCarthy Phone 608-403-6946

SIGNATURE OF SCHOOL DISTRICT CLERK Kathleen A. McCarthy

After completing Section 3 the clerk of the detaching school district must send a certified copy (a document with original signatures or a photocopy accompanied by a Certificate of True Copy) of this petition to the school board of the school district to which the property is proposed to be attached and also to :

Secretary, School District Boundary Appeal Board
Department of Public Instruction
PO Box 7841
Madison, WI 53707-7841

(For more information contact Janice Zmrazek, 608/266-2803, Janice.zmrazek@dpi.wi.gov. Both districts must act on this petition by March 1.)

Petition to Alter School District Boundaries

Owners: Justin and Amy Stanford

Legal Description: The Southeast Quarter of the Northwest Quarter (SE ¼ NW ¼) lying North of County Trunk Highway "I", all in Section 23, Township 15 North, Range 7 East, Town of Jackson, Adams County, Wisconsin

Abbreviated Legal Description: SE ¼ NW ¼ 2018 MFL Entry 14AC CLOSED

Parcel number: 012-00742-0000

Reasoning:

1. The district we want to be in (Westfield) is actually closer to our house than the school district (Adams-Friendship) our parcel is considered to be in right now. Our 2 oldest kids have gone to Westfield School district ever since they have started 4K (beginning with the 2018-2019 school year). We have decided to open enrolled them from the beginning because it just made sense since Westfield School District is closer to us than Adams-Friendship. School District.
2. The parcel we want to alter school district boundaries for is really close to the border of the district we want to be in. We own multiple adjacent (7) parcels. The parcel we want to alter school district boundaries for (Parcel # 012-00742-0000) is about 100 yards north of an adjacent parcel (Parcel # 012-00743-0000) we own. The adjacent parcel is considered Westfield School District. In relation to County Rd I and our driveway, you basically drive 'through' the adjacent parcel to get to the parcel our house is located on. It just makes sense that these two parcels are in the same school district. *Please see the attached map of the parcel we want to detach (currently in Adams-Friendship School District) and the adjacent parcel (in Westfield School District).*

**MATERIALS
FROM
DETACHING
DISTRICT**

**NOTICE OF HEARING
PETITION TO ALTER SCHOOL DISTRICT BOUNDARIES**

Date: February 8, 2022
To: Westfield School District
From: Adams-Friendship Area School District

Subject: **School Board Public Hearing**

Pursuant to Ch. 117, Wis. Stats., the School Board of the Adams-Friendship Area School District has set February 21, 2022, at 6 p.m. for the public hearing on the petition of Justin and Amy Stanford to detach property from the Adams-Friendship Area School District and to attach it to the Westfield School District.

Kathy McCarthy, Clerk
Adams-Friendship Area School District

cc: Justin and Amy Stanford

02/21/2022 06:00 PM

Administration Building -TLC Room

201 W 6th Street

Friendship, WI 53934

Printed : 2/18/2022 5:14 PM ET

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

"Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting."

1. OPENING OF MEETING

1. Call to Order
2. Meeting of Notice Certification
3. Adopt the Agenda

2. Public hearing on a petition submitted by Michael and Megan Marlewski to alter the school district boundaries.

3. Public hearing on a petition submitted by Justin and Amy Stanford to alter school district boundaries.

4. Discussion and action on a resolution authorizing the issuance of an order relating to school district boundaries Michael and Megan Marlewski, parcel # 12-532-0000

5. Discussion and action on a resolution authorizing the issuance of an order relating to school district boundaries for Justin and Amy Stanford, parcel # 012-00742-0000 ✓

6. ADJOURNMENT

It's a great day... To be a Green Devil!

Thomas R. Wermuth, Ph.D, District Administrator

RESOLUTION AUTHORIZING ISSUANCE OF AN ORDER RELATING TO SCHOOL DISTRICT BOUNDARIES

WHEREAS, a meeting of the School Board of the Adams-Friendship Area School District was held on February 21, 2022; and

WHEREAS, a petition has been filed with the Clerk of the School Board pursuant to Wis. Stat. sec. 117.12, proposing that the parcel of property more particularly described below be detached from the Adams-Friendship Area School District and attached to the Westfield (name of other District); and

WHEREAS, a public hearing has been held on the proposed reorganization by this School Board as required by law;

NOW, THEREFORE, BE IT RESOLVED BY THE SCHOOL BOARD OF THE ADAMS-FRIENDSHIP AREA SCHOOL DISTRICT AS FOLLOWS:

1. That an order be issued and filed (granting) (denying) the petition upon which said hearing has been held.

2. That a certified copy of this resolution be served together with a copy of the order provided for herein on any person or entity required by law to be served.

3. That the property which is the subject of this resolution is more particularly described as follows, said description being taken in its entirety from the petition filed in this matter and property tax records:

A parcel of land described as: *Parcel 012-00742-0000*
(Insert legal description from petition) *Sackson Township* *Justin E*
Adams County *Amy*
Stanford

Adopted and approved this 21 day of February 2022.



School District President

ATTEST:
Kathleen A. Mc Carthy

School District Clerk

It was moved by Jeff Prestley and seconded by
Mandy Stanley that the foregoing resolution be adopted. Upon
roll call vote, the following voted Aye Rick Pease, Jeff Prestley
Lucus Griffith, Justin Allard, Mandy Stanley, Jim Bays-
The following voted No: Lewna Hamilton.

The School District President declared the resolution adopted.

Petition to Alter School District Boundaries

Owners: Justin and Amy Stanford

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Abbreviated Legal Description: SE ¼ NW ¼ 2018 MFL Entry 14AC CLOSED

Parcel number: 012-00742-0000

Reasoning:

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2. The parcel we want to alter school district boundaries for is really close to the border of the district we want to be in. We own multiple adjacent (7) parcels. The parcel we want to alter school district boundaries for (Parcel # 012-00742-0000) is about 100 yards north of an adjacent parcel (Parcel # 012-00743-0000) we own. The adjacent parcel is considered Westfield School District. In relation to County Rd I and our driveway, you basically drive 'through' the adjacent parcel to get to the parcel our house is located on. It just makes sense that these two parcels are in the same school district. *Please see the attached map of the parcel we want to detach (currently in Adams-Friendship School District) and the adjacent parcel (in Westfield School District).*

Teacher	Hour 1 "A" Day	Hour 1 "B" Day	Hour 2 "A" Day	Hour 2 "B" Day	Hour 3 "A" Day	Hour 3 "B" Day	Hour 4 "A" Day	Hour 4 "B" Day
English Department								
FREY	Work Comm	Prep	Work Comm	9A	9A	10A	Prep	9A
KAWLEWSKI	AP LANG A	AM LIT A	Prep	Prep	10A	AM LIT A	Spectrum Eng A	Spectrum Soc St A
ROBSON	9A	9A	Am Lit A	Am Lit A	Prep	CREATIVE WRITIN	Am Lit A	Prep
VIGELAND	10A	Hon 10A	10A	Sci Fi	Sci Fi	Prep	Prep	Hon 10A
STOKES	AP Lit A	CCP	Hon 9A	ENG CR	Prep	Coach	ENG CR	Prep
ETTER	Prep	Coach	CCP	Coach	Coach	Yearbook A	Coach	Prep
World Language								
MELVIN	1A	2A	2A	1A	Prep	Prep	1A	3A & 4A
Math Department								
PARHAM	8th/Prep	8th/Prep	AP Calculus A	Prep	Math Workshop	Alg 1A	Intro to Computers	Computer Science A
KOEHN	Geometry A	Geometry A	Prep	Geometry A	Hon Geometry A	Prep	Geometry A	CCP
NORTON	Alg 2A	Alg 2A	Prep	Hon Alg 2A	Hon Trig/Pre-Calc A	Prep	Alg 2A	Hon Trig/Pre-Calc A
HEUER	Alg 1A	Alg 1A	Alg 1A	Prep	Prep	Math Workshop	Alg 1A	Alg 2A
Science Department								
DOLEZEL	Prep	Prep	Chemistry A	Chemistry A	Chemistry A	Hon Chemistry A	AP Bio A	Bio A
WILLIAMS	Game Design	Physical Sci A	Prep	Prep	Forensic Science	Hon Physics A	Forensic Science	AP Chemistry A
VANCE	Prep	Bio A	Anat & Phys A	Physical Sci A	Bio A	Prep	Anat & Phys A	Physical Sci A
SEEVERS	Hon Bio A	Earth Sci A	Env Science A	Bio A	Prep	Prep	Bio A	Earth Sci A
Social Studies Department								
BEHL	World Hist A	Prep	Prep	SS 9A	SS 9A	SS 9A	Spectrum Eng A	Spectrum Soc St A
KRINGS	Prep	Prep	Hon & AP World Hist A	US Hist A	US Hist A	US Hist A	US Hist A	US Hist A
KLISH	Sociology	AP Psych A	AP Hum Geo A	AP US Hist A	Prep	Prep	World Hist A	World Hist A
JOHNSON	Prep	Personal Finance	SS 9A	Prep	CCP	Personal Finance	SS 9A	SS 9A
Art Department								
MATTESON	2D Foundations	3D Foundations	Prep	Prep	Spectrum Fine Art /	Ceramics 1	Draw/Paint 1	Ceramics 1
Music Department								
HARDER	Leadership	Broadway Hist	Lessons	Lessons	Concert Band A	Concert Band A	Prep	Prep
RANDALL	Glee Club	Prep	Concert Choir A	Concert Choir A	Spectrum Fine Art /	Lessons	Prep	Lessons
FCS Department								
ZYNDA	Work w/Children	Asst Child Care A	Foods 2	Foods 1	Prep	Prep	Adulting 101	Foods 1

Teacher	Hour 1 "A" Day	Hour 1 "B" Day	Hour 2 "A" Day	Hour 2 "B" Day	Hour 3 "A" Day	Hour 3 "B" Day	Hour 4 "A" Day	Hour 4 "B" Day
Business/Marketing Department								
ANDERSON	8th/Prep	8th/Prep	Market 1	Prep	Adulting 101	Market 1	Market 2	Market 3
BLAKELEY	SIMS 1	SIMS 2	Graphic/Design E-	CCP	Accounting 1	Accounting 1	Prep	Prep
AG Department								
GRABARSKI	8th/Prep	8th/Prep	Intro to Ag	Animal Fundamentals	Intro to Ag	Plant Science	Prep	Natural Resources
Technology Education Department								
VONWALD	Construction	Construction	Construction	CAD A	Prep	Prep	Intro to Woods	Intro to Construction
WEGLARZ	8th/Prep	8th/Prep	Intro to Auto	Intro to Auto	TEMA 3A	TEMA 2A	Intro to Engineering	Prep
BERGEN	Weld/Fab 2A	Auto Tech	Prep	Prep	Weld/Fab 1A	Intro to Metals	Weld/Fab 1A	Auto Mech
Physical Education Department								
CASE	Weight Tng	Health	Prep	Health	PE 9/10	Outdoor	Weight Tng	Prep
WETZEL	Officiating	Lifetime Fitness	Prep	Prep	PE 9/10	Outdoor	Weight Tng/Adapt	PE 9/10
Special Education Department								
CHRISTIAN	PLT	PLT	Applied Math 3	Prep	English 10A(Kawley)	English 10A(Frey)	PLT	PLT
COTE	Work Comm S	Transition English	CCP-S	PLT	Prep	Prep	Support	Support
FEIND	English 9A(Robson)	English 9A(Robson)	English 10A	English 9A(Frey)	English 9A(Frey/Gil)	Prep	Prep	English 9A
JOHNSON	Support/Gilson	Support	Algebra 1A	Applied Math 4	Prep	Algebra 1A	Algebra 1A	Prep
PEASE	Algebra 1A	Geometry A	PLT/Gilson	Geometry/Gilson	Math Workshop	Math Workshop	Prep	Prep
MEYER	Eng Ess/App Math 1	Applied Math 2	Support	Support	PLT	PLT	Prep	Prep
RIESE					Support (Cote's Room)	Support (Cote's Room)		
STAGE	Algebra 2A	Math Ess A	PREP	PREP	Math Ess A	Eng Ess A/Gilson	Eng Ess A (Gilson)	Math Ess A (Gilson)
Gilson (Resident)	Support/Johnson	Transition Eng	PLT/Pease	Geometry/Pease	English 9A/Feind	Eng Ess A/Stage	Eng Ess A/Stage	Math Ess A/Stage
TISSEN	Life Skills A	Employment Skills	English Fund A	English Fund A	Math Fund A	Math Fund A	Rec Skills	Rec Skills
GOAL ACADEMY, CREDIT RECOVERY, LEARN 2 EARN								
MEYERS	GA & CR & L2E	GA & CR & L2E	GA & CR & L2E	GA & CR & L2E	GA & CR & L2E	GA & CR & L2E	GA & CR & L2E	GA & CR & L2E
FRIENDSHIP ACADEMY & LINC								
SPANTON	FRIENDSHIP	FRIENDSHIP	FRIENDSHIP	FRIENDSHIP	LINC	LINC	LINC	LINC

**MATERIALS
FROM
ATTACHING
DISTRICT**

**School District of Westfield
Regular School Board Meeting
Westfield Area High School
District Office Board Room B121
N7046 Cty Rd M, Westfield, WI 53964
February 16, 2022– 7:00 pm**

Minutes

- I. President McCartney called the meeting to order at 7:00 PM. Board members present: Fenner, Wastart, Hebert II, Coenen, Miller, McCartney and Stampfl.
- II. Pledge of allegiance
- III. Motion by Stampfl/Hebert to approve the agenda-addendum. Roll call vote, motion carried 7-0.
- IV. Public participation - None
- V. District Administrator's announcements and reports (Bob Meicher)
 - A. Consideration and action of Petition 1 to Alter School District Boundaries.

Megan Marlewski presented information to the board regarding the request to alter district boundaries. The petition information was reviewed.

Motion by McCartney/Hebert to approve Petition 1 brought to the board by Michael and Megan Marlewski requesting to detach their property from the Adams-Friendship Area School District and attach it to the School District of Westfield. Roll call vote, motion carried 7-0.
 - B. Consideration and action of Petition 2 to Alter School District Boundaries.

Justin and Amy Stanford presented information to the board regarding the request to alter district boundaries. The petition information was reviewed.

Motion by Wastart/Fenner to approve Petition 2 brought to the board by Justin and Amy Stanford requesting to detach their property from the Adams-Friendship Area School District and attach it to the School District of Westfield. Roll call vote, motion carried 7-0.
 - C. Career and Technical Education (CTE) Review

Mr. Moody updated the board on program progress (Tech Ed, FCS, Business/Marketing, Ag) and Advisory committee planning and business partner engagement for each mini-department. Questions from the board were answered.
 - D. Motion by Miller/Stampfl to approve Start College Now Requests. Roll call vote, motion carried 7-0.
 - E. Motion by Hebert/Miller to approve Early College Credit Requests. Roll call vote, motion carried 7-0.
 - F. Motion by Wastart/Fenner to approve the High School Chess Club State tournament overnight trip to Oshkosh on March 19, 2022. Roll call vote, motion carried 7-0.
 - G. Motion by Stampfl/Hebert to approve a 500 donation from Apollo Tool to the Washington, D.C. Adventure Program. Roll call vote, motion carried 7-0.
 - H. Presentation of the Achievement Gap Reduction (AGR) end of semester school board review.

Mr. Gildenzoph, Coloma/Oxford Elementary Principal and Mr. Parman, Westfield Elementary Principal presented on AGR data. Questions from the Board were answered.
 - I. Other Announcements
- VI. Committee Reports
 - A. Personnel - None
 - B. Building/Finance
 1. Upcoming Building & Finance agenda update
 - C. Policy/Vision/Curriculum - None

VII. Consent Agenda

- A. Approve District Financial Statement, Payrolls, Vouchers 154831-154939 and Activity Account Vouchers 13815-13827
- B. Approve contracts that need Board President's signature
- C. Approve Board Meeting Minutes of January 26, 2022
- D. Approve Personnel Recommendations
 - 1. Retirement
 - a. Sandy Eberlein, LMC Aide, effective at the end of the 2021-2022 school year
 - 2. Resignation of Michelle Anderson, Assistant Track Coach
 - 3. Hire
 - a. Julie Lynch, Reading Interventionist
 - b. Move Bryon Halverson from Assistant Middle School Baseball Coach to Head Middle School Baseball Coach
 - c. Hire Jake Schillinglaw, Assistant Middle School Baseball Coach
 - d. Hire Jason Viikoski, JV Baseball Coach

VIII. Items from the consent agenda to be individually considered - None

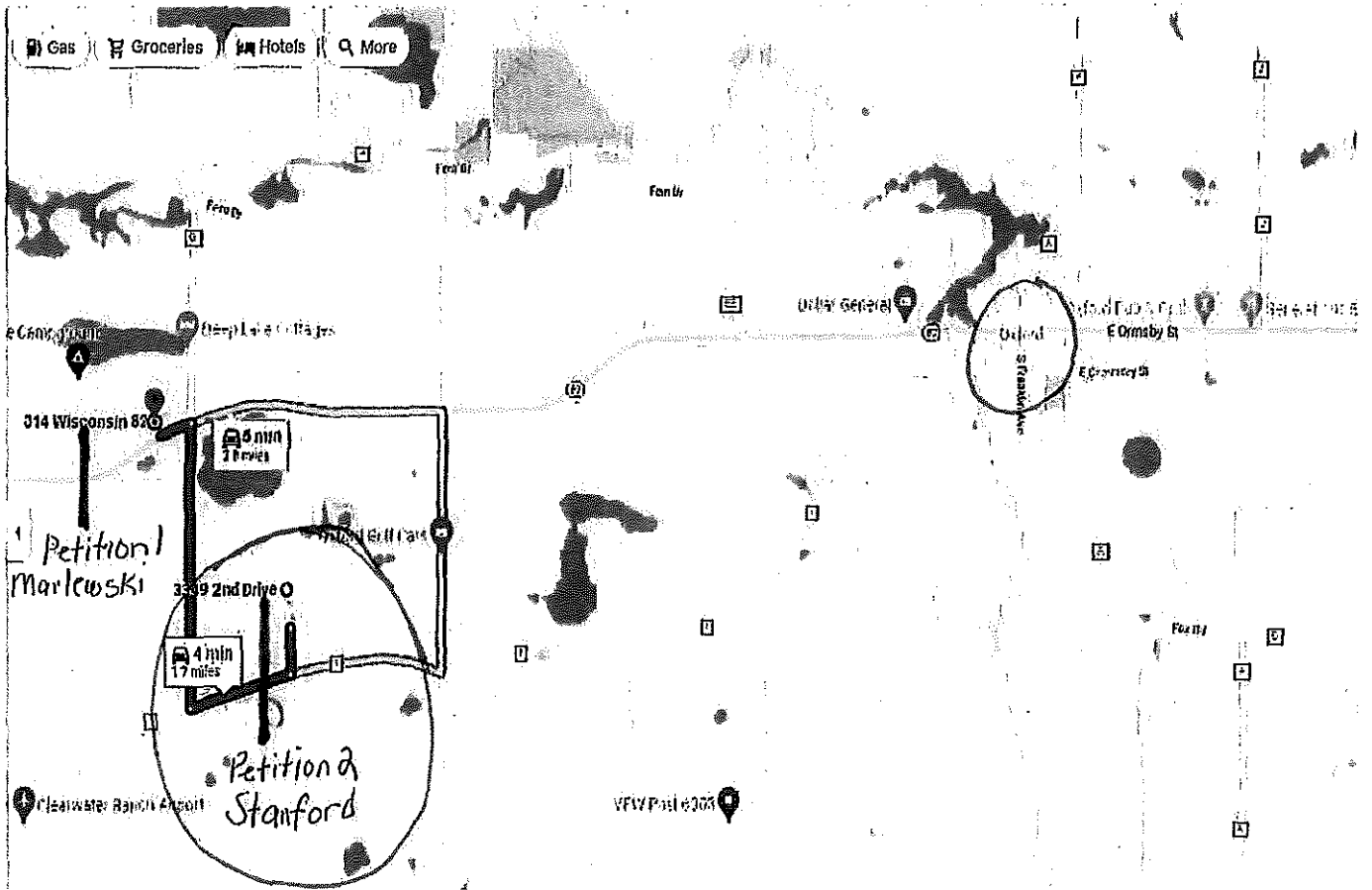
IX. Motion by Hebert/Stampfl to approve the Consent Agenda. Roll call vote, motion carried 7-0.

X. Motion by Stampfl/Miller to adjourn. Voice vote. Meeting adjourned at 7:53 pm.

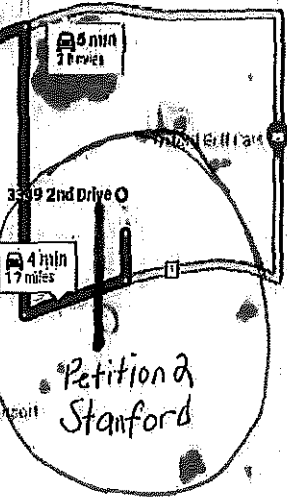
Recorder: Greg Benz

Petition 2 - Stanford

N



Petition Marlewski

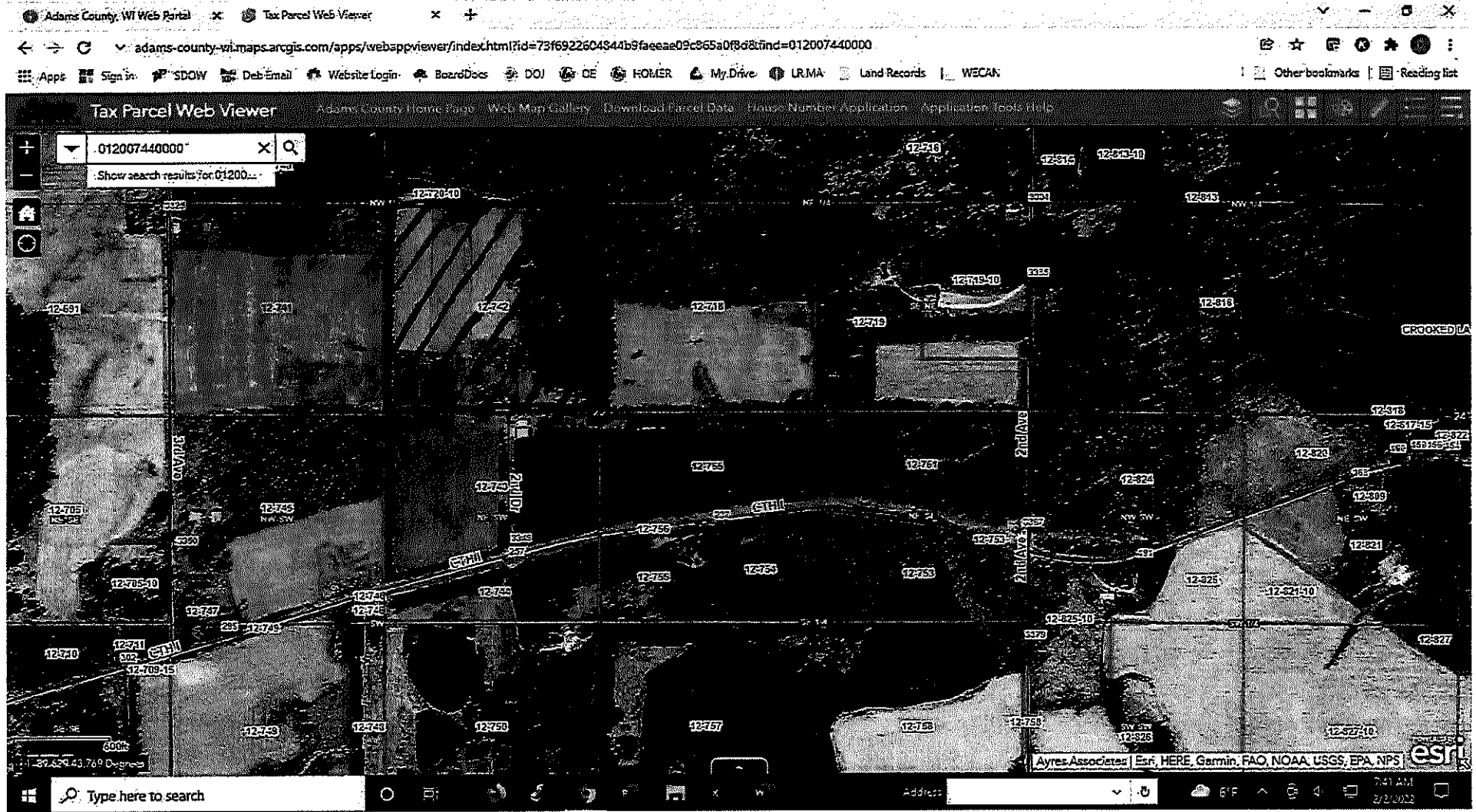





Petition & Stanford

S

3349 2nd Drive, Oxford

Stanford



-  = School District of Westfield
-  = Adams-Friendship Area SD parcel 12-743 Boundary - Petitioner Property
-  = Adams-Friendship Area SD

SCHOOL DISTRICT OF WESTFIELD - OXFORD ELEMENTARY MASTER SCHEDULE 2021-2022

	7:30 AM	7:50 AM	7:55 AM	8:00 AM	8:05 AM	8:10 AM	8:15 AM	8:20 AM	8:25 AM	8:30 AM	8:35 AM	8:40 AM	8:45 AM	8:50 AM	8:55 AM	9:00 AM	9:05 AM	9:10 AM	9:15 AM	9:20 AM	9:25 AM	9:30 AM	9:35 AM	9:40 AM	9:45 AM	9:50 AM	9:55 AM	10:00 AM	10:05 AM	10:10 AM	10:15 AM	10:20 AM	10:25 AM	10:30 AM	10:35 AM	10:40 AM	10:45 AM	10:50 AM	10:55 AM	11:00 AM	11:05 AM	11:10 AM	11:15 AM	11:20 AM	11:25 AM	11:30 AM	11:35 AM	11:40 AM	11:45 AM	11:50 AM	11:55 AM	12:00 PM	12:05 PM	12:10 PM	12:15 PM	12:20 PM	12:25 PM	12:30 PM	12:35 PM	12:40 PM	12:45 PM	12:50 PM	12:55 PM	1:00 PM	1:05 PM	1:10 PM	1:15 PM	1:20 PM	1:25 PM	1:30 PM	1:35 PM	1:40 PM	1:45 PM	1:50 PM	1:55 PM	2:00 PM	2:05 PM	2:10 PM	2:15 PM	2:20 PM	2:25 PM	2:30 PM	2:35 PM	2:40 PM	2:45 PM	2:50 PM	2:55 PM	3:00 PM
4K	M W	BR	BRF	Morning # and Letter			Centers			Letter and Movement			Lunch		Recess		B R	Rest		RA		Centers			B R	Snack		Free Play		End of Day Routine																																																										
K	MM		B R	BRF	Reading / Writing			Guided Reading		Int		BR		Lunch / Recess		RA/S ISS		Math		Special		Math / Snack		End of Day Routine																																																																
1	MM / BRF		Phonics		Int		Reading / Guided Reading / Writing / Spelling			S / SS		Lunch / Recess		RA		Math			Special		End of Day Routine																																																																			
2	Math / BRF			Int		Reading			Lunch / Recess		B R		Special		B R / S		S/SS		Reading		SSR		End of Day Routine																																																																	
3	BRF / MM		Reading		Shared Reading and Writers Workshop			Special		B R		Lunch / Recess		SSR		Int		Math			End of Day Routine																																																																			
4	BRF / MM		Math			Special		B R		S / SS		Lunch / Recess		SSR		Reading		Int		Reading		End of Day Routine																																																																		
5	Special		Science or Social Studies or Health Day 3			BR / Moby Max		Math			Lunch / Recess		Spelling		Reading		B		Writing		Int		End of Day Routine																																																																	
6	SS / Health Day 3		Special		B R		Math			Lunch / Recess		SSR		Reading			Science		End of Day Routine																																																																					
I/E	Tier 3		1		2		K		Prep		Lunch / Recess		3		4		5		End of Day Routine																																																																					

Master Schedule Key							
S/SS = Science / Social Studies	RA = Read Aloud S = Snack	BRF = Breakfast MW=Morning Work	INT or I/E = Intervention / Enrichment	B or BR = Bathroom Break	MM = Morning Meeting	SSR = Silent Sustained Reading	Special = We are on a 4 day rotation Day 1 = Music, Day 2 = Art, Day 3 = LMC, Day 4 = PHY Ed

**SCHOOL BOARD
RESOLUTION AUTHORIZING ISSUANCE OF AN ORDER**

S.117.13, Wisconsin statutes, detachment and attachment of small territory initiated by school boards.

WHEREAS, a meeting of the school board of the School District of Westfield was held on February 16, 2022, and

WHEREAS, the School District of Westfield has proposed to detach the following described property
LEGAL DESCRIPTION ATTACHED

Owned by Justin & Amy Stanford

from the Adams-Friendship Area School District and **attach said property** to the School District of Westfield, and

WHEREAS, the description of the property has been certified as accurate by Cynthia VanPelt, Municipal Clerk of the Town of Jackson of Oxford, and

WHEREAS, the value of the property as of the most recent assessment was \$467,300, and

WHEREAS, the number of pupils residing on the territory as of the last count date was 2, and

WHEREAS, the above-identified property owners were properly noticed, by a communication dated February 7, 2022, and the item appeared on the school board agenda for the meeting dated February 16, 2022.

NOW, THEREFORE, BE IT RESOLVED that an order be issued and filed approving the detachment/attachment.

Introduced by: Tom Wastart

Seconded by: Gerald J. Hebert II

Vote: Yes 7 No 0

Dated this 16th day of February, 2022

Gerald J. Hebert II
Clerk Gerald Hebert, II
School District of Westfield

MATERIALS FROM DPI FILE

Example template provided by DPI

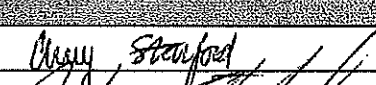
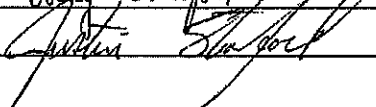
REC'D

REQUEST FOR REVIEW OR APPEAL SCHOOL DISTRICT BOUNDARY APPEAL BOARD (SDBAB)

- Provide complete contact information for the person or persons initiating this request for review.
- Submit the request to the Secretary of the School District Boundary Appeal Board (see address below) **BEFORE THE DEADLINE SHOWN ON THE COVER LETTER.**
- Include a check or money order for the amount specified to cover the costs of convening the Board or Appeal Panel (Section 117.05(9) of the Wisconsin state statutes authorizes the state superintendent to charge a fee to reimburse the district for the costs of any review or appeal.)
- If there are multiple individuals requesting this review, page 2 may be used for the additional names and signatures (the entire page gets copied).
- For more information go http://sms.dpi.wi.gov/sms_rghearn on the Internet or contact Janice Zmrazek, 608/266-2803 Janice.zmrazek@dpi.wi.gov.

INFORMATION PROVIDED BY THE REQUESTER (please print or type)			
Name(s): Amy and Justin Stanford			
Mailing Address (street, city, zip): 3349 2nd Dr. Oxford WI 53952			
Phone Number	262-573-8839	E-mail Address	thill.amy@gmail.com
In which School District is the property located?		Adams-Friendship	
What is the File # for the Petition?		Petition 2022-060	

I/we, the undersigned, file this petition for review or notice of appeal for the file or order identified above.

(Use page 2 for additional signatures if there are multiple requesters)		(For each signature)	
SIGNATURE(S) of requester identified above	DATE	Property Owner	Elector
1. 		X	
2. 		X	

Pursuant to the provisions of Chapter 117, Wisconsin statutes, the signers of this request represent (check only)

- A majority of the electors residing in the territory proposed for detachment
- The owners of 50 percent or more of the territory proposed for detachment

Mail the required filing fee, along with this request, to:	Secretary, School District Boundary Appeal Board Department of Public Instruction PO Box 7841 Madison, WI 53707-7841
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WISCONSIN DEPARTMENT OF
Public Instruction

Jill K. Underly, PhD, State Superintendent

Date: March 2, 2022
To: Justin and Amy Stanford
From: Mark Elworthy, School Administration Consultant
School Financial Services, DPI
Subject: Small Territory Detachment; Right to Appeal – Petition 2022-06

The petition, file 2022-06, to detach property from the Adams-Friendship Area School District and attach it to the School District of Westfield has been denied. Petitioners whose property detachment requests have been denied have a right to appeal under the provisions of section 117.12(4), Wisconsin statutes.

The law provides that a majority of the electors residing in the territory, or the owners of 50% or more of the territory, may appeal the denial to an appeal panel by filing notice of appeal with the secretary of the School District Boundary Appeal Board **before** the March 15 following the denial. See s.115.01 (13), Wisconsin statutes, for a definition of electors.

The law further provides that the State Superintendent may charge a filing fee for such appeals. The appeal filing fee is \$750.00 – see <https://dpi.wi.gov/sms/school-district-boundary-appeal-board> for the fee schedule.

Click on the following link to view or print a [model appeal application](#) to file for a hearing before the School District Boundary Appeal Panel. The request should be sent to the address noted and must be accompanied by the required filing fee. **The request and required filing fee must be received at the DPI, 125 S. Webster Street in Madison, by 4:30 p.m. on Monday, March 14.** You may wish to consider Priority Mail or in-person delivery to ensure timely arrival. Materials received after March 14 will be returned as not timely.

If you have any questions, feel free to contact me at (608) 266-9534.



WISCONSIN DEPARTMENT OF
Public Instruction

Jill K. Underly, PhD, State Superintendent

Date: March 16, 2022
To: Justin & Amy Stanford
From: Mark Elworthy, Secretary
School District Boundary Appeal Board (SDBAB)
Subject: Request for SDBAB Review - File 22-06

This memo acknowledges receipt of your request for review by the School District Boundary Appeal Board (SDBAB) of File 22-06, a petition to detach property from the Adams-Friendship Area School District. We have also received a check in the amount of \$750.00 as the required filing fee.

SDBAB hearings are usually held during April & May so that final orders may be issued by June 15. For us to try to accommodate your schedule, please inform us by Thursday, **March 31** which of the following dates you would be available: April 25, April 26, May 9, May 10, May 11, May 23, and May 24. **NOTE: Hearings may be held in Madison if the GEF 3 office building is open to the public, or held virtually, or cancelled/rescheduled based on governmental instructions related to the COVID-19 virus situation.**

Hearings are typically held between 8:30 a.m. and 4:00 p.m. Hearings generally take between two and four hours and two or three may be scheduled on the same day. We will do our best to schedule the hearing for a day you are available, but cannot guarantee that will occur. **When the hearing schedule is finalized, you will be notified in writing of the date, time and location of your hearing before the SDBAB panel.** You may send a representative or written information if you will be unable to appear in person.

Enclosed is a summary of the hearing procedures. This document indicates that petitioners have the right to submit materials that will be provided to the SDBAB members and district representatives if they are submitted before the hearing. If the hearing is virtual and you plan to submit such material, please email it to me no later than two days before the hearing. If the hearing takes place in Madison, you may also bring material (8 copies) on the day of the hearing. In-person presentations using digital files may also be possible if you bring your own computer to the hearing location. Additional information regarding materials and presentations will be provided when notice of the hearing date is sent.

A copy of the document describing the hearing procedures can also be found at <https://dpi.wi.gov/sfs/school-district-boundary-appeal-board/hearing>. If you have any questions about the hearing or the procedures, please contact me at (608) 266-9534, mark.elworthy@dpi.wi.gov or Kate Lambert at (608) 224-5385, katelynn.lambert@dpi.wi.gov. Materials may be sent to my attention at DPI, P.O. Box 7841, Madison, WI 53707-7841.



WISCONSIN DEPARTMENT OF
Public Instruction

Jill K. Underly, PhD, State Superintendent

Date: March 16, 2022

To: Kathy McCarthy, Clerk, Adams-Friendship Area School District
Gerald, Hebert II, Clerk, Westfield School District

From: Mark Elworthy, Secretary
School District Boundary Appeal Board

Subject: School District Boundary Appeal Board Hearing

A request for review of File # 22-06, a petition to detach territory from the Adams-Friendship Area School District and attach it to the Westfield School District has been filed with the Secretary of the School District Boundary Appeal Board (SDBAB) and is enclosed for your information. The petitioner has paid the required \$750 filing fee.

SDBAB hearings are held from late April through mid-May so that final orders may be issued by June 15. All hearings will be held in Madison and generally take between two and four hours to complete. A representative or representatives from your district may wish to participate. We have identified April 25, April 26, May 9, May 10, May 11, May 23, and May 24 as possible hearing dates. Hearings are generally held between 8:30 am and 4:00 pm, and two or three hearings may be scheduled on the same day. In order for us to try to accommodate the schedule of all participants, please inform us **by March 31** which of the dates a district representative would be available. We will do our best to schedule the hearing for a day that individual is available, but cannot guarantee that will occur. When the hearing schedule is finalized the district will be notified, in writing, of the date, time and location of the hearing before the SDBAB appeal panel.

PI 2.04, Wisconsin Administrative Code, directs that the **clerk of the school board of an affected school district** shall submit the following materials to the Secretary of the School District Boundary Appeal Board at the Department of Public Instruction (DPI):

1. A certified copy of any resolution related to any reorganization proceeding under Chapter 117, Wis. Stats. (If a resolution has already been sent to the DPI, it is not necessary to send another copy.)
2. Any reorganization order filed as required under sec. 117.17, Wis. Stats. (If there is no reorganization order or a reorganization order has already been sent to the DPI, it is not necessary to provide a copy.)
3. A copy of the notice of any school board hearing on a petition or a resolution for reorganization; transcribed minutes, transcribed stenographic record, or transcribed electronic recording of hearing; and a correct copy of all exhibits and data submitted at the hearing. If the hearing was a joint hearing, the clerk of the school board from which said

territory is proposed to be detached shall submit the information.

4. Any written statement of facts and other relevant matters relating to a proposed reorganization.

Both districts are also asked to provide the following two items:

5. A class schedule showing the course offerings available in the school or schools that the children of the petitioners attend or would attend. Generally this is a two to three page summary - see the enclosed example.
6. School district map indicating location of properties under appeal.

These materials and summary information prepared by the department from district data already on file will be sent in advance of the hearing to the SDBAB panel members, the petitioners, and district representatives.

The required materials are needed no later than two weeks before the scheduled hearing. Though we have not yet finalized hearing dates your district may wish to assemble the materials described above and submit them as soon as is convenient. Please **submit eight (8) copies** of the requested information collated, **but not stapled**, in the following order:

- A copy of the resolution ... (#1 above)
- A copy of the reorganization order ... (#2 above)
- A copy of the notice ... (#3 above)
- Any written statement of facts ... (#4 above)
- Class schedule or course offerings for relevant school(s) ... (#5 above)
- School district map indicating location of properties under appeal ... (#6 above)

Please send the materials to:

Secretary, School District Boundary Appeal Board
Department of Public Instruction
P.O. Box 7841
Madison, WI 53707-7841

Your prompt response will ensure that the panel members will have sufficient time before the hearing to read and review the material. The panel will deliberate and make its decision immediately after the conclusion of the testimony and any rebuttal that is presented on the day the hearing is held.

You may also bring materials on the day of the hearing. If you choose to do so, you must also provide eight (8) copies at that time.

Additional information about the SDBAB panel hearing process can be found at <http://www.dpi.state.wi.us/sms/rghearng.html>. If you have any questions about the hearing or the procedures, please contact me at 608-266-9534, mark.elworthy@dpi.wi.gov or Kate Lambert at

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608-224-5385, katelynn.lambert@dpi.wi.gov.

Enclosures

cc: Tom Wermuth, Administrator, Adams-Friendship Area School District
Robert Meicher, Administrator, Westfield School District



WISCONSIN DEPARTMENT OF
Public Instruction

Jill K. Underly, PhD, State Superintendent

February 21, 2022

School District Boundary Appeal Board
125 South Webster Street
Madison, WI 53703

Pursuant to PI 2.05(4), Wis. Admin. Code, I hereby appoint Mark Elworthy secretary of the School District Boundary Appeal Board. In this capacity, Dr. Mark Elworthy will serve as chair of the School District Boundary Appeal Board Panel.

Sincerely,

A handwritten signature in cursive script that reads "Jill Underly".

Jill K. Underly, PhD
State Superintendent



Public Notice of Open Meeting

STATE OF WISCONSIN
DEPARTMENT OF PUBLIC INSTRUCTION
SCHOOL DISTRICT BOUNDARY APPEAL BOARD
PUBLIC MEETING

TIME 10:30 a.m. - 12:30 p.m.

DATE 5/9/2022

LOCATION GEF 3 - Room P41
125 South Webster Street
Madison, WI

PURPOSE School District Boundary Appeal No. 2022-06

Adams-Friendship Area School District
Westfield School District

The School District Boundary Appeal Board will meet to hear testimony and take action on the proposed reorganization of territory, as provided under Wis. Stat. sec. 117.12(4).

FURTHER INFORMATION Mark Elworthy, Secretary
School District Boundary Appeal Board
(608) 266-9534

This meeting site is accessible to persons with physical disabilities. Any person requiring other special accommodations because of a disability should contact Janice Zmrazek at (608) 266-2803 in advance of the hearing date.