May 20, 2024

Wisconsin Department of Public Instruction

125 S. Webster St.

PO Box 7841

Madison, WI 54707

Category: Staff

RE: 2023-2024 Misreported WISEstaff Data

Briefly describe the overarching issue/s with your LEA’s WISEstaff data:

* Assignments reported
* Salary
* Contract

Identify the issues more specifically. ***PLEASE NOTE*:** WISEstaff data errata letters can and should include the names of staff members. This is a break in PII protocol, but names are required of any specific staff members being addressed in a WISEstaff data errata letter. Similarly, specific monetary figures are also expected.

Be sure to provide specifics about what data was incorrect, and the correct data.

Please accept this letter as official notification of the data error.

Yours Truly,

Signature of the Districts Security Administrator

(School District Superintendent; School Building Principal is also acceptable)