

I. General Information

Q1.1 Grantee Year

3

Q1.2 Grantee Award Amount

Q1.3 Please select your agency and the 21st CCLC site from the options below.

Q1.4 If any information listed above is incorrect or missing, please check the information below that needs to be updated (select all that apply). If any additional site contact information, such as principal or district administrator details, requires updates, please contact your 21st CCLC Consultant.

Primary 21st CCLC Contact First or Last Name, Primary 21st CCLC Contact Title, Primary 21st CCLC Contact Phone Number, Primary 21st CCLC Contact Email, Not Applicable - All information is correct

Q1.5 Pronoun(s) (optional)

She/her/hers, He/him/his, They/them/theirs, Other

Q1.6 What is the "other" pronoun(s)?

Q1.7 Primary 21st CCLC Contact First and Last Name

Q1.8 Primary 21st CCLC Contact Title

Q1.9 Primary 21st CCLC Contact Phone Number

Q1.10 Primary 21st CCLC Contact Email

Each relevant section of the Yearly Progress Report (YPR) must be carefully reviewed and digitally signed by the District or Agency Authorizer, an individual authorized to sign legal documents on behalf of the district or agency named in the YPR. The Authorizer will also receive notifications for all YPR submissions.

II. Federal General Assurances

The Applicant understands and agrees that the following Certifications and Assurances are pre-award requirements generally imposed by federal and state law or regulation, and do not include all federal and state regulations that may apply to the Applicant or its project. Most requirements are posted to: Uniform Administrative Requirements: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200> or Educational Department of General Administrative Regulations (EDGAR): <https://www.ecfr.gov/current/title-34/part-76> or the Wisconsin Uniform Financial Accounting Requirements (WUFAR): <https://dpi.wi.gov/sfs/finances/wufar/overview>.

Each Applicant is ultimately responsible for compliance with the certifications and assurances selected on its behalf that apply to its project or award. Instructions:

Step 1—Read each assurance that follows.

Step 2—Sign and date the certification statement.

Step 3—Include signed certifications and assurances with your application materials.

Step 4—Keep a copy for your records.

Assurance is hereby provided that:

1. **Applicant agrees** to comply with all terms and conditions set forth in the grant program's Application Guidelines document provided with this application. Services provided under this grant will be used to address the needs set forth in the guidelines document. Applicant agrees to

implement the activities within the prescribed timeline as outlined in their work plan section of their proposal. Applicant will provide fiscal information within the fiscal year timeline established for new and reapplying programs.

2. ****Statutes and Regulations:** ** The Applicant shall comply with all applicable statutory and regulatory requirements. These requirements include, but are not limited to, applicable provisions of—
 - a. Title VI of the Civil Rights Act of 1964 [45 U.S.C. 2000d through 2000d-4]
 - b. Title IX of the Education Amendments of 1972 [20 U.S.C. 1681-1683]
 - c. Section 504 of the Rehabilitation Act of 1973 [29 U.S.C.794]
 - d. The Age Discrimination Act [42 U.S.C. 6101 et seq.]
3. ****Allowable Costs:** ** Costs incurred shall be allowable under the principles established in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Final Rule [2 CFR Subpart E-Cost Principles].
4. ****Budget Modifications:** ** The Applicant will obtain an approved budget amendment when it is anticipated that claimed expenditures will vary significantly from the amount in the current approved budget. A significant variance is an increase of 10 percent (summary of all line items) of the current total approved budget [2 CFR § 200.308(e)]. This applies to all grants unless there are more restrictive or specific requirements of the grant award which may be the case with discretionary grants.
5. ****Confidentiality:** ** The Applicant shall comply with provisions regarding confidentiality of student information [WI Statute § 118.125, pupil records].
6. ****Conflict of Interest:** ** No board or staff member of an LEA or CESA may use his or her position to obtain financial gain or anything of substantial value for the private benefit of himself or herself or his or her immediate family, or for an organization with which he or she is associated, such as a royalty, commission, contingent fee, brokerage fee, consultant fee, or other benefit [Wis. Stat. 19.59 (1) (a)] [2 CFR § 200.112].
7. ****Contracts and Procurement:** ** The Applicant will use its own procurement procedures that reflect applicable state and local laws and regulations, provided the procurements conform to applicable federal law and the standards in [2 CFR §§ 200.318-200.327] Procurement Standards.
8. ****Debarred and Suspended Parties:** ** A contract (see 2 CFR §180.220) must not be made to parties listed on the government wide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
9. ****Cooperation with Evaluation:** ** The Applicant shall cooperate with the performance of any evaluation of the program by the WDPI or USDE or by their contractors [2 CFR §200.329(1)].
10. ****Copyright, Acknowledgement, and Publications:** **The Applicant/ Recipient will comply with all copyright and materials acknowledgement requirements as addressed in the projects' grant guidelines. The U.S. Department of Education and the WDPI reserve royalty-free, nonexclusive, and irrevocable licenses to reproduce, publish or otherwise use, and to authorize others to use, for their purposes. The copyright in any work developed under this subgrant or contract under this subgrant; and any rights of copyright to which the Applicant or a contractor purchases ownership with grant support.
The content of any grant-funded publication or product may be reprinted in whole or in part, with credit to the USDE and WDPI acknowledged. However, reproduction of this product in whole or in part for resale must be authorized by the WDPI. When issuing statements, press releases, and other documents describing projects or programs funded in whole or in part with federal grant funds, the grant award recipient shall clearly acknowledge the receipt of federal funds in a statement.
11. ****Fiscal Control:** ** The Applicant will use fiscal control and fund accounting procedures and will ensure proper disbursement of, and accounting for, federal funds received and distributed under this program [2 CFR §200.302 (a), (1), (3); §200.302].
12. ****Indirect Costs:** ** If the fiscal agent intends to claim indirect costs, the total amount budgeted for indirect costs is limited to and cannot exceed the negotiated indirect rate established with the WDPI. Indirect costs cannot be charged against capital objects.
13. ****Legal and Regulatory Compliance:** ** Administration of the program, activities, and services covered by this application will be in accordance with all applicable state and federal statutes, regulations and the approved application [34 CFR §76.700].
14. ****OMB Standard Form 424B:** ** The Applicant will comply with all applicable assurances in OMB standard Form 424B (Assurances for Non-Construction Programs), including the assurances relating to the legal authority to apply for assistance; access to records; conflict of interest; merit systems; nondiscrimination; Hatch Act provisions; labor standards; flood insurance; environmental standards wild and scenic river systems; historic preservation; protection of human subjects; animal welfare; lead-based paint; Single Audit Act; and general agreement to comply with all applicable federal laws, executive orders and regulations. <https://www.grants.gov/forms/forms-repository/sf-424-family>
15. ****Programmatic Changes:** ** The Applicant will obtain the prior approval of the WDPI whenever any of the following actions is anticipated:
 - a. Any revision of the scope or objectives of the project;
 - b. Changes in key persons where specified in the application or grant award;
 - c. A disengagement from the project for more than three months, or a 25 percent reduction in time devoted to the project, by the approved project director;
 - d. Contracting out or otherwise obtaining services of a third party to perform activities central to the purpose of the award;

- e. Changes in the amount of approved cost-sharing or matching provided by the subrecipient [2 CFR §200.308©(1,2,3,6,7)].
16. ****Record Retention: **** In accordance with 2 CFR §200.334(b), this is written notification to the subrecipient that WDPI requires an extension to the record retention period for grants addressed in the Wisconsin Records Retention Schedule for School Districts.
<https://publicrecordsboard.wi.gov/Documents/DPI%20GS-APPROVED%20June%202015%20v8.1.pdf>
All applicants will ensure records are maintained for a period of at least three years after the end of the project year (2 CFR §200.334). If any litigation, claim, negotiation, audit, or other action involving the records starts before the end of the period, the records will be retained until completion of the action and resolution of all issues.
17. **Reporting:** The Applicant will ensure all required financial and program data is reported to the WDPI timely on a schedule established by the WDPI. The Applicant will report to WDPI using the accounts in the Wisconsin Uniform Financial Accounting Requirements (WUFAR) [2 CFR §200.302(b)(2)].
18. ****Grant Evaluation: **** The Applicant shall ensure that all grant evaluation reporting will be timely on a schedule established by the WDPI. Grant evaluation information provided to the WDPI staff shall accurately assess the completeness of grant goals, activities, bench-marks and target dates [2 CFR §300.329].
19. ****Single Audit: **** Any entity that expends in total (all sources) \$750,000 or more in federal funds during a fiscal year (July 1–June 30) is required to conduct a single audit. If a single audit is required, a copy of the audit is to be submitted to DPI School Financial Services auditor [2 CFR §200.501].
20. ****Text Messaging and E-Mailing While Driving: **** The Applicant/ Recipient and their grant personnel are prohibited from text messaging while driving a government-owned vehicle, or while driving their own privately owned vehicle during official grant business, or from using government supplied electronic equipment to text message or e-mail when driving [Executive Order 13513, “Federal Leadership on Reducing Text Messaging While Driving October 1, 2009].
<https://edocket.access.gpo.gov/2009/pdf/E9-24203.pdf>
21. ****Time and Effort Supporting Documentation: **** For costs to be allowable, compensation for personal services must adhere to the Standards for Documentation of Personnel Expenses as identified in 2 CFR §200.430(i)(1). The subrecipient must retain records that accurately reflect the work performed and be supported by a system of internal control which provides reasonable assurance that the charges are accurate, allowable, and properly allocated.
22. ****Trafficking in Persons: **** The grant condition specified in 2 CFR §175.10 includes the following language: “I. Trafficking in persons. 1. You as the recipient, your employees, subrecipients under this award, and subrecipients’ employees may not i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect; ii. Procure a commercial sex act during the period of time that the award is in effect; or iii. Use forced labor in the performance of the award or subawards under the award.” A sub-recipient is required to inform the federal agency immediately of any information received from any source alleging a violation of this condition. The federal agency may unilaterally terminate this award, without penalty, if a subrecipient is determined to have violated this condition.

III. Program Specific Assurances

Assurance is further provided that:

1. The program will take place in a safe and accessible facility.
2. The proposed program was developed and will be carried out in active collaboration with the schools that participating students attend (including through the sharing of relevant data among the schools), in compliance with applicable laws relating to privacy and confidentiality.
3. The proposed program was developed and will be carried out in alignment with challenging state academic standards and any local academic standards.
4. The program will primarily target students who attend schools eligible for schoolwide programs under section 1114 of the ESEA and the families of such students.
5. Subgrant funds will be used to increase the level of state, local, and other non-federal funds that would, in the absence of funds under this part, be made available for programs and activities authorized under this part, and in no case supplant federal, state, local, or non-federal funds.
6. The community will be given notice of an intent to submit an application, and the application and any waiver request will be available for public review after submission of the application.

IV. Certification/Signatures

I, THE UNDERSIGNED, CERTIFY that the information contained in this application is complete and accurate to the best of my knowledge; that the necessary assurances of compliance with applicable state and federal statutes, rules, and regulations will be met; that I am authorized by the agency designated in this application to bind the agency to the certifications and assurances contained in this application; and, that the indicated agency designated in this application is authorized to administer this grant.

I FURTHER CERTIFY that the assurances listed above have been satisfied and that all facts, figures, and representation in this application are correct to the best of my knowledge.

Signature of District/Agency Authorizer

Title of District/Agency Authorizer

Date

V. Certification Regarding Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. If applicant agency cannot certify this information, applicant must complete the lobbying disclosure form.

Standard Form – LLL, "Disclosure of Lobbying Activities," form is available at <https://www2.ed.gov/fund/grant/apply/appforms/sfilll.doc> . If applicant is required to complete Standard Form -LLL, "Disclosure of Lobbying Activities," applicant shall submit the completed form to this grant's program administrator at DPI. As the prime grantee, DPI will forward the completed form to the federal government.

Signature of District/Agency Authorizer

Title of District/Agency Authorizer

Date

VI. Program Overview

Grade Levels Served

Q6.1 What grades did the program serve in 2024-25. Select all that apply.

Q6.2 Do the grades served in 2024-25 represent a deviation from grades served in 2023-24?

Yes

Q6.3 If yes, select the grades served in 2024-25. Select all that apply.

Q6.4 Do you plan to make any changes to grades served in 2025-26?

Yes

Q6.5 Please select the grade(s) you plan to serve in 2025-26. Select all that apply.

Q6.6 Explain why changes to the grades served next year are being proposed. If the program will serve students in grade levels different than those primarily served by the grant, describe how the site will provide grade-level appropriate programming.

Additional Schools Served

Additional Schools such as feeder schools refer to schools whose students participate in your program but attend sites other than the primary school. If your program serves students from more than one school, you have a feeder school.

Q6.7 Did the 21st CCLC serve additional schools in 2024-25?

Yes

Q6.8 Do the schools served represent a deviation from schools served in 2023-24?

Yes

Q6.9 What additional school(s) did the program serve in 2024-25?

Q6.10 What percentage of students attending the program are from the primary school served?

1.00

Q6.11 If students enrolled in the feeder school(s) made up the majority of the total participants in the program, what steps will you take to ensure the majority of participants are students enrolled in the primary school?

Q6.12 How many new additional schools will you serve in 2025-26? (Note: if you plan to serve more than four additional schools, please contact your assigned DPI consultant.)

4

Q6.13 List new additional school 1:

Q6.14 List new additional school 2:

Q6.15 List new additional school 3:

Q6.16 List new additional school 4:

Q6.17 Will you stop serving any additional schools in 2025-26?

Yes

Q6.18 List the additional school(s) you will stop serving in 2025-26.

Q6.19 Explain the reason for the change in additional schools.

Target Population

Q6.20 Which student population(s) did the 21st CCLC prioritize in recruitment and enrollment efforts?

Other, No specific student populations identified

Q6.21 Explain "other."

Q6.22 The 21st CCLC grant requires you to identify the student population most in need of 21st CCLC services. How will you ensure this requirement is met in 2025-26?

Q6.23 Reflecting on the areas in this section that could be improved, describe the proposed changes to the program or policies and explain the reasons for these changes.

Student Population

Q6.24 Please upload a copy of your Self-Check Report from Cayen.

Q6.25 The program is required to meet Average Daily Attendance (ADA) based on its grant funding tier. Considering the data submitted in the Self-Check Report, if your program is not meeting this requirement, grantees must outline the specific steps that will be taken, including a timeline for each step, to bring the program into compliance during 2025-2026.

Program Operating Schedule

Q6.26 Please upload a typical weekly schedule of program activities. Please note: The DPI recognizes that slight variations may occur from week to week which could impact hours reported by Cayen. Both the uploaded schedule and Cayen data will be used by the DPI to inform decisions regarding follow-up actions.

Q6.27 Here are the program operating schedule requirements of the 21st CCLC grant: 115 projected days of operation per school year, 10 or more hours of programming per week, and 45 minutes of before school programming per day (if applicable). Based on the data in the submitted Self-Check Report, check any requirements the program is not meeting.

115 projected days of operation, 10 hours of programming per week, 45 minutes per day of before-school programming (if applicable)

Q6.28 Describe the specific changes to the program schedule (hours per day, days per year, etc.) for the 2025-2026 school year that you will make to bring the program into compliance.

Q6.29 Reflecting on the areas in this section that could be improved, describe the proposed changes to the program or policies and explain the reasons for these changes.

VII. Program Plan

Academic Enrichment

Note: Programs are required to offer academic enrichment regularly. These activities provide students with opportunities to practice and develop academic skills in ways that complement, but do not replicate, school day instruction. Academic enrichment is often student-centered, hands-on, and allow students to apply their skills in meaningful contexts. *While homework time or homework help is allowed, it does not count as academic enrichment programming.*

Q7.1 Did the program provide academic enrichment programming on a regular basis in 2024-25?

No

Q7.2 Next year, how will you ensure academic enrichment activities are offered on a regular basis and that all students regularly participate in academic enrichment programming?

Q7.3 How did you help students meet challenging state and local standards in 2024-25? Select all that apply.

Other, None of the above

Q7.4 Explain "other."

Q7.5 How will you help students meet state and local standards next year?

Q7.6 Below is a list of authorized activities for the 21st CCLC grant. Use the checkboxes to indicate which activities the 21st CCLC offered.

Q7.7 Reflecting on the areas in this section that could be improved, describe the proposed changes to the program, policies, and activities. Include the reasons for these changes. Be sure to write in a way that someone outside your program can understand (e.g., avoid acronyms and provide clear descriptions of activities instead of just using their names. For example, saying "Our Dynamite sessions weren't working" does not explain what "Dynamite" is.)

Before-School Programming

Q7.8 If you offered before-school programming during the 2024-25 school year, did the before-school program operate for at least 45 minutes on the days it was offered?

No

Q7.9 How will you ensure that the before-school program operates for at least 45 minutes on the days it is offered next year?

Q7.10 How do you ensure that students attending before-school programming receive academic enrichment?

Other, We do not have a process to ensure that students receive academic enrichment

Q7.11 Explain "other."

Q7.12 Explain how you will meet the requirement to ensure all students receive academic enrichment in before-school programming in the future.

Summer Programming

Q7.13 Will you offer 21st CCLC-funded summer programming in the summer of 2025?

Yes

Q7.14 Is this (2025) the first year you will offer 21st CCLC-funded summer programming?

Yes

Q7.15 21st CCLC funds may only be used to supplement, not supplant, other funding sources. Do other funding sources currently support summer programming?

Yes

Q7.16 How will 21st CCLC funds be used to expand or enrich the existing summer programming?

Q7.17 Provide the number of days per week the summer 2025 21st CCLC funded program will operate.

Q7.18 Provide the daily hours of operation for the summer 2025 21st CCLC funded program.

Q7.19 Provide the number of weeks the summer 2025 21st CCLC funded program will operate.

Q7.20 Describe the student population(s) targeted and how they will be recruited for the 21st CCLC funded summer program.

Q7.21 Describe the services and activities to be provided by the 21st CCLC funded summer program.

Services for Adult Family Members

Q7.22 By the end of academic year 2024-25, how many family activities or events will the program offer for the adult family members of 21st CCLC participants?

0

Q7.23 21st CCLC programs are required to provide programming targeting adult family members of 21st CCLC participants that encourages participation in their children's education, including opportunities for their own educational development. The DPI requires at least four adult family engagement programs or events per year. What specific steps will be taken to ensure the program offers at least four adult family engagement events next year?

Q7.24 What types of services or activities have been or will be provided to adult family members during the 2024-25 school year? Select all that apply.

Other

Q7.25 Describe the "other" services or activities provided to parents, guardians, or families this school year.

Q7.26 Approximately what percentage of families have participated in 21st CCLC family activities so far this school year?

Less than a quarter of families (0%-24%) have participated. (Include reflection in Q7.27)

Q7.27 Reflecting on the areas in this section that could be improved, describe the proposed changes to the program or policies, and explain the reasons for these changes.

VIII. Staffing

Q8.1 Does your site have a dedicated Program Coordinator? This is defined as an individual who has primary oversight capacity for the staff and functions of the center. If the coordinator is responsible for one center, they must dedicate a minimum of 20 hours per week toward program management and oversight. If the coordinator is responsible for two or more centers, they must dedicate 40 hours per week toward program management and oversight.

We have a dedicated coordinator, but they do not meet the minimum hour requirement

Q8.2 Next year, how will you ensure that this requirement is met?

Q8.3 How long has your current Program Coordinator held this position?

Q8.4 Reflecting on staffing levels or staffing roles that could be improved, describe the proposed changes to the program or policies, and explain the reasons for these changes. This would include the addition of volunteers and changes to the process for vetting volunteers.

Q8.5 What recruitment strategies did you use during the 2024-25 school year to employ staff?

Other

Q8.6 Describe the "other incentives offered" or "other" recruitment strategies.

IX. Program Goals and Evaluation

To complete the following section, refer to your original grant application or most recently-approved goal amendments.

Program Objectives

State Goal 1: Provide a stable, safe, and supportive environment to meet the needs of the target population.

You listed the following number of local goals for State Goal 1 in your grant application or most recent Yearly Progress Report (YPR):

Here is what you listed as your Local Goal #1 (State Goal 1) in your grant application or most recent YPR:

Here is what you listed as your Local Goal #2 (State Goal 1) in your grant application or most recent YPR:

Here is what you listed as your Local Goal #3 (State Goal 1) in your grant application or most recent YPR:

Here is what you listed as your Local Goal #4 (State Goal 1) in your grant application or most recent YPR:

Q9.1 Thinking of your local goal(s) for State Goal #1, what progress have you made?

Q9.2 Do you need to revise any local goals for State Goal #1?

State Goal 2: Challenge youth to develop as learners.

You listed the following number of local goals for State Goal 2 in your grant application or most recent YPR:

Here is what you listed as your Local Goal #1 (State Goal 2) in your grant application or most recent YPR:

Here is what you listed as your Local Goal #2 (State Goal 2) in your grant application or most recent YPR:

Here is what you listed as your Local Goal #3 (State Goal 2) in your grant application or most recent YPR:

Here is what you listed as your Local Goal #4 (State Goal 2) in your grant application or most recent YPR:

Q9.5 Thinking of your local goal(s) for State Goal #2, what progress have you made?

Q9.6 Do you need to revise any local goals for State Goal #2?

State Goal 3: Support the development of other skills necessary for student success.

You listed the following number of local goals for State Goal 3 in your grant application or most recent YPR:

Here is what you listed as your Local Goal #1 (State Goal 3) in your grant application or most recent YPR:

Here is what you listed as your Local Goal #2 (State Goal 3) in your grant application or most recent YPR:

Here is what you listed as your Local Goal #3 (State Goal 3) in your grant application or most recent YPR:

Here is what you listed as your Local Goal #4 (State Goal 3) in your grant application or most recent YPR:

Q9.9 Thinking of your local goal(s) for State Goal #3, what progress have you made?

Q9.10 Do you need to revise any local goals for State Goal #3?

State Goal 4: Engage families in support of student learning.

You listed the following number of local goals for State Goal 4 in your grant application or most recent YPR:

Here is what you listed as your Local Goal #1 (State Goal 4) in your grant application or most recent YPR:

Here is what you listed as your Local Goal #2 (State Goal 4) in your grant application or most recent YPR:

Here is what you listed as your Local Goal #3 (State Goal 4) in your grant application or most recent YPR:

Here is what you listed as your Local Goal #4 (State Goal 4) in your grant application or most recent YPR:

Q9.13 Thinking of your local goal(s) for State Goal #4, what progress have you made?

Q9.14 Do you need to revise any local goals for State Goal #4?

Q9.15 What is your revised State Goal #4?

Q9.16 Explain why this revision is necessary.

Q9.17 When reflecting on the goal(s) without progress, what were the factors that impacted that progress?

Public Communication

Q9.18 How did you communicate your evaluation findings to the public? Select all that apply.

No particular method, No method because we have no evaluation findings, Posted on website, Posted in the public school board meeting notes, Published in media publications (e.g., local newspapers), Available upon request, N/A - Grantee is in Year 1

Q9.19 Please highlight some findings from your most recent evaluation report.

Q9.20 Regular program evaluation and communicating evaluation results are requirements of the grant. Explain how the program will comply with these requirements in the future. Note: 21st CCLCs are encouraged to use the Local Evaluation Report Guidelines and Template available at https://dpi.wi.gov/sites/default/files/imce/sspw/doc/Local_Eval_Guidelines_and_Template.docx.

Q9.21 Enter the link to the website here.

Q9.22 If information is shared upon request, how do you let the public know the evaluation findings are available?

Self-Assessment

Q9.23 The program is required to participate in the self-assessment process, which you can learn more about at <https://dpi.wi.gov/sspw/clc/assessment/self-assessment>. Below are the steps in the self-assessment process that 21st CCLC programs are required to implement during their five-year grant cycles. Please indicate below which of the steps you have completed to date. Implement improvement plan, None of the above, Continue to revise and implement improvement plan, Develop improvement plan, Conduct self-assessment, Choose a self-assessment tool

Q9.24 Which of the following DPI-approved tools are you using or do you plan to use for self-assessment?

Q9.25 Which step(s) of the self-assessment process do you plan to engage in next year?

Q9.26 How will the program ensure the self-assessment requirements are met in 2025-26?

LightBULB Funds

Q9.27 Did the program receive LightBULB funds in the 2024-25 school year?

Yes

Q9.28 Which of the program improvement areas did the program implement during the 2024-25 program year with the LightBulb Funds?

Q9.29 Please describe which services as described in the LightBULB proposal have been implemented in the 2024-25 school year. Please include any progress toward addressing identified needs

Q9.30 Please describe any activities and services as approved in the LightBULB proposal that will be provided in the 2025-26 school year.

X. Accessibility

Transportation

Q10.1 How do students get home from your program?

Additional or alternative method(s) to parent or guardian pick up

Q10.2 How do you ensure that transportation is not a barrier for students whose parents and guardians cannot pick them up?

Q10.3 Select all transportation methods that apply to getting students home from your program.

Other

Q10.4 Explain "other."

Q10.5 Reflecting on the areas in this section that could be improved, describe the proposed changes to the program or policies, and explain the reasons for these changes.

XI. Stakeholder and Community Collaboration

Community Partners

Community partners include organizations that provide services, financial or in-kind support, as well as vendors or contractors (i.e., paid entities). Note that this definition differs from that of the 21APR. Partner actions may be one-time contributions or ongoing support or services.

Q11.1 Grantees are required to enter paid and unpaid partners in Cayen. Do you agree to fulfill this requirement prior to the end of this school year? (If you have already completed this, please select "Yes".)

Yes

Q11.2 Per the Cayen Self-Check Report, please list the 21st CCLC program partners for the 2024-25 school year.

Q11.3 If you need to revise or add to this list of 21st CCLC program partners, list your additional 21st CCLC program partners.

Q11.5 Use the boxes below to indicate the way(s) that community partner(s) supported the 21st CCLC program. Select all that apply.

Other

Q11.6 Explain "other"

Q11.7 Reflecting on the areas in this section that could be improved, describe the proposed changes to the program or policies, and explain the reasons for these changes.

XII. Funding and Sustainability

Coordination of Funding Sources

Q12.1 Does the program coordinate with other local, state, or federal funding sources?

No

Q12.2 The program is required to coordinate with other funding sources. How will you ensure this requirement is met next year?

Q12.3 Use the boxes below to indicate those funding sources with which the program coordinates. Check all that apply.

Q12.4 Explain "other."

Program Income

Program **income** is any revenue generated as a direct result of the 21st CCLC award and is in addition to the Federal funds provided by the State through its competitive sub grant application process. It includes the proceeds of fundraisers, such as bake sales, for which 21st CCLC funds were used to pay for the resources needed for the fundraiser (i.e., supplies, staff time, etc.). It also includes program fees. Program **fees** may include fees for services or grant-related activities, fees charged to register participants for a workshop or conference, rental or usage fees of real or personal property purchased with award funds, etc.

Please note all applications for program income are subject to approval by the US Department of Education. The DPI does not have the authority to expedite the review of these applications or approve them without permission from the US Department of Education.

Q12.5 Does the program or does a subcontractor intend to generate income or charge a fee for programming in 2025-26? If you anticipate any chance that the program or a subcontractor may generate income or charge a fee in 2025-26, select "Yes."

The DPI **highly discourages grant subrecipients from charging fees for program services**. If your program or your subcontractor(s) intends to charge fees or generate program income, the 21st CCLC is required to submit the

[Program Income Application](#)

to the DPI in order to seek permission to collect fees and/or generate program income. Program Income Applications will be submitted to the US Department of Education on the grantee's behalf for consideration. Please note that approval to generate program income is at the discretion of the US Department of Education, and DPI will communicate the approval status once received. No program income may be generated, including the advertising or collection of program fees prior to approval from the US Department of Education. **Complete the**

[Program Income Application](#)

by 4:00 pm (CST) on July 1, 2025.

Q12.6 Did the program charge a fee for services or otherwise generate income (e.g., fundraisers, etc.) in 2024-25?

Q12.7 Did a subcontractor charge a fee for program services or otherwise generate income (e.g., fundraisers, etc.) in 2024-25?

Q12.8 Did the program charge a fee for services in 2024-25?

Q12.9 Did the subcontractor charge a fee for program services in 2024-25?

Q12.10 What was the DPI approved monthly fee amount for each student in 2024-25?

Q12.11 What was the monthly fee the subcontractor charged for each student in 2024-25?

Q12.12 Did the program participate in the Department of Children and Families (DCF) Wisconsin Shares Child Care Subsidy Program (Shares)?

Q12.13 Did the subcontractor participate in the Department of Children and Families (DCF) Wisconsin Shares Child Care Subsidy Program (Shares)?

Q12.14 Total amount of fees collected in 2024-25? Do not include any amount that was collected via the DCF Shares reimbursement.

Q12.15 Total amount of fees collected by subcontractors in 2024-25? Do not include any amount that was collected via DCF Shares reimbursement.

Q12.16 What was the number of 21st CCLC students who paid any portion of a fee for programming out of pocket? Only include students who participated in Shares if families paid any portion of a fee out of pocket.

Q12.17 What was the number of 21st CCLC students who paid any portion of a subcontractor's fee for programming out of pocket? Include students who participated in Shares whose families paid the parent share out of pocket.

Q12.18 Was there any other income generated by the program (i.e., fundraising)? Do not include Share reimbursements.

Q12.19 Was there any other income generated by the program (i.e., fundraising) collected by subcontractors? Do not include fees or Shares reimbursements.

Q12.20 What was the amount of other program income collected in 2024-25? Do not include fees or DCF Shares reimbursements.

Q12.21 What was the amount of other program income collected in 2024-25 by subcontractors? Do not include fees or DCF Shares reimbursements.

Q12.22 What was the total amount of program fees and program income collected (i.e., grand total) in 2024-25? Do not include the amount collected via DCF Shares reimbursements.

Q12.23 What was the total amount of program fees and program income collected (i.e., grand total) in 2024-25 by subcontractors? Do not include the amount collected via DCF Shares reimbursements.

Q12.24 Was the total amount of program income (including fees) used for 21st CCLC program operations?

Q12.25 Was the total amount of subcontractor program income (including fees) used for 21st CCLC program operations?

XIII. Progress Toward State Goals and Objectives

Q13.1 What is your staff to student ratio? Please provide the number of students per adult. Example: 1 adult to 50 students should be listed as 50.

Q13.2 Do staff have training in or knowledge of promising practices for specific Out of School Time (OST) practices?

Q13.3 Do staff have training in or knowledge of social and emotional learning (SEL)?

Q13.4 Do staff have training in or knowledge of equitable teaching and culturally responsible practices?

Q13.5 Does your program solicit family and middle and high school student feedback in regard to scheduling the hours your program is offered?

Q13.6 Do students have equal access and opportunity to participate in the program (e.g., race, gender, ethnicity, language, different abilities, mental health needs, sexual orientation, family and student background, and/or family income, behavioral needs, etc.)?

Q13.7 Does your program serve students most in need of support (e.g., race, gender, ethnicity, language, social and emotional learning needs, different abilities, mental health needs, sexual orientation, family and student background, and/or family income, behavioral needs, etc.)?

Q13.8 Does your program use one or more promising practices in your academic programming (e.g., project-based learning; inquiry-based learning; service learning)?

Q13.9 Does your program intentionally embed opportunities for Social-Emotional Learning into program activities?

Q13.10 Does your program provide information on 21st CCLC programming to parents and guardians at least monthly?

Q13.11 Does your program involve an advisory board that involves numerous stakeholders (e.g., parents and guardians, students, community partners, teachers, etc.)?

XIV. Reflection: Success and Challenge

Q14.1 Please describe successes in any part of the 21st CCLC program during 2024-25.

Q14.2 Please identify any challenges that your program faced in 2024-25. Select all that apply.

Other

Q14.3 Explain "other."

Q14.4 In consideration of the challenges highlighted above, what changes to your program operations will you include in services offered in 2025-26?

XV. Student and Family Survey Feedback

In the spring of 2024, sites were required to administer Student and Family Surveys, with a recommended response rate of 50%. Student and family surveys could be completed online or in-hard copy by June 30, 2024. DPI is gathering information regarding how survey administration is typically accomplished and barriers to completion.

DPI records indicate this site's student survey response rate was the following percentage:

Q15.1 To what extent was gathering student surveys difficult?

Q15.2 How did this site administer the student survey? (check all that apply)

Other

Q15.3 Explain "other"

Q15.4 For sites with less than 50% student surveys completed, why did this site have so few student surveys? Check all that apply.

Other

Q15.5 Explain "other"

Q15.6 Do you have any suggested improvements for the student survey that may improve response rates?

DPI records indicate this site's family survey response rate was the following percentage:

Q15.7 To what extent was gathering family surveys difficult?

Q15.8 How did this site administer the family survey? Check all that apply.

Other

Q15.9 Explain "other"

Q15.10 Are there any strategies this site employed to make it easier for families to complete the survey?

Other

Q15.11 Explain "other"

Q15.12 For sites with less than 50% family surveys completed, why did this site have so few family surveys? Check all that apply.

Other

Q15.13 Explain "other"

Q15.14 Do you have any suggested improvements for the family survey that may improve response rates?