



INSTRUCTIONS:

1. Complete this form if you received a GEAR UP Scholarship and/or TIP Grant while attending a Wisconsin College or University and will be transferring to another UW System, Wisconsin Technical College, or Wisconsin Private/Independent College or University. Transfer Request is due as soon as you have been accepted to the new college, or January 5, whichever is soonest.
2. Complete all sections of the application form. Incomplete applications will not be processed. Unsigned applications cannot be approved.
3. Submit the completed application to the DPI-WEOP you have worked with previously. **DO NOT SUBMIT THIS FORM VIA EMAIL** Request can be submitted:
 - a. Electronically - Via DocuSign (preferred)
 - b. Paper/PDF applications can be submitted by mailing or dropping off to WEOP office previously worked with, or
 - c. Request a link to submit via Kiteworks.

GENERAL INFORMATION			
Student Name <i>First and Last</i>		Date of Birth <i>Mo./Day/Yr.</i>	Last 4 digits of Social Security No.
Street Address	City	State	Zip Code
Student Email Address		Phone No. <i>Area Code/No.</i>	

TRANSFER DETAILS			
Transferring From		Transferring To	
Month and Year of Transfer	Transfer Type	Award Type	
	Mid-Year Beginning of School Year	GEAR UP TIP Both	

SIGNATURE		
Transfer Request must be signed by either the student OR by a member of WEOP Staff, certifying the information above is accurate.		
I am the student	I am a WEOP staff member	
➤		
Signature of person filling out form	Name Typed/Printed	Date Signed <i>Mo./Day/Yr.</i>

WEOP OFFICE LOCATIONS			
City	Email	Address	Phone
Ashland	WEOP.Ashland@dpi.wi.gov	801 Lake Shore Drive W Ashland WI 54806	(715) 682-7975
Eau Claire	WEOP.ec@dpi.wi.gov	402 Graham Avenue, 2 nd Floor Eau Claire WI 54701	(715) 836-3171
Green Bay	WEOP.GreenBay@dpi.wi.gov	2140 Holmgren Way Green Bay WI 54304	(920) 492-7185 (Fax) (888) 333-2371
Milwaukee	WEOP.Milwaukee@dpi.wi.gov	1555 North Rivercenter Drive, Suite 210 Milwaukee WI 53212	(414) 220-6817
Wausau	WEOP.Wausau@dpi.wi.gov	2600 Stewart Avenue, Suite 274 Wausau WI 54401	(715) 842-0871