



WISCONSIN DEPARTMENT OF **Public Instruction**

PI-00652 Recovery High Schools Operational Grant Application

Instructions

Act 72 Recovery High Schools Grant Program

Operational Grant Application

Grant Period: July 1, 2026 through June 30, 2027

This grant program provides funding for the operation of recovery high schools. A recovery high school is defined as a public, private, or tribal school that operates only high school grades and meets all of the following criteria: (a) the school is specifically designed for pupils in recovery from a substance use disorder or a mental health disorder that coexists with a substance use disorder; and (b) the school awards high school credits that either count towards a high school diploma awarded by the school or will transfer and count towards a high school diploma awarded by a school district.

This legislation provided funding for two different grant programs:

Recovery High Schools Operational Grant Program

Recovery High Schools Planning Grant Program

This application form is specifically for the Recovery High Schools Operational Grant Program.

Eligible Applicants

Public, private, and tribal schools, or non-profit organizations operating a recovery high school that meets the following criteria:

- The school is governed by a governing board.
- The school employs an individual who is responsible for the daily operations of the school.
- The school demonstrates that its model is capable of supporting its anticipated enrollment.
- The school is a nonprofit organization, if it is a private school.
- The school provides evidence that it has at least one other source of funding to support its operations.
- The school provides evidence-based programming to pupils, including evidence-based peer-to-peer suicide prevention programming, smaller class sizes, and self-care planning.
- The school requires prospective pupils to apply to the school and conditions eligibility for enrollment on all of the following:
 - That the pupil desires to be sober;
 - That the pupil commits to attend the school daily;
 - That the pupil consents to weekly drug testing;
 - That the pupil agrees to a 30-day probationary period and that the pupil's enrollment may be terminated at the end of the probationary period for any of the following reasons:

- The pupil tests positive for a controlled substance on a drug test administered at the end of the probationary period; or
- The individual responsible for the daily operations of the school determines that the pupil's enrollment should be terminated based on the pupil's behavior at the school during the probationary period.

Awards and Budget

Per [2025 Wisconsin Act 15, 20.255 \(3\) \(ef\)](#) an additional \$250,000 for FY 26 and FY 27 have been allocated to the Act 72 Operational Grants. There is a total amount of \$450,000 available to award for the FY 27 grant cycle.

Applicants must submit a proposal and itemized budget in a grant amount up to \$200,000. The budget form is included as part of the application.

*Please note: Grant award amounts for the planning and operational grants will vary depending on the number of currently operating recovery schools in Wisconsin and the number of applicants for each grant program.

Application Deadline

Applications must be submitted online by May 1, 2026.

Section I. General Information

Project Contact's Information

First and Last Name:

Title:

E-Mail Address:

Phone Area/Number:

Fax Area/Number:

Fiscal Contact's Information

First and Last Name
if different than project contact:

Title:

E-Mail Address:

Phone Area/Number:

Fiscal Contact's Mailing Address *Street, City, State, ZIP:*

Applicant Agency's Information

Agency Name:

Mailing Address *Street, City, State, Zip:*

Total Funds Requested
(Up to \$200,000)

Section II. Overview

This grant program provides funding for the operation of recovery high schools. A recovery high school is defined as a public, private, or tribal school that operates only high school grades and meets all of the following criteria: (a) the school is specifically designed for pupils in recovery from a substance use disorder or a mental health disorder that coexists with a substance use disorder; and (b) the school awards high school credits that either count towards a high school diploma awarded by the school or will transfer and count towards a high school diploma awarded by a school district.

Section III. Abstract

Summarize the proposal and make sure to address the targeted population, the key needs, what the project ultimately seeks to implement.

Limit response to 2,000 characters.

Section IV. State General Assurances

The Applicant understands and agrees that the following assurances are pre-award requirements generally imposed by state law or regulation, and do not include all state regulations that may apply to the Applicant or its project.

Instructions

Step 1—Read each assurance that follows.

Step 2—Sign and date the certification statement.

Step 3—Include signed certification and assurances with the application materials.

Step 4— Keep a copy for your records.

Each Applicant is ultimately responsible for compliance with the certifications and assurances selected on its behalf that apply to its project or award.

Assurance is hereby provided that:

1. Applicant agrees to comply with all terms and conditions set forth in the grant program's Application Guidelines document provided with this application. Services provided under this grant will be used to address the needs set forth in the guidelines document. Applicant agrees to implement the activities within the prescribed timeline as outlined in their work plan section of their proposal. Applicant will provide fiscal information within the fiscal year timeline established for new and reapplying programs. Wis. Stat. § 35.93; Wis. Admin. Code § PI 38.008 (Grant reporting).
2. Legal and Regulatory Compliance: Administration of the program, activities, and services covered by this application will be in accordance with all applicable state and federal statutes, regulations, and the approved application.
3. Allowable Costs: Costs incurred shall be allowable and meet grant goals and objectives.
4. Confidentiality: The Applicant shall comply with provisions applicable to public schools regarding confidentiality of student information for any pupil record created, obtained, or maintained under this grant, regardless of whether those provisions would not otherwise apply to the Applicant but for the Applicant's participation in this grant. Wis. Stat. § 118.125 (Pupil records).

5. Conflict of Interest: No board or staff member of an LEA or CESA may use his or her position to obtain financial gain or anything of substantial value for the private benefit of himself or herself or his or her immediate family, or for an organization with which he or she is associated, such as a royalty, commission, contingent fee, brokerage fee, consultant fee, or other benefit. Wis. Stat. § 19.59(1)(a).
6. Contracts and Procurement: The Applicant will use its own procurement procedures that reflect applicable state and local laws and regulations.
7. Cooperation with Evaluation: The Applicant shall cooperate with the performance of any evaluation of the program by the WDPI or by their contractors. Wis. Stat. § 35.93; Wis. Admin. Code § PI 38.008 (Grant reporting).
8. Copyright, Acknowledgement, and Publications: The Applicant/Recipient will comply with all copyright and materials acknowledgement requirements as addressed in the projects' grant guidelines. The WDPI reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for WDPI purposes: the copyright in any work developed under this grant; and any rights of copyright to which the Applicant or a contractor purchases ownership with grant support.

The content of any grant-funded publication or product may be reprinted in whole or in part, with credit to the WDPI acknowledged. However, reproduction of this product in whole or in part for resale must be explicitly authorized by the WDPI. When issuing statements, press releases, and other documents describing projects or programs funded in whole or in part with grant funds, the grant award recipient shall clearly acknowledge the receipt of grant funds in a statement.

9. Fiscal Control: The Applicant will use fiscal control and fund accounting procedures and will ensure proper disbursement of, and accounting for, funds received and distributed under this program Wis. Stat. § 16.41 (Agency and authority accounting; information; aid).
 10. Indirect Costs: If the fiscal agent is allowed to claim indirect costs, the total amount budgeted for indirect costs is limited to and cannot exceed the negotiated indirect rate established with the WDPI. Indirect costs cannot be charged against capital objects.
 11. Programmatic Changes: The Applicant will obtain the prior approval of the WDPI whenever any of the following actions is anticipated:
 - a. Any revision of the scope or objectives of the project;
 - b. Changes in key persons where specified in the application or grant award;
 - c. A disengagement from the project for more than three months, or a 25 percent reduction in time devoted to the project, by the approved project director;
 - d. Contracting out or otherwise obtaining services of a third party to perform activities central to the purpose of the award;
 - e. Changes in the amount of approved cost-sharing or matching provided by the grant recipient.
 12. Record Retention: The applicant will ensure records created or obtained under this grant are maintained in accordance with the Wisconsin Records Retention Schedule for School Districts, regardless of whether this retention schedule would not otherwise apply to the Applicant but for the Applicant's participation in this grant. The retention schedule is available online here:
<https://publicrecordsboard.wi.gov/Documents/School%20GRS.pdf>
 13. Reporting: The Applicant will ensure all required financial and program data and information is reported to the WDPI timely on a schedule established by the WDPI. Wis. Stat. § 35.93; Wis. Admin. Code § PI 38.008 (Grant reporting).
 14. Grant Evaluation: The Applicant shall ensure that all grant evaluation reporting will be timely on a schedule established by the WDPI. Grant evaluation information provided to the WDPI staff shall accurately assess the completeness of grant goals, activities, benchmarks, and target dates. Wis. Stat. § 35.93; Wis. Admin. Code § PI 38.008 (Grant reporting).
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Section V. Readiness

In this section, describe the stakeholders in place to ensure successful implementation of grant project.
Limit response to 5,000 characters.

Stakeholders

Stakeholders include the population to be served, families, community partners, school staff and administrators, as well as agency administrators. Be sure to include stakeholders who demographically represent the target population(s).

Who are the stakeholders identified for this grant project and what are the roles of these stakeholder groups in the implementation of the grant project?

Section VI. Plan (Needs Assessment)

Identify the need(s) to be addressed with grant funds. Applicants must have an organized and systematic approach to use data for meaningful analysis.

Data analysis includes an assessment of the needs experienced by the target population.

Limit each response to 5,000 characters.

Demonstration of Need

Identify the overall specific need(s) for the target population to be addressed by the grant project. Include the supporting data that is being used to determine the need(s).

Example: Statewide assessment and local screening data shows that students with substance use disorder (SUD) are significantly less proficient in reading than those without. Last year, only 12% of our students in recovery reached proficiency, compared to 40% of their peers without SUD.

Section VII. Do (Action Plan)

Applicants may develop up to two (2) Student Outcome Priority Statements/SMART Goals to address Student Outcome Priority statements for this grant project.

Develop an action plan to implement the proposed grant program. The plan must include SMART (Specific, Measurable, Attainable, Relevant and Timely) goals that align with the student outcome priority statement(s). Applicants may have more than one SMART goal for the same student outcome priority statement.

For each SMART goal listed, include the action step(s) (i.e., activities to be implemented) to achieve the goal. Action steps may include evidence-based strategies (e.g., activity, strategy, or intervention that demonstrates a positive effect on improving student outcomes and/or adult practices) or other activities to achieve the goal. Applicants may have more than one action step for each goal.

For each action step, list the planned completion date, evidence of completion (description of how the applicant will know the action is complete and often reflects the goal), and the personnel responsible for completing the

action. A new row for additional action steps will automatically be created when you press the tab key in the last "personnel responsible."

Action Plan—Example			
<p>Student Outcome Priority Statement</p> <p><i>Despite the state trend indicating a decline in current alcohol use among high school students, the local rate of students reporting alcohol use in the past 30 days has increased in the past six years, especially among white males. In addition, 30 percent of students with AODA violations have received multiple violations.</i></p>			
<p>SMART Goal to Address Student Outcome Priority Statement</p> <p><i>By the end of the 2024 school year, at least five student services staff members will be trained in SBIRT and fully implement the program while providing ongoing evaluation data as to student outcomes</i></p>			
Action Step	Timeline/Planned Completion Date	Evidence of Completion	Personnel Responsible
<i>Identify screener to use in assessment</i>	<i>November 2026</i>	<i>Documented and approved by school administration</i>	<i>AODA Coordinator and Student Services Team</i>
<i>Identify which students may be screened e.g., (all freshman, students who violate school AODA policies, Athletes who violate athletic code)</i>	<i>December 2026</i>	<i>Resources approved by school administration</i>	<i>AODA Coordinator and Student Services Team</i>
<i>Train 5 student services staff members in SBIRT</i>	<i>February and March 2026</i>	<i>Attendance at and successful completion of training per instructor evaluation</i>	<i>AODA Coordinator and Student Services Team/WISH Center or other trainer</i>
<i>Provide SBIRT and track individual successes and referrals to treatment</i>	<i>April 2026/ongoing</i>	<i>Staff SBIRT logs: number of students, sessions, outcomes, follow up</i>	<i>AODA Coordinator and staff trained in SBIRT</i>

Section VII. Do (Action Plan) (Continued) - Priority Area #1

Priority Area/Statement and Supporting Data #1

SMART Goal to Address Priority Area/Statement #1

Priority Area #1

	Action Step (i.e., Program Activities)	Timeline/Planned Completion Date	Evidence of Completion	Personnel Responsible
Action Step #1	—	—	—	—

Action Step #2	—	—	—	—
Action Step #3	—	—	—	—
Action Step #4	—	—	—	—

Section VII. Do (Action Plan) (Continued) - Priority Area #2

Priority Area/Statement and Supporting Data #2

SMART Goal to Address Priority Area/Statement #2

Priority Area #2

	Action Step (i.e., Program Activities)	Timeline/Planned Completion Date	Evidence of Completion	Personnel Responsible
Action Step #1	—	—	—	—
Action Step #2	—	—	—	—
Action Step #3	—	—	—	—
Action Step #4	—	—	—	—

VIII. Study/Check (Evaluation)

Describe the continuous improvement process the project will employ to refine, improve and strengthen the project.

Limit each response to 2,000 characters.

- a. What is the process used to collect and analyze grant-specific data?
- b. Should the data indicate a need for change, what is the process for changing or making improvements to the action steps?
- c. What is the process to share evaluation results with the public?
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IX. Act (Coordination & Sustainability)

Describe the plans to coordinate with other programs during the grant period and sustain the project beyond the grant period.

Limit each response to 2,000 characters.

Coordination

What are the protocols for ongoing communication about the grant project with internal and external stakeholders? Describe the procedures for communicating the grant project within and across the system.

Sustainability

Describe the plans to coordinate with other programs during the grant period and sustain the project beyond the grant period.

X. Budget Detail - Allowable Expenses

A recovery high school may use an operational grant for any of the following purposes:

- to employ school staff, including teachers and counselors;
- to rent, or otherwise secure, a physical location for the school; (c) to purchase drug testing supplies;
- to develop and implement an afterschool and weekend sober activity program;
- for transportation of pupils;
- for legal and accounting services; and
- for general administrative costs, including insurance, office supplies and equipment, and phone and internet costs.

The above allowable costs are not an exhaustive list of items. For expenditure requests not listed above contact the DPI team, by emailing aodagrants@dpi.wi.gov, to discuss your proposal and possible allowability.

X. Budget Detail (Continued) - Section 1

1. Personnel Summary (100s-200s)

All staff must hold the appropriate license.

List all employees to be paid from this project. Do not include contracted personnel employed by other agencies in this section. If a vacancy exists which will be filled, indicate "vacant".

	a. WUFAR Function Code Only Required for LEAs <i>Indicate for each position listed</i>	b. Name	c. Position/Title	d. Project FTE	e. Date(s) Service to be Provided	f. Total Cost - Salary	f. Total Cost - Fringe
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							

X. Budget Detail (Continued)- Sections 2 & 3

2. Purchased Services Summary (300s)

	a. WUFAR Function Code Only Required for LEAs	b. Type of Service Purchased	c. Date(s) Service to be Provided	d. Specify Agency/Vendor or Supplier <i>If known</i>	e. Cost

1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

3. Non-Capital Objects Summary (400s)

	a. WUFAR Function Code Only Required for LEAs <i>Indicate for each item listed in column c.</i>	b. Quantity	c. Item Name <i>Include all items budgeted</i>	d. Total Cost
1				
2				
3				
4				
5				
6				
7				

X. Budget Detail (Continued)- Sections 4 & 5

4. Capital Objects Summary (500s)

	a. WUFAR Function Code Only Required for LEAs <i>Indicate for each item listed in column c.</i>	b. Quantity	c. Item Name <i>Include all items budgeted</i>	d. Total Cost
1				
2				
3				
4				
5				
6				
7				

5. Other Objects Summary (900s)

	a. WUFAR Function Code Only Required for LEAs <i>Indicate for each item listed in column c.</i>	b. Quantity	c. Item Name <i>Include all items budgeted</i>	d. Total Cost
1				
2				

3				
4				
5				
6				
7				

XI. Budget Summary

WUFAR Function = Instruction (100 000 Series)

Activities dealing directly with the interaction between instructional staff and students.

Amount Requested	WUFAR Object
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- a. Salaries (100s)
- b. Fringe Benefits (200s)
- c1. Purchased Services (300s)
- c2. Purchased Services (300s)
Any single contract over \$25,000
- d. Non-Capital Objects (400s)
- f. Other Objects (e.g., fees) (900s)

WUFAR Function = Support Services—Pupil and Instructional Staff Services (in 210 000 and 220 000 Series)

Support services are those which facilitate and enhance instructional or other components of the grant. This category includes staff development, supervision, and coordination of grant activities.

Amount Requested	WUFAR Object
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- a. Salaries (100s)
- b. Fringe Benefits (200s)
- c1. Purchased Services (300s)
- c2. Purchased Services (300s)
Any single contract over \$25,000
- d. Non-Capital Objects (400s)
- f. Other Objects (e.g., fees) (900s)

WUFAR Function = Support Services— Administration

(Associated with functions in 230 000 series and above.) Includes general; building; business; central service administration, and insurances.

Amount Requested WUFAR Object

- a. Salaries (100s)
- b. Fringe Benefits (200s)
- c1. Purchased Services (300s)
- c2. Purchased Services (300s)
Any single contract over \$25,000
- d. Non-Capital Objects (400s)
- f. Other Objects (e.g., fees) (900s)

I have confirmed the WUFAR Objects meet all of the following criteria:

*

- The total Salary and Fringe on the budget detail matches the budget summary.
 - The total purchase services on the budget detail matches the budget summary.
 - The total non-capital objects on the budget detail matches the budget summary.
 - The total capital objects on the budget detail matches the budget summary.
 - The total Other Objects on the budget detail matches the budget summary.
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Section XII. Certification/Signature

I, THE UNDERSIGNED, CERTIFY that the information contained in this application is complete and accurate to the best of my knowledge; that the necessary assurances of compliance with applicable state and federal statutes, rules, and regulations will be met; that I am authorized by the agency designated in this application to bind the agency to the certifications and assurances contained in this application; and, that the indicated agency designated in this application is authorized to administer this grant.

I FURTHER CERTIFY that the assurances listed above have been satisfied and that all facts, figures, and representation in this application are correct to the best of my knowledge.

Name of Applicant Agency Authorizer *First and Last Name*:

Title of Applicant Agency Authorizer:

Date Signed:
