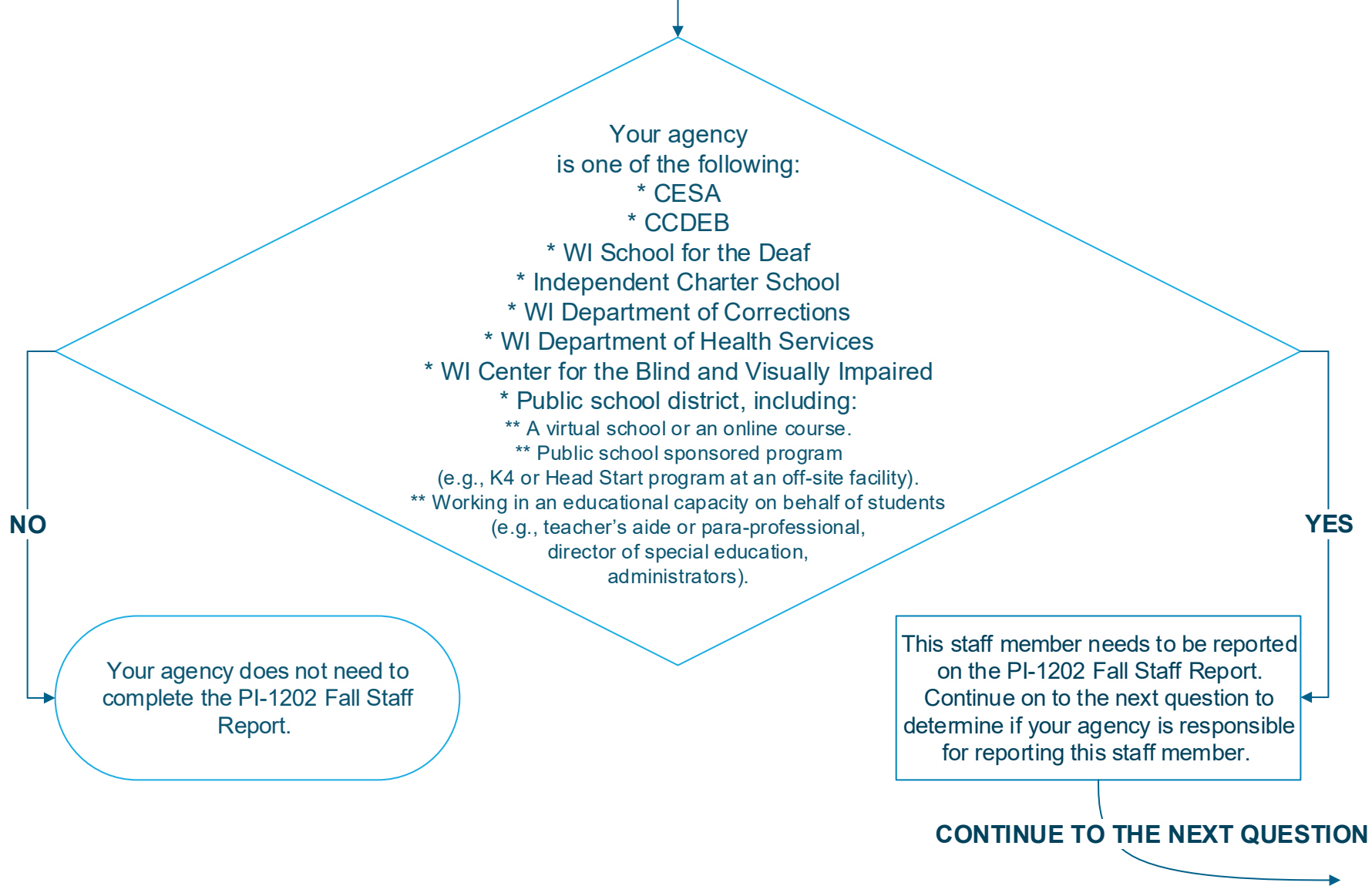


NOTE: This visual decision tree is not screen reader accessible. For an accessible text version, please use the following URL:
https://dpi.wi.gov/sites/default/files/imce/wisedata/WISEstaff/DataCollectTechDocs/WISEstaff_Decision_Tree_Text_Version.docx

Including Staff Members in the WISEstaff Annual Data Collection



Agency Responsible for Reporting Staff Members in the WISEstaff Annual Data Collection

Is the staff member hired directly by your agency
and has their salary been paid by your agency?

NO

Continue on to the next question.

YES

Your agency is responsible for reporting this staff member in the PI-1202 Fall Staff Report.

Is this staff member subcontracted through an outside source
and their services paid for by your agency?

YES

Your agency is responsible for reporting this staff member as a subcontracted staff.

All subcontracted staff must be reported for any services provided to your agency.

NO

Your agency is NOT responsible for reporting this staff member. The CESA, CCDEB, or agency paying the staff member's salary is responsible for reporting them.

This staff member will be reported by the CESA, CCDEB or Cooperative Agreement 66.0301 agency as the hiring agency and should report your agency as the Working School.

Please validate that this staff member has been reported in the PI-1202 by the Hiring Agency and has your agency listed as the Working School.

Use the "Staff by Work Agency" report available on the WISEstaff reports menu to perform your validation.