



# **2024-25 Opioid Prevention Grant Overview**

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**Wisconsin Department of Public Instruction**  
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Madison, Wisconsin

# 2024-25 Opioid Prevention Grant Overview

This report is available from:

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# General Program Information

## Program Overview and Purpose of the Funding

Opioids prescribed by a doctor can be helpful in treating moderate to severe pain when used as directed. Misuse of prescription opioids can have serious consequences, including overdose and death. Wisconsin high school students participate in the Youth Risk Behavior Survey (YRBS), a self-administered, anonymous questionnaire students take in a proctored environment during the school day. The YRBS is conducted as part of a national effort by the Centers for Disease Control and Prevention (CDC) to monitor the health risk behaviors of the nation's high school students.

The Wisconsin Department of Public Instruction (WDPI) has administered the YRBS to a representative sample of Wisconsin high school students every other year since 1993. According to the Wisconsin 2023 YRBS, 11.2 percent of high school students (grades 9-12) have taken prescription pain medication (including drugs such as codeine, Vicodin®, OxyContin®, Hydrocodone, and Percocet®) at least once in their life without a doctor's prescription or differently than a doctor told them to use it.

Wisconsin high school students who identify with Multiple Races reported lifetime prescription pain medication misuse at a higher rate (21.1 percent) than high school students who identify as Hispanic/Latino (12.6 percent), Black (11.9 percent), White (10.4 percent), or Asian (5.5 percent).

A competitive grant program has been established for opioid prevention programs for Wisconsin public school districts, tribal schools, private schools, independent (2x and 2r) charter schools, or consortia. The purpose of this funding is to support new or existing substance use prevention programs that are supplemented with knowledge and skills specific to opioid prevention and unintentional fentanyl exposure.

In awarding grants under this program, the WDPI will give preference to applications that have identified an evidence-based substance use prevention program and has a clear strategy for inclusion of opioid prevention messaging. Geographic distribution throughout the state will also be considered.

## Funding Overview

This funding originates from the Opioid Settlement Funds awarded to the Wisconsin Department of Health Services (WDHS). The Joint Committee on Finance approved \$1,000,000 for WDPI to administer a [competitive grant program](#) to support K-12 evidence-based substance use prevention curriculum or programs in public, tribal, private and independent charter schools in Wisconsin.

# Competition Summary

## Funding Eligibility and Distribution

### Requirements at a Glance

#### Eligible Applicants

Public school districts, tribal schools, private schools, independent (2r and 2x) charter schools, or consortia are eligible to apply.

#### Submission Deadline

4:00 p.m. on Wednesday October 16th

#### Award Amount(s)

Category	K-12 Enrollment	Maximum Award
Large	≥3,000	up to \$50,000
Small/Medium	1-2999	up to \$25,000
Consortia	N/A	up to \$30,00

#### Who is Eligible?

Public school districts, tribal schools, private schools, independent (2r and 2x) charter schools, or consortia are allowed to apply.

#### Funding Priorities

The WDPI will give preference to applications that address a substance use prevention policy, an evidence-based substance use prevention curriculum/program and a strategy for including opioid prevention messaging. Statewide geographic distribution will also be considered.

#### Length of Award

Funding will begin July 1, 2024, and end June 30, 2025.

#### Tier of Eligibility

The WDPI will award funds on a competitive basis in categories based on the school district/school enrollments. Proposals will be evaluated within their specific enrollment category. Individual public school districts, tribal schools, private schools, independent charter schools, or consortia will be eligible for grant awards of no more than the maximum award detailed below.

Districts/schools use K-12 enrollment from the third Friday of September count to determine their funding level.

Category	K-12 Enrollment	Maximum Award
Large	≥3,000	up to \$50,000
Small/Medium	1-2,999	up to \$25,000

**Consortia**

Consortia are partnership agreements in which the participating members pool their funds for a common purpose. The consortium fiscal agent may be a Cooperative Educational

Service Agency (CESA), public school district, tribal school, private school, or independent charter school. A maximum of \$5,000 per consortium member is allowed, with administrative costs not to exceed 10 percent. A consortium is eligible for no more than \$30,000 in total.

**Competition Timeline**

Date	Task
Summer 2024	Application materials for the Opioid Prevention Grant Program are made available on the WDPI’s Opioid Prevention Grant Program webpage.
October 16, 2024 at 4:00 p.m.	Opioid Prevention Grant Program applications are due to the WDPI electronically through the online form.
Late Fall 2024	Grant funding notifications announced.
February 2025	Interim report due.
June 15, 2025	Completion of projects and End of Year (EOY) Reports submitted to the WDPI.
June 30, 2025	End of the State Fiscal Year (SFY); Final Claim submitted to the WDPI.

# Grant Administration

## Program Services and Activity Requirements

### Allowable Activities

The focus of this program is on universal and targeted evidence-based substance use prevention programs with local enhancements to increase knowledge and skills specific to opioid prevention and unintentional fentanyl exposure. The [ESSA Tiers of Evidence](#) document can be used to explore the levels of evidence along with accessing databases for evidence-based curricula and prevention programs. Programs selected should meet a minimum of Tier 4, demonstrates a rationale, under ESSA Tiers of Evidence.

## Program Services and Activity Requirements

### PRIORITIES FOR FUNDING

Grant reviewers will place an emphasis on:

- Projects that address substance use prevention policy and opioid prevention messaging.
- Projects that clearly outline the implementation of an evidence-based substance use prevention curriculum or program.
- Projects that provide a clear description for enhancing the evidence-based substance use prevention curriculum or program with opioid prevention knowledge and skills.
- The equitable geographic distribution of funds.

## Evaluation Requirements

### How to Measure Success

Evaluation plans are used to assess the effectiveness of opioid prevention programs. Data should be collected which will demonstrate this effectiveness. Data can be qualitative or quantitative.

Some examples of ways to collect data include surveys to measure perceptions, descriptive narratives that explain processes, participation or outcome data. However, a report of the number of students served will be required.

## Fiscal Management Requirements

This is a reimbursement-based grant, meaning that costs are incurred by the grantee and reimbursed by the WDPI. Grantees are required to submit the WDPI's [program fiscal report PI- 1086](#) for reimbursements to the grant accounting team in-box, [DPIClaimforms@dpi.wi.gov](mailto:DPIClaimforms@dpi.wi.gov), by the end date of the grant, June 30, 2025. Ensure that the claim aligns with the approved budget.

### Fiscal Contact

For more information, please contact [DPiAODA.Grant@dpi.wi.gov](mailto:DPiAODA.Grant@dpi.wi.gov)

## **Budget**

A well-prepared budget must align to the activities outlined for the proposed program and be reasonable and appropriate to the funding purposes for the Opioid Prevention Grant Program.

The WDPI's accounting office uses the Wisconsin Uniform Financial Accounting Requirements (WUFAR) to track and process a grant's budget. [Appendix A](#) provides additional information on WUFAR. **Work with your business office to ensure that correct WUFAR coding is used for your budget.**

**Allowable Costs:** Includes salaries/stipends, fringe, purchased services, approved non-capital objects, substitute costs to support staff attendance at training.

**Unallowable Cost:** Treatment; Naloxone; entertainment; furniture; capital objects; technology and indirect costs.

Speaker costs are capped at \$1,000/day per speaker, excluding travel costs.

Therapy services are capped at 20 percent of the total budget and must occur on school property. A match amount is **not** required for this grant.

Funds are meant to supplement not supplant current funding.



# Application Detail and Instructions

## General Instructions

- Applicants must complete the 2024-25 opioid prevention grant application via the following link: [https://widpi.co1.qualtrics.com/jfe/form/SV\\_7PNhOTaqMudkcjl](https://widpi.co1.qualtrics.com/jfe/form/SV_7PNhOTaqMudkcjl)
- To navigate between sections, you will need to click the appropriately labeled buttons located at the bottom of each screen.
- Your access to the online application is specific to the device used to complete the application. This means that your work will automatically be saved, and you can exit the application and return later, provided you are using the same device each time.
- To submit the application, click the submit button that follows the signature function on the last page of your application.
- Once you have submitted your application, you will receive an email notification of submission that includes a screenshot of the data submitted. You will not be able to modify your work unless a resubmittal is requested from the WDPI.
- It is advised to use Google Chrome as your browser when completing this application.

## For Program Related Questions

Contact [DPIAODA.Grant@dpi.wi.gov](mailto:DPIAODA.Grant@dpi.wi.gov) or 608-266-8960.

## Application Review Process

All grants received by 4:00 p.m. on October 16, 2024, by WDPI, will be reviewed. The review process takes place in two phases. It involves school, community, and state personnel with background and knowledge in programs and services related to Alcohol and Other Drug Abuse (AODA) and children's health and well-being.

## Description of the Peer Review Process

During Fall 2025, a group of external reviewers from school districts, community agencies, and members of the State Superintendent's Advisory Council for Alcohol and Other Drug Abuse are given guidance for a grant review process. The reviewers will provide an overall rating for each project. This rating is based on the criteria listed in the Rating Scale and Rubric, which can be viewed in [Appendix B](#). External reviewers do not make recommendations on budget reductions or award amounts. Their evaluation is focused on the merits of the proposal narrative.

## Description of the Internal Review Process

WDPI's Student Services/Prevention and Wellness (SSPW) Team, including AODA staff and administration will review the projects to confirm ratings and approve or make modifications in plans or budgets. WDPI will fund as many projects as possible and ensure budget items are fundable under the prescribed grant appropriation. All recommendations are presented to the

State Superintendent for final approval. Every effort will be made to ensure the statewide geographic distribution of grants awarded.

# Appendix A: WUFAR Function

**Instruction (WUFAR Function Coding 100 000 series)** - Activities are dealing directly with instruction staff and students' interaction.

## Support Services

**Pupil and Instruction Staff Services (WUFAR Function Coding 210 000 and 220 000 Series)** - This includes support services that facilitate and enhance instruction or other components of the grant. This includes staff development, supervision, and coordination of grant activities.

**Administration (WUFAR Function Coding 230 000 and above)** - This includes general: building; business; central service administration, including pupil transportation.

## WUFAR Object

**Salaries (WUFAR Object Coding 100s)** - The funds dedicated to paid staff employed to carry out project services.

**Fringe (WUFAR Object Coding 200s)** - The costs for insurance and other employee benefits associated with salaries.

**Purchased Services (WUFAR Object Coding 300s)** - Appropriate costs associated with any contracted service that is paid from the grant. This includes travel for people in the project, postage provided by UPS, phone charges, consultants, having something printed or duplicated, subscriptions, field trips, guest speakers, training, and conferences. Stipends are also included in the category.

**Non-Capital Objects (WUFAR Object Coding 400s)** - Included in this category are workbooks, textbooks, food supplies, educational materials, and supplies for project use (e.g., curriculum packages, books, etc.), professional resource materials (e.g., magazine subscriptions), reference materials, informational materials for student programs and supplies that are considered consumable.

**Other Objects (WUFAR Object Coding 900s)** - Costs associated with memberships in professional or other organizations. Entrance fees and field trip fees.

# Appendix B: Rating Scale and Rubric

<b>School or District:</b>				
<b>Reviewer Identification Number:</b>				
<b>PROJECT NARRATIVE</b>				
<b>1a. Demonstration of Need: Provide a description of your school community, including details about the student population and demographics.</b>				
<b>4 Points</b>	<b>3 Points</b>	<b>2 Points</b>	<b>1 Point</b>	<b>Score</b>
Applicant <b>provides a comprehensive and detailed overview</b> of their school community, including information about the student population and demographics.	Applicant <b>provide a general overview</b> of their school community, including basic information about the student population and demographics, but lacks specific details or data.	Applicant <b>provides minimal information</b> about the school community, with significant gaps in detail about the student population and demographics.	Applicant <b>does not provide any overview</b> of their school community or information about the student population and demographics.	
<b>Additional Comments:</b>				

<b>1b. Demonstration of Need: Clearly specify the need(s) for an opioid prevention grant.</b>				
<b>4 Points</b>	<b>3 Points</b>	<b>2 Points</b>	<b>1 Point</b>	<b>Score</b>
<p>The major factors/issues that generated the idea for this application are <b>clearly and comprehensively outlined</b>.</p> <p>Local data is effectively used to support the need for grant funding.</p> <p>Specific needs and gaps directly connected to opioid prevention program development or expansion are clearly identified and detailed.</p>	<p>The major factors/issues that generated the idea for this application are <b>outlined with some clarity</b>.</p> <p>Local data is used to support the need for grant funding but may lack depth.</p> <p>Needs and gaps related to opioid prevention program development or expansion are identified but could be more specific or detailed.</p>	<p>The major factors/issues that generated the idea for this application are <b>minimally outlined</b>.</p> <p>Local data is mentioned but not effectively used to support the need for grant funding.</p> <p>Needs and gaps related to opioid prevention program development or expansion are vaguely identified.</p>	<p>The major factors/issues that generated the idea for this application are <b>not outlined</b>.</p> <p>Local data is not used to support the need for grant funding.</p> <p>Needs and gaps related to opioid prevention program development or expansion are not identified.</p>	
<b>Additional Comments:</b>				

**2a. Evidence-based programming: Which new or established evidence-based substance use curriculum, or program will serve as the foundation for addressing opioid prevention in your school community?**

4 Points	3 Points	2 Points	1 Point	Score
<p>Applicant provides a <b>comprehensive summary</b> of an evidence-based substance use curriculum or program to address the need for opioid prevention in the school community.</p> <p>Opioid prevention strategies are clearly integrated within the evidence-based curriculum or program, demonstrating a strong connection and alignment.</p>	<p>Applicant provides a <b>detailed summary</b> of an evidence-based substance use curriculum or program to address the need for opioid prevention in the school community.</p> <p>Opioid prevention strategies are included within the evidence-based curriculum or program, but with weaker integration and alignment.</p>	<p>Applicant provides a <b>basic summary</b> of an evidence-based substance use curriculum or program to address the need for opioid prevention in the school community.</p> <p>Opioid prevention strategies are mentioned within the evidence-based curriculum or program, but the connection is weak or not well-defined.</p>	<p>Applicant <b>does not provide a summary</b> of an evidence-based substance use curriculum or program to address the need for opioid prevention in the school community.</p> <p>Opioid prevention strategies are not included or not integrated within an evidence-based curriculum or program.</p>	
<p><b>Additional Comments:</b></p>				

**2b. Evidence-based programming: What research supports the selected program as an evidence-based curriculum or prevention program for substance use? Refer to the ESSA Tiers of Evidence for guidance.**

4 Points	3 Points	2 Points	1 Point	Score
<p>Applicant provides <b>substantial evidence supporting the selected program</b> as evidence-based for substance-use prevention, including a link to reliable research.</p> <p>The program meets at least Tier 4 of the <a href="#">ESSA Tiers of Evidence</a>.</p>	<p>Applicant provides <b>some evidence supporting the selected program</b> as evidence-based for substance-use prevention, with a link to reliable research.</p> <p>The program meets at least Tier 4 of the <a href="#">ESSA Tiers of Evidence</a>.</p>	<p>Applicant provides <b>limited evidence supporting the selected program</b> as evidence-based for substance-use prevention, and the link to research may be less reliable.</p> <p>The program meets at least Tier 4 of the <a href="#">ESSA Tiers of Evidence</a>.</p>	<p>Applicant <b>does not provide evidence supporting the selected program</b> as evidence-based for substance-use prevention or does not include a link to reliable research.</p> <p>The program does not meet any of the <a href="#">ESSA Tiers of Evidence</a>.</p>	

**Additional Comments:**

**2c. Evidence-based programming: Provide a summary of how the applicant plans to use the funds to enhance opioid prevention programming. This information will be used for reporting purposes.**

4 Points	3 Points	2 Points	1 Point	Score
<p>Applicant provides a <b>thorough summary of key activities to be implemented</b> with the grant funding. Opioid prevention activities are clearly described, logically lead to an impact on opioid use, are ongoing rather than one-time, and have significant educational value.</p>	<p>Applicant provides an <b>average summary of key activities to be implemented</b> with the grant funding. Opioid prevention activities are described and generally impact opioid use, but the educational value or clarity may be less evident.</p>	<p>Applicant provides a <b>basic summary of key activities to be implemented</b> with the grant funding. Opioid prevention activities are somewhat described but may lack clarity in how they impact opioid use. Activities are mentioned but may not be clearly ongoing or may have limited educational value.</p>	<p>Applicant <b>does not provide a summary of key activities to be implemented</b> with the grant funding. Opioid prevention activities are not described or do not logically lead to an impact on opioid use. Activities are not ongoing or lack educational value.</p>	

**Additional Comments:**

<b>Action Plan</b>				
<b>4 Points</b>	<b>3 Points</b>	<b>2 Points</b>	<b>1 Point</b>	<b>Score</b>
<p>The SMART goal(s) <b>directly address the identified needs.</b></p> <p>The Action Plan includes well-defined action steps, a clear timeline, evidence of completion, and designated personnel responsible, all of which are thoughtfully addressed and are likely to achieve the stated goal.</p> <p>The action steps are tightly aligned with the SMART goal.</p>	<p>The SMART goal(s) <b>address the identified needs.</b></p> <p>The Action Plan includes action steps, a timeline, evidence of completion, and personnel responsible, though these elements may be somewhat general.</p> <p>The action steps align with the SMART goal but may lack detailed alignment or specificity.</p>	<p>The SMART goal(s) <b>partially address the identified needs.</b></p> <p>The Action Plan includes some action steps, a timeline, evidence of completion, and personnel responsible, but these elements may be incomplete or lack detail.</p> <p>The action steps have limited alignment with the SMART goal.</p>	<p>The SMART goal(s) <b>do not address the identified needs.</b></p> <p>The Action Plan lacks clear action steps, a timeline, evidence of completion, or personnel responsible.</p> <p>The action steps do not align with the SMART goal or are missing altogether.</p>	
<b>Additional Comments:</b>				



**Measure of Success: Describe how success will be measured in addressing the problems identified in Question 1 (Demonstration of Need). Also, identify the estimated number of students who will benefit from the program.**

4 Points	3 Points	2 Points	1 Point	Score
<p>Measures are <b>comprehensive and reasonable</b> for addressing the prevention and reduction of opioid use.</p> <p>Includes both process measures (e.g., number served) and outcome measures (e.g., changes in attitudes, behaviors, knowledge, skills).</p> <p>Identifies the estimated number of students benefiting from the program.</p>	<p>Measures are <b>reasonable</b> for addressing the prevention and reduction of opioid use.</p> <p>Includes process measures and some outcome measures, but the outcome measures may not be fully detailed.</p> <p>Identifies or does not identify the estimated number of students benefiting from the program.</p>	<p>Measures are <b>partially reasonable</b> for addressing the prevention and reduction of opioid use.</p> <p>Includes some process measures but limited or unclear outcome measures.</p> <p>Identifies or does not identify the estimated number of students benefiting from the program.</p>	<p>Measures are <b>not reasonable or not adequately</b> described for addressing the prevention and reduction of opioid use.</p> <p>Lacks both process and outcome measures.</p> <p>Does not identify the estimated number of students benefiting from the program.</p>	

**Additional Comments:**

Budget/Plan				
4 Points	3 Points	2 Points	1 Point	Score
<p>The budget is <b>reasonable and appropriate</b>, with clear and logical connections to the proposed project's activities.</p> <p>All budget items are well-justified and directly support the project's goals and activities.</p>	<p>The budget is <b>generally reasonable and appropriate</b>, in connection with the proposed project's activities.</p> <p>All or most budget items are justified and support the project's goals, though some aspects may lack detail or clarity.</p>	<p>The budget is <b>somewhat reasonable and appropriate</b>, but connections to the activities of the proposed project are unclear or weak.</p> <p>Some budget items may not be well-justified or clearly linked to the project's goals.</p>	<p>The budget is <b>unreasonable or not appropriate</b>, with little to no connection to the proposed project's activities.</p> <p>Budget items are not justified or do not support the project's goals.</p>	
<b>Additional Comments:</b>				
<b>Overall score for all sections of the criteria:</b>				